STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

8/2/2016 10:00 A.M.

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Members of the Board of County Commissioners also serve as the Board of Fire Commissioners for the Storey County Fire Protection District, Storey County Brothel License Board, Storey County Water and Sewer System Board and the Storey County Liquor and Gaming Board and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting. The Commission Chair reserves the right to limit the time allotted for each individual to speak.

All items include discussion and possible action to approve, modify, deny, or continue unless marked otherwise.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **DISCUSSION/POSSIBLE ACTION**

   Approval of Agenda for August 2, 2016.

4. **DISCUSSION/POSSIBLE ACTION**

Presentation by the United States Geological Survey (USGS) of preliminary findings from monitoring of the quantity and quality of underground water in the Mark Twain Estates and the Virginia City Highlands, Storey County. Direction to county staff to continue collaborating with the USGS and other federal, state, and/or local agencies to develop recommendations based on findings, and to prepare to report findings and recommendations to the Storey County Board of County Commissioners upon conclusion of the study.

5. **DISCUSSION/POSSIBLE ACTION**

Approval of Minutes for July 5, 2016.

6. **CONSENT AGENDA**

I For possible action: Approval of Claims as follows: Accounts Payable date 07/20/16 for $45,000.00, date 07/22/16 for $444,752.34, date 07/22/16 for $11,658.08, date 07/22/16 for $540.00, date 07/14/16 for $113,829.27 and date 07/22/16 for $144,007.59. Payroll date 07/15/16 for $465,565.54.

II For possible action: Approval of Assessor's Recommended Corrections to the 2016-17 Unsecured Tax Roll for Exemptions.

III For Possible Action: Approval of Assessor's Recommended Corrections to Tax Roll for Clerical Error.

IV Correspondence: Storey County Fire Protection District Monthly Report

V For possible action: Aprroval of Business Licenses First Reading
A. ILLINOIS TOOL WORKS, INC. - General / 825 University Ave ~ Norwood, MA (mechanical testing)
B. ADVANCED COUNTERTOP DESIGN, INC. - Contractor / 475 E Greg ~ Sparks (countertop manuf.)
C. LB&K, INC - Contractor / 154 S Valencie ~ Glendora, CA (contractor)
D. LEE CONTRACTING, INC. - Contractor / 631 Cesar ~ Pontiac, MI (transportation of equipment)
E. DC BERRIDGE, LLC dba Best Events - General / 314 N Vista ~ Los Angeles (event production)
F. KUKA SYSTEMS NORTH AMERICA - Contractor / 6600 Center Dr ~ Sterling Hts., MI (proj mgmt.)
G. MANZ USA, INC. - Contractor / 376 Dry Bridge Rd ~ N Kingstown, RI (ind. automation machinery)
H. BARTEL DISPENSING TECHNOLOGY, INC. dba BDTronic - Contractor / Box 470741 ~ Tulsa (industrial automation)
I. TOYOSYSTEM CO., LTD. - Contractor / Fukushima JAPAN (battery safety testing)
J. CRYSTAL EMPLOYMENT SVCS - General / 645 Executive Dr ~ Troy, MI (skilled trades support)

K. WRIGHT CELEBRATIONS, INC. - General / 8845 Washington Blvd ~ Roseville, CA (event rentals)
L. PECSON CO. - Contractor / Chiba JAPAN (elect control motor drive sys)
M. SIERRA MAINTENANCE, INC. - Contractor / 2850-H Wrondel Way ~ Reno (asphalt maint/repair)
N. ENVERID SYSTEMS, INC. - Professional / 102 2nd Ave ~ Needham, MA (consultant)
O. ABOVE THE LINE, LLC - Professional / 2951 Obispo Ave ~ Signal Hill, CA (consultant)
P. FIRST CLASS LANDSCAPE CONSTRUCTION, INC. - Contractor / 336 Omni Dr ~ Sparks (landscape)
Q. TW VENDING - General / 1750 Purina Way ~ Sparks (vending services)
R. FELIX LIGHTING CORPORATION - General / 17116 Valley View ~ LaMirada, CA (lighting design)

7. **DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

8. **BOARD COMMENT (No Action - No Public Comment)**

9. **DISCUSSION ONLY/NO POSSIBLE ACTION**

Update from Staff regarding the ongoing zip code issues.

10. **DISCUSSION ONLY/NO POSSIBLE ACTION**

The Human Resources Department will provide a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for each department and office of Storey County.

11. **RECESS BOARD OF COUNTY COMMISSIONERS TO CONVENE AS THE 474 FIRE PROTECTION DISTRICT BOARD**

12. **DISCUSSION ONLY/NO POSSIBLE ACTION**

The Human Resources Department will provide a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for the Storey County Fire Protection District.

13. **DISCUSSION/POSSIBLE ACTION**

Mutual Aid Agreement between the Storey County Fire Protection District and Sparks Fire Department.

14. **RECESS THE 474 FIRE PROTECTION DISTRICT BOARD TO RECONVENE THE STORE COUNTY BOARD OF COMMISSIONERS**

15. **DISCUSSION/POSSIBLE ACTION**

Approval of second reading for Reliable Reloading (Austin Swift) request for a home based business general license.

16. **DISCUSSION/POSSIBLE ACTION**

Approval and acceptance of an Emergency Management Performance Grant (EMPG) award administered through the State of Nevada Division of Emergency Management in the amount of $17,807.00 for emergency management personnel costs, training contracts, supplies, operating and equipment.

17. **DISCUSSION/POSSIBLE ACTION**

Approval and acceptance of a Department of Homeland Security Grant award administered through the State of Nevada Division of Emergency Management in the amount of $8,600.00 for the facilitation of a Quad County Hazardous Materials Exercise.

18. **DISCUSSION/POSSIBLE ACTION**

Approval of Business Licenses Second Reading:
A. FULCRUM SIERRA BIOFUELS, LLC - General / 350 Saddle Court (feedstock facility) MCC
B. PYRO GUYS, INC. - General / 1440 Riata Cir ~ Reno (fireworks company)
C. THE TIBERTI COMPANY, LLC - Contractor / 4975 Rogers St ~ Las Vegas (fencing company)
D. J. T. THORPE & SON, INC. - Contractor / 1060 Hensley St ~ Richmond, CA (equip install)
E. YIM'S PRODUCE & SEAFOOD, LLC - General / 1210 N Rock Blvd ~ Sparks (Asian food delivery)
F. EXPRESS SERVICES, INC. - General / 9701 Boardwalk Blvd ~ Oklahoma City, OK (staffing)
G. ACCULOGIC, LTD. - Contractor / 6475 Sycamore ~ Maple Grove, MN (equip install)
H. BRYANT SURVEYS, INC., A SANDIS CO - Contractor / 5117 Johnson ~ Pleasanton, CA (contractor)
I. HP ENTERPRISES, LLC - General / PO Box 251209 ~ Plano, TX (IT)
J. THERMO ELECTRON NORTH AMERICA, LLC - Pro / 1400 Northpoint ~ W Palm Beach, FL (equip)
K. NEWTRON, LLC - Contractor / 815 Arnold Drive ~ Martinez, CA (contractor)
L. AQUA METALS RENO, INC. - General / 2500 Peru Drive (battery recycling facility) TRI
M. THRIVE MARKET, INC. - General / 700 Milan (ECommerce Facility) TRI

19. **PUBLIC COMMENT (No Action)**

20. **ADJOURNMENT**

21. **CLOSED SESSION**

Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Employees Association/AFSCME 4041 Comstock Chapter. This meeting will commence promptly following the regularly scheduled public meeting of the Board of County Commissioners.

NOTICE:

- Anyone interested may request personal notice of the meetings.
- Agenda items must be received in writing by 12:00 noon on the Monday of the week preceding the regular meeting. For information call (775) 847-0969.
- Items may not necessarily be heard in the order that they appear.
- Public Comment will be allowed at the end of each meeting (this comment should be limited to matters not on the agenda). Public Comment will also be allowed during each item upon which action will be taken on the agenda (this comment should be limited to the item on the agenda). Time limits on Public Comment will be at the discretion of the Chairman of the Board. Please limit your comments to three minutes.
- Storey County recognizes the needs and civil rights of all persons regardless of race, color, religion, gender, disability, family status, or nation origin.
- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

  Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

  To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

  (1) mail: U.S. Department of Agriculture
  Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

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Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners' Office in writing at PO Box 176, Virginia City, Nevada 89440.

CERTIFICATION OF POSTING

I, Vanessa Stephens , Clerk to the Board of Commissioners, do hereby certify that I posted, or caused to be posted, a copy of this agenda at the following locations on or before 7/28/2016; Virginia City Post Office at 132 S C St, Virginia City, NV, the Storey County Courthouse located at 26 S B St, Virginia City, NV, the Virginia City Fire Department located at 145 N C St, Virginia City, NV, the Virginia City Highlands Fire Department located a 2610 Cartwright Rd, VC Highlands, NV and Lockwood Fire Department located at 431 Canyon Way, Lockwood, NV.

By Vanessa Stephens
Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 08/02/16 **Estimate of time required:** 40 min.

Agenda: Consent [ ] Regular agenda [x] Public hearing required [x]

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1. **Title:** Discussion/Possible Action: Presentation by the United States Geological Survey (USGS) of preliminary findings from monitoring of the quantity and quality of underground water in the Mark Twain Estates and the Virginia City Highlands, Storey County. Direction to county staff to continue collaborating with the USGS and other federal, state, and/or local agencies to develop recommendations based on findings, and to prepare to report findings and recommendations to the Storey County Board of County Commissioners upon conclusion of the study.

2. **Recommended motion**: I [County Commissioner] hereby direct Storey County staff to collaborate with the United States Geological Survey (USGS) and other appropriate federal, state, and/or local agencies with continued monitoring of underground water resources in the Highlands, Mark Twain, and other areas monitored in the county, and to develop recommendations for improvement based on findings, and to prepare to report findings and recommendations to the Storey County Board of County Commissioners upon conclusion of the study.

3. **Prepared by:** Austin Osborne

4. **Department:** Planning **Telephone:** 847-1144

5. **Staff summary:** The United States Geological Survey (USGS) will present well data and trends from underground water quantity and quality monitoring between the 1990s and the present in the Mark Twain Estates and Virginia City Highlands, and will discuss expanding its monitoring program with the assistance of volunteer property owners and other resources. Opportunity for questions and answers, and opportunity for volunteer participation in well monitoring will be provided.

6. **Supporting materials:** None.

7. **Fiscal impact:** None on local government.

Funds Available: Fund: ____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by:**

__@'__ Department Head Department Name:

____ County Manager Other agency review: _____

10. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 5 min.

Agenda: Consent [ ] Regular agenda [X] Public hearing required [ ]

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1. **Title:** Approval of minutes for July 5, 2016

2. **Recommended motion:** Approve minutes as submitted.

3. **Prepared by: Vanessa Stephens**

   Department: Clerk & Treasurer **Telephone: 775 847-0969**

4. **Staff summary:** Minutes are attached.

5. **Supporting materials:** Attached.

6. **Fiscal impact: N/A**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required: N/A**

   ____ District Attorney

8. **Reviewed by:**

   VS Department Head Department Name: Clerk & Treasurer

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, JULY 5TH, 2016 10:00 A.M.

DISTRICT COURTROOM

26 SOUTH B STREET, VIRGINIA CITY, NEVADA

AGENDA

MARSHALL MCBRIDE
CHAIRMAN

ANNE LANGER
DISTRICT ATTORNEY

LANCE GILMAN
VICE-CHAIRMAN

JACK MCGUFFEY
COMMISSIONER

VANESSA STEPHENS
CLERK-TREASURER

Roll Call: Chairman McBride, Vice Chairman Gilman, Commissioner McGuffey, County Manager Pat Whitten, Deputy County Clerk Wendy Bacus, Deputy District Attorney Anne Langer, Planning Director/Administrative Officer Austin Osborne, Sheriff Gerald Antinoro, Community Relations Director Cherie Nevin, Public Works Director Mike Nevin, Community Chest Director Shaun Griffin, Planner Jason VanHavel, Stacey Bucchianeri - Community Development, and Jennifer McCain - Comptroller's Office.

1. **CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**
   The Chair called the meeting to order at 10:05 A.M.

2. **PLEDGE OF ALLEGIANCE**
   The Chair led those present in the Pledge of Allegiance.

3. **DISCUSSION/POSSIBLE ACTION:** Approval of Agenda for July 5, 2016

   Motion: Approve Agenda for July 5, 2016, **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

CONSENT AGENDA

(For possible action approval of Payroll Checks date 06/16/16 for $334.24, check date 06/17/16 for $372,941.03, and check date 06/21/16 for $8,099.95. Accounts Payable Checks date 06/24/16 for $1,242,720.89 and $9,215.51.

4. For possible action approval of Business Licenses First Readings:
   A. **H2O ENGINEERING, INC.** – Contractor / 189 Granada Drive ~ San Luis Obispo, CA (equip install.)
   B. **CMD, INC.** – Contractor / 4495 Delancey Drive ~ Las Vegas (contractor)
   C. **ONQGLOBAL, INC.** – Professional / 7190 West Red Hawk Drive ~ Peoria, AZ (consultant)
   D. **ITS LOGISTICS, LLC** – Contractor / 555 Vista Blvd ~ Sparks (logistics and transportation)

E. **GENDIST, INC. – General / 1200 Venice Drive (distribution center)** **TRI**
F. **THE STERLING GROUP NV** – General / 294 East Moana ~ Reno (kiosk food)
G. **KYOEI ELECTRONICS CO., LTD** – Contractor / SHIGA JAPAN (equipment install)
H. **SETPOINT SYSTEMS, INC.** – Contractor / 2385 Commerce Way ~ Ogden, UT (equipment install.)
I. **THE DUBE' GROUP, INC.** – Professional / 316 California ~ Reno (architect)
J. **CONTROLS & ROBOTICS TECH, LLC** – Professional / 2133 Jill Way ~ Upland, CA (consultant)
K. **BULB DADDY** – General / 1100 Terminal Wat ~ Reno (LED bulb sales)
L. **STAGECOACH PERCHERONS** – General / 5025 Abilene Drive ~ Stagecoach, NV (wagon rides)
M. **MCCLAIN'S MOBILE MUSIC & DJ** – General / 1306 Grassland Rd ~ Dayton (mobile DJ)
N. **SYSCON AUTOMATION GROUP, LLC** – Professional / 8750 South Sandy ~ Sandy, UT (equip install.)
O. **CO-9 LTD dba TALENT FRAMEWORK** – General / 5596 Longley Lane ~ Reno (staffing agency)

END OF CONSENT AGENDA

Motion: Approve Consent Agenda for July 5, 2016, **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

5. **DISCUSSION/POSSIBLE ACTION:** Presentation and approval by the Nevada Department of Transportation of the 2016 Transportation Report for Storey County.

Bill Hoffman, Deputy Director for NDOT, gave a slide show presentation of the 2016 Transportation Report for Storey County. Mr. Hoffman introduced Lee Bonner from the NDOT Planning Department, Mark Costa and Cathy Balcon also from Planning. Also present is Jen Zen from Federal Highway Administration, along with Steve Williams who takes of the roads in Virginia City.

NDOT will continue to work with the County as well as all 17 counties in Nevada. This report to the County helps the statewide transportation improvement program, and there is a Federal requirement from Federal Highways that mandates NDOT to report to local agencies to make sure that issues make it on to NDOT's task list.

Mr. Hoffman reviewed the following:

- Safety issues including fatality and crash statistics. NDOT engineers roads to be as safe as possible; NDOT works with the Department of Public Safety, Office of Traffic Safety, in educating the public; works very closely with and offers a State-wide class to emergency responders; and works with enforcement.
- Funding:
    1. The "FAST Act" – a 5 year transportation bill;
    2. Fuel Revenue Indexing – this will be on each County's November ballot.
- NDOT local government planning;
    1. County workshops – NDOT sits down with staff to determine needs of the County.
- Needs that have come from County workshops:
    1. USA Parkway Interchange;
    2. Rainbow Bend – alternate route to Lockwood interchange;
    3. SR341.

- The FY 17 Work Program for Storey County - $143,442. In the two previous years NDOT has spent quite a bit of money on USA Parkway and other large projects in the County.
    1. Most of the FY 17 work will be pavement preservation efforts.

Mr. Hoffman asked if there were any long range or new issues that the County would like to discuss and requested the Board approve the FY17 Work Program.

Motion: Approve the NDOT FY17 Work Program, **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

Chairman McBride: The report indicates the gutters and curbs are County owned and the issue is closed. Chair McBride does not remember receiving notice from NDOT that the County is the "new" owner of the curbs and gutters and has recollection of NDOT building those curbs and gutters. There have been occasions when the County's Public Works Department was doing repairs, NDOT staff would ask where the County's permit was to repair the curbs/gutters.

Mr. Hoffman: Has talked to Mr. Whitten and assured him that this matter would be looked into to insure accuracy. Once the information is found out, NDOT would have to do something about it.

Mr. Whitten: NDOT has a great grant program (TAP) that the County is looking at. Restoring the curbs and gutters is definitely a high priority.

Chairman McBride: The next item was presented at last year's meeting. This would be lengthening the acceleration lane coming out of Lockwood going west on I-80. The status now is the County needs to fill out a project initiation form. It's been a year and this request (for this form) was just received. It appears nothing is being done because this form had not been filled out.

Vice Chairman Gilman: This is a high priority. This (lane) is very short and with the level of traffic on I-80 it has become a serious issue.

Does NDOT have, or collect, data regarding C Street traffic flow that could be looked at to identify some of the issues?

Mr. Hoffman: NDOT should definitely have this.

Mr. Bonner: Indicated he will get this information.

Vice Chairman Gilman: A sincere thank you for the great NDOT team working out at USA Parkway and everything that they are doing. This is a great project with a lot of community spirit. This will be so beneficial to Storey County and will relieve a lot of the traffic.

Mr. Hoffman: This is a very exciting project for NDOT as well as Storey County.

Chair McBride: NDOT staff has been working with Public Works regarding the storm drain waters that pour into the wastewater treatment plant. Is there anything the County needs to do?

Mr. Hoffman: Will go back and make sure that NDOT is moving as fast as it can. NDOT hydraulic engineers have been looking at the issue and work has started.

Mr. Whitten: There's a meeting this week regarding that issue – this is slow, but steady progress.

There are a couple of other items:

- The local maintainer station is awesome. The team effort for snow removal on C Street is great.
- Another project to keep an eye on is the water pipeline crossing under I-580, which has come to a stop. A memorandum of understanding has been executed, by there does not seem to be any forward progress.

Mr. Hoffman: Is this the waterline NDOT is putting in near Lakeview? There are other State agency issues that are being worked through as quickly as they can. When NDOT heard this was the only source of water, they jumped immediately. Other agencies have gotten involved in the process who thought they had the authority to oversee this project.

Mr. Whitten: Commended the NDOT fall meeting last year conducted by Lee Bonner and his team.

Mr. Whitten said there is an issue concerning the Seymour family and we have connected them with Mr. Bonner. It would be appreciated if – after this meeting – Mr. Nevin could show Mr. Hoffman, and team, the Seymour's wall. The County needs help with this situation. The historians, and maybe Mr. Nevin and Chair McBride, can address why that cut was made when 341 became a highway instead of a trail.

Regarding Highway I80, asked that NDOT not take its eyes off USA Parkway as far as safety. There was a comment at a stakeholders meeting - when discussing in particular the intersection of Electric Avenue and 439 - that, "well we'll get to that after we get the highway built". This is not an acceptable answer to the County. There are already issues out there – safety needs to be improved.

Vice Chair Gilman: Regarding that situation, note there is an escrow pending on that corner with Marriott Hotels for a Courtyard, which will be coming within the next nine months. With all the traffic congestion now, it will be interesting with the addition of the hotel.

Mr. Whitten: Ingress/egress will be off of Electric Avenue.

- When discussing the 20 year plan, the County was short-sighted in its vision until brought to Mr. Whitten's attention that it may be in the city of Sparks best interest to "amp up" Waltham Way with a north road into Spanish Springs. The County would be extremely supportive of this.
- Is it true if a County does not pass a motor vehicle fuel price indexing, that it would be a "death knell" for NDOT projects?

Mr. Hoffman: No, it would just be less money that would be going to that County – a little or a lot, depending on how much revenue would be projected to come in from the increase. It would not preclude any future work with NDOT.

Mr. Whitten: Thank you, and the entire team, for the outstanding partnership. Especially for the work last year on SR 342.

Mr. Hoffman: The work on SR 342 was a great public/private partnership. Mr. Osborne and Mr. Whitten in working with Comstock Mining, made the job much easier.

Chair McBride: Regarding the retaining wall at the north end of town on the Seymour property, Chair McBride has an old photo showing that area prior to it being cut-in by the Nevada Highway Department. The type of material used for the retaining wall was of the period. This family is one of the older families in town and Chair McBride would like NDOT to take a look at the situation. There may be issues as well on the stairwell put in by NDOT.

Public Comment:

Resident Bob Seymour: The house address is 398 No. C Street.

- The home was built in the late 1850's and had direct C Street access.
- When the Seymour family moved into the house in the 1920's there was still C Street access.
- The road was cut down in 1936 and all access was lost. A road was cut in by the County, which is B Street.
- The stairs were put in for some access and are now a severe safety issue.
- A contractor has been contacted regarding putting in a foundation, but this work cannot done until the retaining wall is fixed. The house is sliding towards the highway.
- Several problems have been caused by this.
- The family would like an explanation of who is responsible and why it cannot be fixed.
- There is some County responsibility as North Street was abandoned at the same time.
- Sewer and water lines running alongside the retaining wall have also been dug up.
- There are several issues caused by various parties, leaving a serious problem and safety issue.

Mr. Whitten: In addition to a review of this property by Mr. Hoffman and the other NDOT team members, there is a fairly serious trip and fall hazard in the gutter at Taylor and 341 that needs to be looked at. Public Works has done a temporary fix with the same issue on Union Street and 341.

Vice Chair Gilman: Thank you and congratulations to Pedro Rodriguez from NDOT. Mr. Rodriguez has been incredibly responsive and available on issues with USA Parkway and is great to work with.

Chairman McBride: Thank you to Mr. Hoffman, Mr. Bonner and staff for the presentation.

6. **DISCUSSION ONLY (No Action – No Public Comment):** Committee/Staff

Shawn Griffin, Community Chest Director:

- Thank you to everyone who attended the 25th anniversary celebration. It was a great night.

Cherie Nevin, Community Relations Director:

- A walk-through of C Street will be done on Thursday morning to prioritize projects for the TAP grant to NDOT. Curbs and gutters will be the number one project.

Pat Whitten, County Manager:

- Mr. Gallagher is doing well.
- The fireworks didn't go as planned last night. It is conceivable that that may be the only time fireworks are launched from the fairgrounds due to fuel concerns.
- Commendation to Fire Chief Hames and everyone for the preparation. Central Lyon Fire was also staged in the area.
- The "old jail" in the courthouse will evolve into a conference center for meetings and new employee orientations. A team has been assembled to obtain artifacts for the display cases. Other individuals are donating artifacts and the 4th Ward School will loan some items that are not on display at that location.

7. **BOARD COMMENT (No Action – No Public Comment)**

Commissioner McGuffey:

- The fireworks that did go off were awesome. The fire was a good lesson and reminder how quickly it can take off with the fuel out there.

Chairman McBride:

- The festivities on 4th of July were wonderful – the parade and the concert. Businesses were bustling with all of the music and food around time. There has not been this many people at this event in many, many years.
- Note the passing of former Gold Hill resident Lou Hess Olthoff. Mother and grandmother of local residents. Lou had many friends and was a caretaker of many. Services will be this Friday in Reno.

8. **DISCUSSION/POSSIBLE ACTION:** Approval of resolution 16-443, setting the Tax Rate Levy for 2016/2017.

County Manager Pat Whitten presented this item – an annual setting of the tax rate by resolution as required by statute. There are no changes.

Mr. Whitten read Resolution 16-443:

WHEREAS, the Board of Commissioners in and for the County of Storey, State of Nevada did hold a public hearing on the 2016/2017 tentative budget for Storey County and,

WHEREAS, the resources, expenditures and required tax rates were reviewed and approved at that public hearing and,

WHEREAS, the approved resources, expenditures and tax rates were submitted in the 2016-2017 final budget for the County of Storey, State of Nevada,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of Commissioners in and for the County of Storey, State of Nevada in accordance with NRS 361.460, intends to levy the following tax rates following certification by the Nevada Tax Commission.

GENERAL	1.7719
INDIGENT MEDICAL	.0100

INDIGENT ACCIDENT	.0150
YOUTH SERVICE	.0045
CAPITAL ACQUISITION	.0500
FIRE PROTECTION DISTRICT 474	.5446
TOTAL COUNTY	2.3960
REFERENCE ONLY	
SCHOOL OPERATING	.7500
SCHOOL DEBT	.1447
STATE	.1700
TOTAL TAX RATE	3.4607

Public Comment:
None

Motion: Approve Resolution 16-443, setting the Tax Rate Levy for 2016/2017, **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

COMMUNITY DEVELOPMENT AND PLANNING

9. **FOR POSSIBLE ACTION, LICENSING BOARD SECOND READINGS:**
   A. **AS YOU LIKE IT QUALITY PAINTING. –** Contractor / 127 Denio Drive ~ Dayton (contractor)
   B. **CROSSMAN CONSULTING dba Markman Const –** Contractor / 100 Del Mesa ~ Reno (contractor)
   C. **ARUP NORTH AMERICA, LTD** – Professional / 560 Mission St ~ San Francisco, CA (engineer)
   D. **NALCO CO., LLC** – Contractor / 370 N Wabasha ~ St. Paul, MN (equipment prep)
   E. **AQUA METALS RENO, INC. – General / 2500 Peru Drive (battery recycling facility) TRI**
   F. **GREEN & GOLD CONSULTING** – Professional / 3535 Lebon Dr ~ San Diego, CA (consultant)
   G. **SAVORY INVESTMENTS dba Famous Dave's BBQ** – General / 5422 Longley ~ Reno (food truck)
   H. **CONTROLLED CONTAMINATION SVC, LLC** – General / 4182 Sorrento Valley ~ SanDiego (cleaning)
   I. **OKAMOTO CORP –** Contractor / 370 Corporate Woods Pkwy ~ Vernon Hills, IL (svc machinery)
   J. **SCHNEIDER ELECTRIC USA, INC. –** Contractor / 800 Federal St. ~ Andover, MA (start-up machinery)
   K. **SOUTH COAST ENG. GROUP –** Professional / 5000 N Pkwy Calabasas ~ Calabasas, CA (engineer)
   L. **RIGHTECH, INC. –** General / 517 Route 1 South ~ Belin, NJ (staffing services)
   M. **SSOE, INC. –** Professional / 1001 Madison Avenue ~ Toledo, OH (engineer)
   N. **HAZ-TECH DRILLING, INC.** – Contractor / 475 North Linder ~ Meridian, ID (drilling services)
   O. **STUMBAUGH & ASSOC** – Contractor / 3303 N SanFernando ~ Burbank, CA (specialty contractor)
   P. **INDUSTRIAL AUTOMATION GRP** – Contractor / 1349 Coldwell, Ave ~ Modesto, CA (equip install)
   Q. **TESTWAVE, LLC** – Contractor / 1515 Greg Street ~ Sparks (testing equipment)
   R. **MCKEON DOOR OF NV, INC** – Contractor / 3074 W Post Rd ~ Las Vegas, NV (OH door install)
   S. **SPRAYFOAM SW, INC., dba Roofing SW** – Contractor / 2401 E Magnolia ~ Phoenix (roofing repairs)
   T. **WALKER TELECOMM, INC. –** Contractor / 1995 Hwy 65 ~ Wheatland, CA (electrical contractor)
   U. **ASPLUNDH TREE EXPERT CO –** Contractor / 708 Blair Mill Rd ~ Willow Grove, PA (tree svc)

V. **SECURED SERVICES, LLC** – General / 9605 Dabney Carr Dr. ~ Louisville, KY (staffing svcs.)
W. **DELTA WIRELESS, INC.** – Contractor / 930 Striker Ave ~ Sacramento (equipment install)
X. **TEKSYSTEMS, INC.** – General / 7301 Pkwy Dr ~ Hanover, MD (staffing svcs.)
Y. **MALLORY SAFETY AND SUPPLY LLC** – General / 740 Freeport ~ Sparks (safety supply)
Z. **HYDRO RESOURCES WEST, LLC** – Contractor / 4975 W Winnemucca Blvd ~ Winnemucca (drilling)
AA. **EICHLEAY, INC.** – General / 1390 Willow Pass Rd ~ Concord, CA (staffing svcs.)
BB. **JAMES CRANER, MD MPH, A PROFESSIONAL CORP** – Prof / 4185 Wild Eagle ~ Reno (doctor)
CC. **TLC SWEEPING & MAINTENANCE, LLC** – Contractor / 1366 Dortmunder ~ Sparks (sweeper truck)
DD. **HAT, LTD PARTNERSHIP** – General / 1155 W 4th ~ Reno (staffing svcs.)
EE. **DERR AND GRUENEWALD CONST CO** – Contractor / 11100 E 108th Ave ~ Brighton, CO (steel cont.)
FF. **ELITE SAFETY COMPANIES, INC.** – Contractor / 3301 S Virginia ~ Reno (safety consultant)
GG. **DCR TELECOMMUNICATIONS, INC.** – Contractor / 795 Robin ~ Reno (wiring contractor)
HH. **AMERICAN FIRE EQUIP SALES & SVC CORP** – Contractor / 3107 W Virgina ~ Phoenix (fire prot.)
II. **ONTRACK SCHEDULING, INC.** – Professional / 1135 Terminal Way ~ Reno (consultant)
JJ. **GABRIELLI APPLIANCE REPAIR, INC.** – Home Business / 21570 Dortort ~ VC Highlands
KK. **NORDSON CORPORATION** – Contractor / 28601 Clemens Rd ~ West Lake, OH (equipment install.)
LL. **M&W US, INC** – Contractor / 201 Fuller Rd ~ Albany, NY (consulting)
MM. **MCGEE & MCGEE WINE MERCHANTS** – General / 555 East Glendale ~ Sparks (distributor)
NN. **G&K SERVICES** – General / 5995 Opus Pkwy ~ Minnetonka, MN (textile leasing)
OO. **INTERSTATE CARPORTS CORP** – Contractor / 1280 S Buena Vista ~ San Jacinto, CA (carport install)
PP. **TB PENICK & SONS, INC.** – Contractor / 15435 Innovation Dr ~ San Diego, CA (contractor)
QQ. **TITAN STRUCTURAL CONCRETE, INC.** – Contractor / 15435 Innovation Dr ~ San Diego, CA (cont.)
RR. **WUNDERLICH-MALEC SYSTEMS, INC.** – Contractor / 6101 Blue Cir. ~ Eden Prairie, MN (elect cont)
SS. **FLUID RESEARCH CORP** – Contractor / 15775 Gateway Circle ~ Tustin, CA (equipment install)
TT. **MAPCA SURVEYS, INC.** – Professional / 9650 Gateway Dr ~ Reno (surveyor)
UU. **A&J DISTRIBUTORS** – General / 2326 Primio Way ~ Sparks (liquor distributor)
VV. **RABA KISTNER, INC.** – Professional / 12821 W Golden Lane ~ San Antonio, TX (engineering inspection)
WW. **CHIZU ELECT CO., LTD** – Contractor / I-8 Mukojima, Osaka JAPAN (lithium battery assembly mach.)
XX. **INDUCTIVE AUTOMATION, LLC** – General / 340 Palladio Pkwy ~ Folsom, CA (software development)
YY. **YAMADA DOBBY AMERICA, LLC** – Contractor / 12074 Univ. City Blvd ~ Harrisburg, NC (machinery)
ZZ. **SME STEEL CONTRACTORS, INC.** – Contractor / 5801 Wells Park ~ West Jordan, UT (steel fab)
AAA. **KEM COMMUNICATIONS, LLC** – Contractor / 3838 E Grove ~ Phoenix (fiber optic install)
BBB. **SEIBU GIKEN AMERICA, INC.** – Contractor / 220 N Park Rd ~ Wyomissing, PA (manufacturing)
CCC. **THRIVE MARKET, INC. – General / 700 Milan (ECommerce Facility) TRI**
DDD. **DAIICHI JITSUGYO AMERICA, INC.** – General / 939 AEC Dr ~ Wood Dale, IL (trading company)
EEE. **SPRUNG INSTANT STRUCTURES, INC.** – Contractor / 5711 West Dannon Way ~ W Jordan, UT (modular space suppliers)

Stacey Bucchianeri on behalf the Community Development Department, recommended continuing Items E. and CCC., and approving Items A. through D., items F. through BBB., and items DDD. through EEE.

Public Comment:
None

Motion: Approve all Items A. through EEE., with the exception of Items E. and CCC., **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

Motion: Continue Items E. and CCC., **Action:** Approve, **Moved by:** Vice Chairman Gilman, **Seconded by:** Commissioner McGuffey, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3

10. **PUBLIC COMMENT (No Action)**

None.

11. **ADJOURNMENT**
The meeting was adjourned by the call of the Chair at 11:00 AM.

Vanessa Stephens

Vanessa Stephens Clerk-Treasurer

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 0 min

Agenda: Consent [x] Regular agenda [] Public hearing required [ ]

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1. For possible action: Approval of Claims as follows: Accounts Payable date 07/20/16 for $45,000.00, date 07/22/16 for $444,752.34, date 07/22/16 for $11,658.08, date 07/22/16 for $540.00, date 07/14/16 for $113,829.27 and date 07/22/16 for $144,007.59. Payroll date 07/15/16 for $465,565.54.

2. **Recommended motion:** Approval of claims as submitted.

3. **Prepared by: Hugh Gallagher**

Department: Comptroller **Telephone: 775 847-1006**

4. **Staff summary:** Please find attached the claims

5. **Supporting materials:** Attached

6. **Fiscal impact:**

Funds Available: NA Fund: NA __NA__ Comptroller

7. **Legal review required:**

_NA_ District Attorney

8. **Reviewed by**:

____ Department Head Department Name: Comptroller

____ County Manager Other agency review: _____

9. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

STOREY COUNTY
CHECK REGISTER 7/20/16

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86141	REED, MELISSA						
		SETTLEMENT AGREEMENT		7/20/16	77640	45,000.00	45,000.00
						CHECKS TOTAL	45,000.00

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION

CHECKS TOTAL 45,000.00 CHECK DATE 7/20/16

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COMPTROLLER

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TREASURER

--- ---
CHAIRMAN

--- ---
COMMISSIONER

--- ---
COMMISSIONER

STOREY COUNTY
CHECK REGISTER 7/22/16

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86142	ADVANCED DATA SYSTEMS INC						
		PROFOUND UI ANNUAL		7/22/16	77517	700.00	700.00
86143	AIRGAS NCN INC						
		EMS SUPPLIES		6/30/16	77544	71.45	
		EMS SUPPLIES		6/30/16	77544	25.50	96.95
86144	ALLISON, MACKENZIE, LTD						
		PW RE SENIOR CENTER		6/30/16	77558	375.00	375.00
86145	ALPINE LOCK INC						
		VCSC- KEYS		7/22/16	77470	9.50	9.50
86146	ALSCO INC						
		ST 71 LAUNDRY		7/22/16	77567	10.04	
		ST 72 LAUNDRY		7/22/16	77567	8.77	
		ST 75 LAUNDRY		7/22/16	77567	16.52	
		ST 74 LAUNDRY		7/22/16	77567	10.52	
		SHOP		7/22/16	77471	50.03	
		SHOP		7/22/16	77471	109.33	
		CH		7/22/16	77471	37.30	242.51
86147	AMERICAN SOCIETY OF COMPO						
		AGRMT 2016-17 ANNUAL		7/22/16	77577	336.00	336.00
86148	ARROW INTERNATIONAL						
		EMS SUPPLIES		7/22/16	77568	1,111.93	1,111.93
86149	AT&T TELECONFERENCE SERVI						
		TELECONFERENCE SERVICE		6/30/16	77589	58.71	58.71
86150	BENDER, DEBORAH						
		TICKES SALES/7		7/22/16	77602	105.00	105.00
86151	BISBEE, PATTY						
		8		6/30/16	77595	82.63	82.63
86152	BOUND TREE MEDICAL, LLC						
		EMS SUPPLIES		6/30/16	77545	411.31	
		EMS SUPPLIES		6/30/16	77545	57.00	
		EMS SUPPLIES		7/22/16	77570	413.02	
		EMS SUPPLIES		7/22/16	77570	344.75	
		EMS SUPPLIES		7/22/16	77570	47.25	1,273.33
86153	BROWN MILBERY INC						
		POOL- MOTOR & PUMP REPAIR		6/30/16	77455	471.60	471.60
86154	BTEC INC						
		DOZER 76-REPAIR AUX SECTI		6/30/16	77498	2,887.58	2,887.58
86155	BURRELL, SCOTT L						
		TICKET SALES/79		7/22/16	77603	532.00	532.00
86156	BUSINESS & PROFESSIONAL						
		GARNISHMENT DISBURSED		7/22/16	77580	126.26	126.26
86157	CALIFORNIA INDUSTRIAL						
		HOSE REPAIR		7/22/16	77477	20.50	20.50
86158	CAMELOT PARTY RENTALS INC						
		STAGE/CHAIRS/SKIRT,4TH JU		7/22/16	77627	1,290.59	1,290.59
86159	CAPITAL CITY AUTO PARTS						
		STOCK FILTER		7/22/16	77478	8.39	
		PL54294-PAINT		7/22/16	77478	62.31	
		SO56310-DIP STICK		7/22/16	77478	26.92	
		PW42560-		7/22/16	77478	26.94-	
		SO66024 BLK CT		7/22/16	77478	19.98	
		FR32907-SOLENOID		7/22/16	77478	64.44	
		STOCK-FILTERS		7/22/16	77478	71.92	
		B&G- RCVR TUBE		7/22/16	77478	38.99	266.01
86160	CARSON SMALL ENGINES						
		WEED EATER HEAD		7/22/16	77479	59.98	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86161	CASELLE INC						59.98
		AUG SUPPORT		7/22/16	77476	202.00	202.00
86162	CELLCO PARTNERSHIP						
		INV #9768222077 JULY WIFI		7/22/16	77608	40.01	
		INV 9768571046		7/22/16	77572	40.01	
		772263062-00001 IPAD		7/22/16	77530	287.67	
		HUGHS PHONE		7/22/16	77588	40.01	
		AIRCARD 972520095-00001		7/22/16	77636	5.02	412.72
86163	CENTRAL SANITARY SUPPLY						
		TP/TOWELS/SEAT COVER		7/22/16	77630	268.25	268.25
86164	CHARM-TEX						
		SHOWER CURTAIN		7/22/16	77573	78.80	78.80
86165	CHRISTENSEN, DONALD L						
		MK		6/30/16	77541	6,188.00	6,188.00
86166	CINDERLITE TRUCKING CORP						
		WTR PLNT- ROCK		7/22/16	77585	2,160.00	2,160.00
86167	CITY OF CARSON TREASURER						
		STOREY CO DRUG COURT FEES		7/22/16	77453	50.00	50.00
86168	CLEWELL, LEO						
		7/16/16		7/22/16	77504	100.00	100.00
86169	COLLECTION SERVICE OF NEV						
		GARNISHMNENT DISBURSED		7/22/16	77579	148.44	148.44
86170	COMMUNITY CHEST INC						
				7/22/16	77586	100.00	100.00
86171	COMPLETE DOCUM MNGMNT SOL						
		IMG-FLM RD/UNR 124056-262		7/22/16	77528	287.96	
		PROF SVS REC MGMT SOLTNS		7/22/16	77528	600.00	887.96
86172	COMSTOCK CHRONICLE (VC)						
				7/22/16	77500	185.26	
		ANNUAL SUMMARY REPORT		7/22/16	77542	190.13	
		TOURISM ASSITANT		7/22/16	77542	68.25	443.64
86173	COMSTOCK GOLD MILL LLC						
		TICKET SALES/7		7/22/16	77604	56.00	
		PROPERTY RNTL 4TH FR WRKS		7/22/16	77604	750.00	806.00
86174	COSTCO HSBC BUS SOLUTIONS						
		POOL CONCESSIONS		7/22/16	77475	310.25	310.25
86175	CREATIVE CONCEPTS MEDIA +						
		ADVERTISING/GOOGLE AD		7/22/16	77632	455.00	
		ADVERTISING/4TH JULY		7/22/16	77632	1,500.00	1,955.00
86176	CURTIS, ANITA						
		PARK DEPOSIT REFUND		7/22/16	77474	100.00	100.00
86177	DISH DBS CORPORATION						
		800 PERI RANCH LOCKWOOD		7/22/16	77637	86.03	86.03
86178	DOS DOGS LLC						
		MEAL TICKET/4		7/22/16	77623	60.00	60.00
86179	KRAVITX, SCHNITZER & JOHN						
		GARNISHMENT DISBURSED		7/22/16	77578	238.46	
		GARNISHMENT DISBURSED		7/22/16	77578	10.75	249.21
86180	ELLIOTT AUTO SUPPLY INC						
		SR CENTER VAN		6/30/16	77456	67.20	
		FIRE CREDIT		7/22/16	77480	153.22-	
		FR42861 AF HOSES		7/22/16	77480	108.29	
		PL54294 BELT,PULLEYS		7/22/16	77480	137.49	
		VCSC-BRAKES		7/22/16	77480	108.94	
		FIRE CREDIT		7/22/16	77480	103.22	
		SHOP= BULB		7/22/16	77480	28.60	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		PL54294-BELTS		7/22/16	77480	70.15	
		SO66024 BRAKE PADS		7/22/16	77480	47.18	
		SO51839 HUB REPAIR		7/22/16	77480	54.71	
		FR42861 DEXCOOL		7/22/16	77480	53.88	
		SO66025 RADIATOR		7/22/16	77480	155.99	
		PW25253 22 BEAM		7/22/16	77480	46.70	
		SO51839 KNUCKLE		7/22/16	77480	373.90	
		FR62244 IDLER, TENS		7/22/16	77480	17.03	
		SO51839 SWAY BAR		7/22/16	77480	32.88	
		SO51839 V BELT		7/22/16	77480	20.34	
		SO66024- DEL 34PG		7/22/16	77480	96.48	
		SO51839 PARK BRAKE KIT		7/22/16	77480	40.63	
		SO66025 CONNECTOR		7/22/16	77480	19.13	1,429.52
86181	EWING IRRIGATION PRODUCTS						
		PLANT FILTERS		6/30/16	77457	1,200.00	1,200.00
86182	FARR WEST ENGINEERING						
		CH ANNEX		6/30/16	77514	11,321.32	
		GH V&T DEPOT		6/30/16	77514	6,891.10	
		VC WTR PROJECT		6/30/16	77458	746.25	
		VC WTR PH II-TASK 11		6/30/16	77458	1,817.88	
		VC SEWER IMPROVEMENT		6/30/16	77514	34,504.97	
		GIS SERVICES		6/30/16	77514	5,170.00	
		PRO SERVIC/EPSTEIN&RENO		6/30/16	77634	367.50	
		MAP OPTIX MAINT 2016-17		7/22/16	77481	2,400.00	63,219.02
86183	FERGUSON ENTERPRISES INC						
		SEWER PARTS		7/22/16	77507	1,143.79	
		WATER PARTS		7/22/16	77507	250.95	
		SEE SNAKE BATTERY		7/22/16	77507	119.11	1,513.85
86184	FERRELLGAS LP						
		110 E TOLL RD COMM DEV		6/30/16	77519	119.68	119.68
86185	FLYERS ENERGY LLC						
		LW-REG		7/22/16	77482	556.78	
		TRI-DSL		7/22/16	77482	69.35	626.13
86186	FULLER HILTON, DENISE E						
		POLL WORKER		7/22/16	77559	140.00	140.00
86187	GALLS INC						
		NAME BADGES		7/22/16	77571	40.95	40.95
86188	GET LOCAL SEARCH MKGING						
		SURVEILLANCE SYSTEM		7/22/16	77639	16,157.96	16,157.96
86189	GLOBAL TOWER LLC						
		POND PEAK RENT		7/22/16	77509	342.14	
		POND PEAK UTILITIES		7/22/16	77509	40.00	382.14
86190	GRAINGER						
		JANITORIAL SUPPLIES		6/30/16	77459	511.37	511.37
86191	GRANSBERY, TOM						
		4.5 X 45.00		7/22/16	77564	202.50	202.50
86192	GTP INVESTMENTS LLC						
		POND PEAK QUAD COUNTY		7/22/16	77601	562.43	562.43
86193	HARRY'S BUSINESS MACHINES						
		FILE STAMP REPAIR		7/22/16	77503	210.90	210.90
86194	HAT, LTD						
		SADDLE FIRE LABOR		7/22/16	77576	10,555.75	
		SADDLE FIRE LABOR		7/22/16	77576	616.36	11,172.11
86195	HAWKINS, JASON						
		WATER DEPOSIT REFUND		7/22/16	77483	19.93	19.93
86196	HAYMORE, DEAN						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86197	HD SUPPLY CONST SUPPLY LT	RIBBON FOR GR OPEN CEREM		7/22/16	77522	28.70	28.70
86198	HIGH DESERT MICROIMAGING	WACKER PLATE		6/30/16	77460	374.69	374.69
86199	HISTORIC FOURTH WARD SCHO	IMG-FILM RD/UNR123886-055		7/22/16	77516	239.51	239.51
86200	HOME DEPOT CREDIT SERVICE	TICKET SALES/79		7/22/16	77607	266.00	266.00
		OLD JAIL-BULBS, SWITCH		7/22/16	77484	204.41	
		MECH SHOP-CAULK		7/22/16	77484	32.28	
		MECH SHOP PARTS		7/22/16	77484	142.10	
		MECH SHOP		7/22/16	77484	3.70	
		MECH SHOP-MATERIALS		7/22/16	77484	153.66	
		ROPE FOR POOL		7/22/16	77484	26.76	
		DRY ERASE BOARD		7/22/16	77600	31.90	594.81
86201	HOT SPOT BROADBAND INC	STATION 72 INTERNET		7/22/16	77599	82.50	82.50
86202	INDEPENDENT TABULATION IN	EQUIPMENT SEALS		7/22/16	77502	59.76	59.76
86203	INNOVATIVE IMPRESSIONS	BUSINESS CARDS		7/22/16	77524	232.00	
		CARDS, ENVELOPES		7/22/16	77532	696.00	928.00
86204	IRON MOUNTAIN INFO MGT IN	NT 147/STOREY JULY 2016		7/22/16	77511	229.76	
		SHRED BIN CONSOLE		6/30/16	77540	261.48	491.24
86205	IT1 SOURCE LLC	HP GEN9 SERVER BACKUP		7/22/16	77596	275.18	
		HP GEN9 SERVER BACKUP		7/22/16	77596	7,674.62	
		VCTC VIDEO PROJECT		7/22/16	77596	120.21	
		VCTC VIDEO PROJECT		7/22/16	77596	155.32	
		VCTC VIDEO PROJECT		7/22/16	77596	83.96	
		SOLARWINDS NET MONITOR		7/22/16	77596	2,318.84	10,628.13
86206	JBP LLC	DZR 74- ZAP IT PROGRAM		6/30/16	77508	278.63	
		R-74 STACK, CLAMP		7/22/16	77485	55.67	334.30
86207	JUDGE EDWARD R JOHNSON	07/14/16		7/22/16	77594	275.28	275.28
86208	KIECHLER, CHRISTIAN A	TICKET SALES/95		7/22/16	77609	703.00	703.00
86209	L N CURTIS & SONS	EQUIPMENT MAINTENANCE		6/30/16	77549	1,672.25	
		EQUIPMENT MAINTENANCE		6/30/16	77549	41.00	1,713.25
86210	LANGUAGE LINE SERVICES IN	S 16TR1/16TR8/16CR38		6/30/16	77591	19.14	19.14
86211	LEARK, ROBERT A	HENDERSON		7/22/16	77569	3,212.50	3,212.50
86212	LIFE-ASSIST INC	EMS SUPPLIES		7/22/16	77581	414.00	
		EMS SUPPLIES		7/22/16	77581	166.06	
		EMS SUPPLIES		7/22/16	77581	118.00	
		EMS SUPPLIES		7/22/16	77581	12.16	
		EMS SUPPLIES		7/22/16	77581	23.04	
		EMS SUPPLIES		7/22/16	77581	1,161.19	1,894.45
86213	MA LABORATORIES INC	VCTC VIDEO PROJECT		7/22/16	77597	714.72	714.72
86214	MACKAY MANSION MUSEUM						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		TICKET SALES/65		7/22/16	77610	277.00	277.00
86215	MADISON, SCOTT & LISA						
		100X100 FIBER		7/22/16	77598	2,358.45	2,358.45
86216	MEDORA COPRORATION						
		BEEKEEPER SERVICE PROGRAM		7/22/16	77493	2,704.00	2,704.00
86217	METRO OFFICE SOLUTIONS IN						
		REFUND		7/22/16	77543	27.62-	
		SUPPL FY 2017		7/22/16	77515	27.24	
		SUPPL FY 2017		7/22/16	77515	34.17	
		OFFICE SUPPLIES		7/22/16	77543	141.12	
		PENS,FOLDERS,LEAD,TABS		7/22/16	77563	40.69	215.60
86218	MICHAEL HOHL MOTOR CO						
		SO66025-MOTOR,BLADE KIT		7/22/16	77486	149.87	149.87
86219	MIGAN, TAMARA						
		SEMINAR		7/22/16	77574	29.70	
				7/22/16	77574	36.72	66.42
86220	MORGAN TIRE OF SACRAMENTO						
		FR32906- TIRES		6/30/16	77461	2,944.98	
		FR32906 TIRES		6/30/16	77461	1,650.00-	1,294.98
86221	MOUND HOUSE TRUE VALUE						
		BUILDING MAINTENANCE		6/30/16	77550	90.80	
		POOL- SCREWS		6/30/16	77462	120.29	
		CLEANING SUPPLIES		7/22/16	77629	32.09	
		PARK KEYS		6/30/16	77462	5.97	249.15
86222	MUSTANG RANCH RETAILER,						
		TICKET SALES/5		7/22/16	77611	10.00	
		MEAL TICKESTS/70		7/22/16	77611	1,050.00	1,060.00
86223	NALS OF NEVADA						
				7/22/16	77513	125.00	125.00
86224	NEV ADMIN BLDG & GROUNDS						
		JUNE 2016 WATER PURCHASE		6/30/16	77463	8,203.69	8,203.69
86225	NEV DEPT BUSINESS & INDUS						
		84 EMPLOYEES @ 6.75		7/22/16	77546	567.00	567.00
86226	NEV DEPT TAXATION						
		TEST FEE FOR GEN EXAM		7/22/16	77606	25.00	25.00
86227	NEV DIV OF MINERALS						
		MINING CLAIM FEE- STOREY		6/30/16	77520	8.50	8.50
86228	NEV DIV WATER RESOURCES						
		GROUNDWATER BASIN		7/22/16	77592	1,500.00	
		GROUNDWATER BASIN		7/22/16	77592	2,000.00	3,500.00
86229	NEVAD STATE DIVISION OF						
		CERTIFICATE FEE		7/22/16	77547	200.00	200.00
86230	NEVADA BLUE LTD (RNO)						
		JUNE MO PORTAL FEE		6/30/16	77521	50.00	50.00
86231	NEVADA FIRE CHIEFS ASSN						
		GEMT CONSULTANT SVCS		6/30/16	77560	1,705.46	1,705.46
86232	NEVADA LEGAL SERVICE INC						
		FEES COLLECTED		7/22/16	77454	125.00	125.00
86233	NEVADA OCCUPATIONAL HLTH						
		INMATE PHYSICAL		7/22/16	77534	200.00	200.00
86234	NEXTEL OF CALIFORNIA INC						
		PARKS		6/30/16	77529	20.06	
		PLANNING COMMISSION		6/30/16	77529	1,515.01	1,535.07
86235	NFPA						
		KLINGLER NFCSS ALL ACCESS		7/22/16	77582	1,305.00	1,305.00
86236	NORTON CONSULTING LLC						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
		SPEED LIMIT 35		7/22/16	77487	87.83	
		SIGN POSTS,ANCHORS,LIME		7/22/16	77487	1,036.00	1,123.83
86237	OFFICE DEPOT INC						
		RECIEPT BOOKS		7/22/16	77533	125.99	125.99
86238	OFFSITE DATA DEPOT, LLC						
		CLERK OFFICE		7/22/16	77548	120.70	
		SHERIFF OFFICE		7/22/16	77548	108.14	228.84
86239	OTIS ELEVATOR COMPANY						
		CONTRACT INSPECTOR		6/30/16	77536	382.50	382.50
86240	OWENS EQUIPMENT SALES						
		VACTOR PER TRENT		6/30/16	77584	846.94	846.94
86241	OXBORROW TRUCKING, INC						
		PLAYGROUND BARK		6/30/16	77464	276.00	
		PARK BARK		6/30/16	77464	1,175.00	
		PARK BARK		6/30/16	77464	564.00	
		PARK BARK		6/30/16	77464	220.00	2,235.00
86242	PDM STEEL SERVICE CENTER						
		KW704- STEEL		7/22/16	77506	120.12	120.12
86243	PETRINI, ANGELO D						
		TICKET SALES/53		7/22/16	77612	106.00	106.00
86244	PICTOMETRY						
		SPRING 2016 AERIALS		7/22/16	77605	25,145.00	25,145.00
86245	PROTECTION DEVICES INC						
		JULY THRU OCT MONITORING		7/22/16	77488	12.50	
		COURT HOUSE FIRE ALRM		7/22/16	77510	120.00	
		QTRLY PANIC BUTTONS		6/30/16	77527	62.50	
		VCCC BURG ALARM		7/22/16	77510	75.00	270.00
86246	PUBLIC EMPLY RETIREMENT						
		AFRICA, T		7/22/16	77552	2,596.40	2,596.40
86247	PURCELL TIRE & RUBBER CO						
		FR TK TRUCK		6/30/16	77489	4,448.16	
		SO 56310- TIRES		6/30/16	77490	692.88	5,141.04
86248	PURCHASE POWER						
		REFILL 6/29/19		7/22/16	77501	1,900.00	1,900.00
86249	QUEST COUNSELING & CONSUL						
				6/30/16	77593	175.00	175.00
86250	RAPID SPACE LLC						
		WATER DEPOSIT REFUND		7/22/16	77491	87.08	
		VCH RESTROOM RENTAL AUG		7/22/16	77491	141.60	
		MT RESTROOM RENTAL AUG		7/22/16	77491	141.60	370.28
86251	RED'S CANDIES						
		COUPON/170X5.00		7/22/16	77622	850.00	850.00
86252	REFUSE, INC						
		JUNE SLUDGE DISPOSAL		6/30/16	77465	1,094.14	1,094.14
86253	REMSA EDUCATION DEPT						
		TRAINING		6/30/16	77551	5.00	5.00
86254	RENO GREEN LANDSCAPING IN						
		JULY MAINT		7/22/16	77492	373.00	373.00
86255	RENO TYOGRAPHERS, INC						
		CEMETARY GIN HANDOUT		7/22/16	77631	51.00	51.00
86256	RESERVE ACCOUNT						
		RESERVE ACCT 4583 9842		7/22/16	77512	100.00	100.00
86257	ROCKY MOUNTAIN INFORMATIO						
		ANNUAL MEMBERSHIP FEE		7/22/16	77638	100.00	100.00
86258	RONS REFRIGERATION, INC						
		POOL-FRIDGE SERVICE CALL		6/30/16	77466	176.00	

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86259	RUPPCO INC						176.00
		EMS SUPPLIES		6/30/16	77555	233.10	233.10
86260	RURAL NEVADA COUNSELING						
				6/30/16	77590	100.00	100.00
86261	SAFEGUARD WEB & GRAPHICS						
		STEMS/SHIPING/CARTONS		7/22/16	77625	459.81	459.81
86262	SAINT MARYS ARTCENTER INC						
		TICKET SALES/1		7/22/16	77613	4.00	4.00
86263	SANDBERG, DAVID R.						
		HENDERSON		7/22/16	77566	18,925.86	18,925.86
86264	SBC GLOBAL SERVICES IN LD						
		COMMUNITY DEVELOPMENT		7/22/16	77587	1.42	
		FIRE/TRI		7/22/16	77587	1.07	
		CLERK		7/22/16	77587	7.61	
		RECORDER		7/22/16	77587	.85	
		FIRE (VC)		7/22/16	77587	18.12	
		PUBLIC WORKS		7/22/16	77587	3.63	
		SHERIFF		7/22/16	77587	7.24	
		JP		7/22/16	77587	1.40	
		SHERIFF		7/22/16	77587	1.56	
		COMPTROLLER/ADMIN		7/22/16	77587	.93	
		FIRE/LOCKWOOD		7/22/16	77587	.29	
		FIRE (VC)		7/22/16	77587	5.62	
		COMMUNITY DEVELOPMENT		7/22/16	77587	1.74	
		ASSESSOR		7/22/16	77587	2.68	
		CENTRAL DISPATCH		7/22/16	77587	5.99	
		COMMISSIONER		7/22/16	77587	3.39	
		FIRE (VC)		7/22/16	77587	1.66	
		PUBLIC WORKS		7/22/16	77587	.32	
		IT		7/22/16	77587	3.46	
		PLANNING		7/22/16	77587	1.47	
		VCTC		7/22/16	77587	22.95	93.40
86265	SBC GLOBAL SERVICES INC						
		TRI FUELING STATION		7/22/16	77472	12.22	12.22
86266	SEVA, PEGGY						
		7/17/16		7/22/16	77505	100.00	100.00
86267	SHOAF, BRIAN ALLEN						
		TICKET SALES/34		7/22/16	77614	51.00	51.00
86268	SLICK INDUSTRIES LLC DBA						
		VFD SAFER GRANT EXP		7/22/16	77575	1,600.00	
		BANNERS		7/22/16	77575	320.00	
		PW		7/22/16	77553	38.00	
		MM		7/22/16	77553	38.00	
				7/22/16	77553	70.00	
		SIGNS FOR RELICS 12X16		7/22/16	77553	540.00	2,606.00
86269	SMITHS FOOD & DRUG CENTER						
		INMATE MEDICINE		7/22/16	77538	8.00	8.00
86270	SOUTHERN WINE AND SPIRITS						
		CEMETARY GIN 90/96 BOT		7/22/16	77624	3,301.60	3,301.60
86271	SPB UTILITY SERVICES INC						
		JUNE SUPPORT		6/30/16	77467	341.45	341.45
86272	ST CO SCHOOL DISTRICT						
		TICKET SALES/13		7/22/16	77615	26.00	
		PIPERS HOUSE RENTAL		7/22/16	77615	1,000.00	
		PROPERTY TAX RECEIVED		7/22/16	77451	143,981.59	145,007.59
86273	STANARD & ASSOC INC						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86274	SUN PEAK ENTERPRISES	PRE-HIRE TESTS		7/22/16	77565	232.50	232.50
86275	SYN TECH SYSTEMS INC	TICKET SALES/382		7/22/16	77616	1,920.00	
		PONDO MINE TOUR/126		7/22/16	77616	787.50	2,707.50
86276	THE ANTOS AGENCY	5/16-5/17 MAINT CONTRACT		6/30/16	77494	668.25	668.25
86277	THE TOMBSTONE COWBOYS	CEMETARY GIN PAGE DESIGN		7/22/16	77633	750.00	750.00
86278	THREE GGG INC	TICKET SALES/416		7/22/16	77617	1,834.00	1,834.00
86279	TRI-VENTURES INC	TICKET SALES/5		7/22/16	77618	97.50	
		MEAL TICKETS/105		7/22/16	77618	1,575.00	1,672.50
86280	TRIPP ENTERPRISES INC	TICKET SALES/13		7/22/16	77619	125.00	
		MEAL TICKETS/39		7/22/16	77619	585.00	710.00
86281	ULINE	ACCOUNTABILITY TAGS		6/30/16	77556	20.04	20.04
86282	UNIFORMITY OF NEVADA LLC	STORAGE RACK FOR EVIDENCE		7/22/16	77537	597.99	597.99
86283	UNIVERSITY OF CHICAGO	HONOR GUARD UNIFORM		6/30/16	77557	656.20	
		HATS, UNIFORM-RANSON		7/22/16	77561	731.96	1,388.16
86284	US POSTOFFICE (VC)	HISTORY ON VC/30		7/22/16	77628	404.81	404.81
86285	VIRGINIA & TRUCKEE RR CO	RENEWAL		7/22/16	77554	66.00	66.00
86286	VIRGINIA CITY HIGHLANDS	TICKET SALES/561		7/22/16	77620	4,579.00	4,579.00
86287	VIRGINIA CITY TOURS INC	VC HPOA		7/22/16	77641	200.00	200.00
86288	WA STATE DEPT OF CORRECT	TICKET SALES/615		7/22/16	77621	2,334.00	
		TROLLEY TOUR/249		7/22/16	77621	1,058.25	3,392.25
86289	WALKER & ASSOCIATES	INMATE FOOD		7/22/16	77539	4,019.08	4,019.08
86290	WASHOE CO SHERIFFS OFFICE	LOBBYIST SERVICES		6/30/16	77535	1,666.00	1,666.00
86291	WASHOE COUNTY SENIOR SERV	FORENSIC CONTRACT		7/22/16	77531	28,994.00	28,994.00
86292	WASHOE COUNTY, NEVADA	JUNE 2016 LOCKWOOD MEALS		7/22/16	77635	1,893.14	1,893.14
86293	WESTERN ENVIRONMENTAL LAB	DNA TESTING NRS 176.0915		7/22/16	77452	213.00	213.00
		O2DEM,TTLSOL,FECAL,NITRO		6/30/16	77468	206.00	
		O2DEM,TTLSOL,FECAL,NITRO		6/30/16	77468	206.00	
		ALK,TTL COLI,TTL ORG CARB		6/30/16	77468	145.00	
		HALO ACIDS,TTL TRIHALO		6/30/16	77468	750.00	
		TTL COLIFORM		7/22/16	77496	20.00	1,327.00
86294	WESTERN NEVADA SUPPLY CO	BUSHINGS, 3/4 STFNR		7/22/16	77495	134.56	
		CPLG		7/22/16	77495	189.60	324.16
86295	WESTERN SURETY COMPANY	BOND PREMIUM		7/22/16	77626	100.00	100.00
86296	WORRELL,CAROLYN A.						

CHECK NUMBER	VENDOR	INVOICE DESCRIPTION	P/O #	DATE	TRANS#	AMOUNT	CHECK TOTAL
86297	3D CONCRETE INC	MEDIATION PROGRAM		7/22/16	77499	300.00	300.00
		SAND		6/30/16	77469	361.51	
		BASE		7/22/16	77497	361.51	
		BASE		7/22/16	77497	563.79	1,286.81
						CHECKS TOTAL	444,752.34

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION

CHECKS TOTAL 444,752.34 CHECK DATE 7/22/16

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COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

STOREY COUNTY
PURCHASE CARD REGISTER

PC NUMBER	VENDOR	FUND-DEPT	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CARD TOTAL
84	WELLS ONE COMMERCIAL CARD		PAYMENT					
			939841	TOBI DRIVE RESTORE	6/30/16	832	2,220.00	
					7/22/16	832	.00	
			BARTON SQ SUNLIGHT	SADDLE FIRE FUEL	7/22/16	830	56.58	
			BUCCHIANERI VCUSPS	POSTAGE FOR REG LETTER	7/22/16	826	6.47	
			CONF #...737126950	ARMA DUES FY17	7/22/16	827	195.00	
			COYLE RC ENGINES	CHAINSAW REPAIR	7/22/16	830	122.10	
			CURTIS JET.COM	CLEANING SUPPLIES	7/22/16	830	290.08	
			DIXON M TRIPP HOUSE	ACCOUNTABILITY TAGS	7/22/16	830	10.02	
			DIXON S COTTONWOOD	SADDLE FIRE FUEL	7/22/16	830	25.52	
			DIXON S SCOTTYS	SADDLE FIRE FUEL	7/22/16	830	56.63	
			DIXON S SPANISH TRL	SADDLE FIRE FUEL	7/22/16	830	31.87	
			DIXON S TONOPAH	SADDLE FIRE MEALS	7/22/16	830	33.31	
			FAIN CARSON FLORIST	GET WELL H GALLAGHER	7/22/16	1477	110.00	
			FITCH AIRPORT SINCLA	SADDLE FIRE FUEL	7/22/16	830	6.42	
			FITCH CHEVRON	SADDLE FIRE MEAL	7/22/16	830	12.28	
			FITCH CHEVRON	SADDLE FIRE FUEL	7/22/16	830	43.55	
			FITCH IN-N-OUT	SADDLE FIRE MEAL	7/22/16	830	6.23	
			FITCH MCDONALDS	SADDLE FIRE MEAL	7/22/16	830	10.09	
			FITCH SQ SUNLIGHT	SADDLE FIRE FUEL	7/22/16	830	44.28	
			HARJES LOWES	T75 ITEMS	7/22/16	830	41.93	
			HEADPHONES FOR STAFF		7/22/16	831	20.82	
			HOLMAN-HOME DEPOT	CH-FAN BLADE,TRSH CANS	7/22/16	828	40.76	
			HOLMAN-HOME DEPOT	MECH SHOP-DOOR CASING	7/22/16	828	21.97	
			HOLMAN-HOME DEPOT	POOL SUPPLIES	7/22/16	828	316.02	
			HOLMAN-HOME DEPOT	LW PARK CLNR	7/22/16	828	66.66	
			HOME DEPOT-6/29/16	DD	7/22/16	834	28.39	
			JENNA BURNS-SCSO	POSTAGE FOR LARGE PACK	7/22/16	829	12.15	
			JESSICA JACKET FOR P	ST	7/22/16	831	128.94	
			JESSICA NAME TAG FOR	POST	7/22/16	831	27.00	
			JUDGE PARKING AT NJC		7/22/16	831	45.00	
			KECKLEY CHEVRON	TRAILHEAD FIRE FUEL	7/22/16	830	62.62	
			MCCULLOUGH CHEVRON	R74 FUEL	7/22/16	830	42.21	
			MCCULLOUGH TW RADIO	RADIO REPAIRS	7/22/16	830	530.14	
			MCCULLOUGH 49ER COM	RADIO PARTS	7/22/16	830	280.20	
			MNEVIN-DMV	TITLE & REG EX69044	7/22/16	828	72.50	
			ORD #152758021	ANCSTRY/DIG NEWSPPR SB	7/22/16	827	199.00	
			OSBORNE VC STATION	FUEL	7/22/16	1477	26.18	
			PRESTIGE AUTO WASH	DD	7/22/16	834	24.95	
			PSYC EVAL FOR JESSIC	FOR POST	7/22/16	831	100.00	
			REVELLE CHEVRON	R74 FUEL	7/22/16	830	53.74	
			SBREY-SWIM OUTLET	LG UNIFORM RETURN	7/22/16	828	153.04-	
			SHERIFF-SCSO	SHERIFFS & CHIEFS ASSO	7/22/16	829	89.31	
			SNYDER CARSON SMALL	WEEDEATER MAINTENANCE	7/22/16	830	79.93	
			SNYDER HARBOR FREIGH	HEAVY EQUIP MAINTENANC	7/22/16	830	32.98	
			SNYDER NAPA	HEAVY EQUIP MAINTENANC	7/22/16	830	134.95	
			SNYDER WALMART	DOZER TENDER ITEMS	7/22/16	830	49.33	
			SPELTZ CHEVRON	SADDLE FIRE FUEL	7/22/16	830	43.70	
			SPELTZ JERRYS SVC	SADDLE FIRE FUEL	7/22/16	830	27.00	
			SPELTZ QUIK STOP	SADDLE FIRE FUEL	7/22/16	830	15.00	
			USCHYK C PUNCH RANCH	HOT POT FIRE MEALS	7/22/16	830	42.84	
			USCHYK CHEVRON	HOT POT FIRE FUEL	7/22/16	830	100.00	
			USCHYK PILOT	HOT POT FIRE FUEL	7/22/16	830	48.93	
			VIMEO	CW	7/22/16	834	199.00	
			X06172016	INTERNET FOR IPADS	7/22/16	826	96.63	
			YOHEY JET PLUMBING	WATER HEATER REPAIR ST	7/22/16	830	1,194.50	

STOREY COUNTY
PURCHASE CARD REGISTER

NUMBER	VENDOR	FUND-DEPT	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CARD TOTAL
			083562	OFFICE TAPE	7/19/16	833	8.67	
			105-4918129-8390635	RADIO CABLE	7/22/16	825	39.98	
			145249552	DSL DISPATCH	7/19/16	833	100.76	
			28268	SCSD AED - NEED REIMBU	7/19/16	833	1,609.00	
			28269	COUNTY AED REFRESH	7/19/16	833	2,352.00	
			55626 CONFIRMATION	ECON DEV CONFERENCE RE	7/22/16	826	125.00	
								11,658.08
		Card Total						11,658.08

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

JF for H. Gallagher 7.20.16
COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

STOREY COUNTY
PURCHASE CARD REGISTER

PC NUMBER	VENDOR	FUND-DEPT	INVOICE #	DESCRIPTION	DATE	TRANS#	AMOUNT	CARD TOTAL
84	WELLS ONE COMMERCIAL CARD		PAYMENT					
			FAIN VERIZON WHITTEN	CELL SERVICE OUT OF ST	6/30/16	836	540.00	
					7/22/16	836	.00	
								540.00
		Card Total						540.00

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

Jon H. Gallagher 7.20.16
COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

STOREY COUNTY
TYPED CHECKS REGISTER

CHECK NUMBER	FISCAL YEAR	RECORD#	VENDOR NAME	AMOUNT	CHECK TOTAL	CHECK DATE	INVOICE#	DESCRIPTION
	2017	356		95.00			JUNE 30, 2016	JUNE-16
	2017	356		350.00			JUNE 30, 2016	JUNE-16
	2017	356		150.00			JUNE 30, 2016	JUNE-16
	2017	356		18.00			6/30/16 4TH QTR 2016	
	2017	356		22,124.81			6/30/16 4TH QTR 2016	
	2017	356		9,455.05			6/30/16 4TH QTR 2016	
	2017	356		1,719.10			6/30/16 4TH QTR 2016	
	2017	356		124.00			6/30/16 4TH QTR 2016	
	2017	356		192.00			6/30/16 4TH QTR 2016	
	2017	356		30.00			6/30/16 4TH QTR 2016	
	2017	356		53,854.30			6/30/16 4TH QTR 2016	
	2017	356		6,288.89			6/30/16 4TH QTR 2016	
	2017	356		2,880.00			6/30/16 4TH QTR 2016	
	2017	356		9,488.79			6/30/16 4TH QTR 2016	
86139			NEV COMPTROLLER		106,769.94	7/14/16		
	2017	357		7,059.33			PROP LIAB VCTC	EFFECTIVE 7/1/16
86140			INGALLS & ASSOCIATES, LLC		7,059.33	7/14/16		

TYPED CHECKS TOTAL 113,829.27

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

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COMPTROLLER

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TREASURER

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CHAIRMAN

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COMMISSIONER

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COMMISSIONER

Report No: PB1390
Run Date : 07/21/16

STOREY COUNTY
TYPED CHECKS REGISTER

CHECK NUMBER	FISCAL YEAR	RECORD#	VENDOR NAME	AMOUNT	CHECK TOTAL	CHECK DATE	INVOICE#	DESCRIPTION
	2017	728		119,450.57			07/22/16 JUNE 2016	PROPERTY TAX RECEIVED
	2017	728		23,046.02			07/22/16 JUNE 2016	PROPERTY TAX RECEIVED
	2017	728		1,485.00			07/22/16 JUNE 2016	CONSTRUCTION TAX RECEIV
	2017	728		26.00			07/22/16 JULY 1-13	TICKET SALES/13
86298			ST CO SCHOOL DISTRICT		144,007.59	7/21/16		

TYPED CHECKS TOTAL 144,007.59

ACKNOWLEDGEMENT OF REVIEW AND AUTHORIZATION DATE

--- ---
COMPTROLLER

--- ---
TREASURER

--- ---
CHAIRMAN

--- ---
COMMISSIONER

--- ---
COMMISSIONER

Payroll Type: Regular Check Date: 07/15/16 Period-end Date: 07/10/16
Payroll Groups: 1 2 3 4 5 6 7 8 9

Check/ DD #	Emp #/ Ded #	Payee	Amount
Total User Transfer for EFTPS:			82,076.59
Total Deductor Checks:			10,873.33
Total Employee Checks:			2,417.27
Total Employee Direct Deposit:			339,046.37
Total Employee Deds Xferd on Dir Dep File:			9,922.31
Total User Transfer to Deductor:			21,229.67
Total Disbursed:			465,565.54

Approved by the Storey County Board of Commissioners: _____

_____ _____ _____

CHAIRMAN COMMISSIONER COMMISSIONER

_____ _____

COMPTROLLER

_____ _____

TREASURER

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 0-5 mins

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

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1. **Title:** For Possible Action – Approval – Assessor's Recommended Corrections to 2016-17 Unsecured Tax Roll for Exemptions

2. **Recommended motion:** Approval

3. **Prepared by:** Tobi Whitten

   Department: Assessor's Office **Telephone:** 847-0961

4. **Staff summary:** Exemption applications and renewals are typically due to our office on or before June 15th of each fiscal year, but circumstances beyond a taxpayer's control may cause a delay and, as a result, an exemption not being applied to the tax bill. In cases where the Assessor's Office feels that the taxpayer could not have reasonably filed their exemption application or renewal by the deadline, or if there is an unforeseeable error causing the exemption to not be applied correctly, the tax bill may be amended by the Clerk-Treasurer at the direction of the Board and a new tax bill or a refund be mailed to the affected taxpayer.

5. **Supporting materials:** Please see attached letter with adjusted assessed values.

6. **Fiscal impact:** Unknown

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   __X__ Department Head Department Name: Assessor's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

Jana Seddon
STOREY COUNTY ASSESSOR

STOREY COUNTY COURTHOUSE
26 South B Street
P.O. Box 494
Virginia City, NV 89440

(775) 847-0961 Phone
(775) 847-0904 Fax
Assessor@StoreyCounty.org

July 21, 2016

Memo to: Storey County Commissioners

Re: MH 000143, George Kelly

The above property owner has a Veteran's Exemption to be applied to their property located at 401 Canyon Way #5, Lockwood. Mr. Kelly submitted his renewal for this exemption in a timely manner, but it appears that an error occurred in the Assessor's database and the exemption did not transfer to his home. Therefore, we were unable to apply the exemption prior to the printing of their Unsecured tax bill. Pursuant to NRS 361.765, I ask that the **assessed value** be corrected as follows:

	Assessed Land Value	Assessed Improvements Value	Assessed Personal Property Value	Exemptions	Net Assessed Value
2016-17 Billed	0	1,987	1,120	0	3,107
2016-17 Corrected	**0**	**1,987**	**1,120**	**2,600**	**507**

Please approve this correction, and advise the Treasurer and the Assessor to make the changes and send a new tax bill or refund as necessary.

Thank You,

Jana Seddon
Storey County Assessor

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 0-5 mins

Agenda: Consent [X] Regular agenda [ ] Public hearing required [ ]

---

1. **Title:** For Possible Action – Approval – Assessor's Recommended Corrections to Tax Roll for Clerical Error

2. **Recommended motion:** Approval

3. **Prepared by:** Tobi Whitten

   Department: Assessor's Office **Telephone:** 847-0961

4. **Staff summary:** A clerical error on parcel number 003-101-59 occurred before the close of the 2016-17 Secured Tax Roll. The improvements value entered was incorrect. The tax bill was generated based on the incorrect value, and will require adjustment.

5. **Supporting materials:** Please see attached letter with adjusted assessed value.

6. **Fiscal impact:** Unknown

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by**:

   __X__ Department Head Department Name: Assessor's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

Jana Seddon
STOREY COUNTY ASSESSOR

STOREY COUNTY COURTHOUSE
26 South B Street
P.O. Box 494
Virginia City, NV 89440

(775) 847-0961 Phone
(775) 847-0904 Fax
Assessor@StoreyCounty.org

July 20, 2016

Memo to: Storey County Commissioners

Re: 003-101-59

The above referenced parcel was billed with errors for the 2016-17 tax year. A clerical error occurred, and the assessed value of Improvements requires correction. In accordance with NRS 361.765, I am requesting the following changes be made:

	Assessed Land Value	Assessed Improvements Value	Assessed Total	Prior Year GAV Override
2016-17 Billed	6,300	818,836	825,136	88,742
2016-17 Corrected	**6,300**	**81,883**	**88,183**	**88,742**

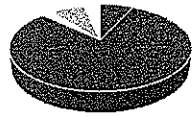
Please approve these corrections, and advise the County Treasurer to make the changes and issue a corrected tax bill and/or refund to the taxpayer, if necessary.

Thank You,

Jana Seddon
Storey County Assessor

STOREY COUNTY FIRE PROTECTION DISTRICT

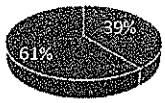
2016 Year To Date	
Fires	60
EMS	696
Hazmat	19
Service Call	64
False Alarm	31
Total	**870**



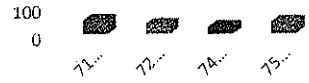
June 2016 Call Volume	
Fires	22
EMS	116
Hazmat	1
Service Call	14
False Alarm	5
Total	**158**

Internal Statistics Dashboard (06/2016)	
Number of Vol. Responses:	8
Average Response Time:	9:51
Patient Transports June:	35
Patient Transports YTD:	219
Hours spent out of district on transports	74
Highest call volume day of the week:	Thursday

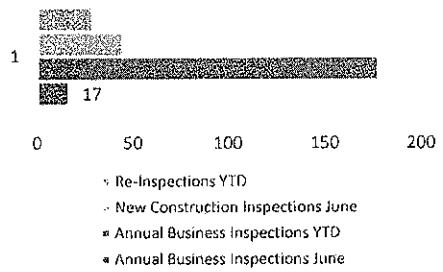
North County Monthly Auto Aid to TM	
Aid to TMFPD	27
Dist. 74/75 Calls	42
North Dist. Total	69



Calls by District (06/2016)	
71 (Virginia City)	52
72 (Virginia City Highlands)	36
74 (Lockwood)	26
75 (McCarran)	43



Fire Prevention (2016)	
Annual Business Inspections June	17
Annual Business Inspections YTD	178
New Construction Inspections June	45
Re-Inspections YTD	29
Number of Fire Permits Issued June	12
Fire Plan Reviews Completed June	31
After Hours / Weekend inspection YTD	3



Monthly AOR Completed: (06/2016)
All pump testing completed
All ground ladders inspected and maintenanced
Standardization completed on all apparatus.
All evacuation barrels inspected and below ground tanks checked
All radio programming completed
Several mutual aid resources to California, Nevada, Utah, New Mexico and Arizona

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 8-2-16 **Estimate of time required:** 0 - 5

Agenda: Consent [x] Regular agenda [ ] Public hearing required [ ]

---

1. **Title:** Business License First Readings

2. **Recommended motion:** None required (if approved as part of the Consent Agenda)
   I move to approve all first readings (if removed from consent agenda by request)

3. **Prepared by:** Stacey Bucchianeri

   Department: Community Development **Telephone:** 847-0966

4. **Staff summary:** First readings of submitted business license applications are normally approved on the consent agenda. The applications are then submitted at the next Commissioners' meeting for approval.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:** None

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:** None
   ____ District Attorney

8. **Reviewed by:**
   _x_ Department Head Department Name: Community Development
   ____ County Manager Other agency review: _____

9. **Board action:**
   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

Storey County Community Development

Business Licensing

P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • buslic@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

July 25, 2016
Via email

Fr: Stacey Bucchianeri

Please add the following item(s) to the **August 2, 2016,** COMMISSIONERS Consent Agenda:

LICENSING BOARD
FIRST READINGS:

A. **ILLINOIS TOOL WORKS, INC.** – General / 825 University Ave ~ Norwood, MA (mechanical testing)
B. **ADVANCED COUNTERTOP DESIGN, INC.** – Contractor / 475 E Greg ~ Sparks (countertop manuf.)
C. **LB&K, INC** – Contractor / 154 S Valencie ~ Glendora, CA (contractor)
D. **LEE CONTRACTING, INC.** – Contractor / 631 Cesar ~ Pontiac, MI (transportation of equipment)
E. **DC BERRIDGE, LLC dba Best Events** – General / 314 N Vista ~ Los Angeles (event production)
F. **KUKA SYSTEMS NORTH AMERICA** – Contractor / 6600 Center Dr ~ Sterling Hts., MI (proj mgmt.)
G. **MANZ USA, INC.** – Contractor / 376 Dry Bridge Rd ~ N Kingstown, RI (ind. automation machinery)
H. **BARTEL DISPENSING TECHNOLOGY, INC. dba BDTronic** – Contractor / Box 470741 ~ Tulsa (industrial automation)
I. **TOYOSYSTEM CO., LTD.** – Contractor / Fukushima JAPAN (battery safety testing)
J. **CRYSTAL EMPLOYMENT SVCS** – General / 645 Executive Dr ~ Troy, MI (skilled trades support)
K. **WRIGHT CELEBRATIONS, INC.** – General / 8845 Washington Blvd ~ Roseville, CA (event rentals)
L. **PECSON CO.** – Contractor / Chiba JAPAN (elect control motor drive sys)
M. **SIERRA MAINTENANCE, INC.** – Contractor / 2850-H Wrondel Way ~ Reno (asphalt maint/repair)
N. **ENVERID SYSTEMS, INC.** – Professional / 102 2nd Ave ~ Needham, MA (consultant)
O. **ABOVE THE LINE, LLC** – Professional / 2951 Obispo Ave ~ Signal Hill, CA (consultant)
P. **FIRST CLASS LANDSCAPE CONSTRUCTION, INC.** – Contractor / 336 Omni Dr ~ Sparks (landscape)
Q. **TW VENDING** – General / 1750 Purina Way ~ Sparks (vending services)
R. **FELIX LIGHTING CORPORATION** – General / 17116 Valley View ~ LaMirada, CA (lighting design)

Inspection Required

ec: Chris Hood, Building Dept.
Austin Osborne, Planning Dept.
Dean Haymore, Comm Dev.
Gary Hames, Fire Dept.
Patty Blakely, Fire Dept.
Fritz Klingler, Fire Dept.
Sheriff's Office
Assessor's Office
Commissioners' Office

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 08/02/16 **Estimate of time required:** 10 min.

Agenda: Consent [ ] Regular agenda [x] Public hearing required [x]

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1. **Title:** Discussion Only/No Possible Action: The Human Resources Department will provide a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for each department and office of Storey County.

2. **Recommended motion**: No recommended motion or action.

3. **Prepared by:** Austin Osborne

4. **Department:** Human Resources **Telephone:** 847-1144

5. **Staff summary:** The purpose of this presentation is to provide the Storey County Board of Commissioners a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for each department and office of Storey County. No confidential or other sensitive personnel information will be disclosed.

6. **Supporting materials:** None.

7. **Fiscal impact:** None on local government.

Funds Available: Fund: ____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by**:

__@'__ Department Head Department Name:

____ County Manager Other agency review: _____

10. **Board action:**

[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 08/02/16 **Estimate of time required:** 10 min.

Agenda: Consent [ ] Regular agenda [x] Public hearing required [x]

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1. **Title:** Discussion Only/No Possible Action: The Human Resources Department will provide a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for the Storey County Fire Protection District.

2. **Recommended motion**: No recommended motion or action.

3. **Prepared by:** Austin Osborne

4. **Department:** Human Resources **Telephone:** 847-1144

5. **Staff summary:** The purpose of this presentation is to provide the Storey County Board of Fire Commissioners a general statistical update of personnel actions, terminations, and turnover occurring since July 1, 2015 for the Storey County Fire Protection District. No confidential or other sensitive personnel information will be disclosed.

6. **Supporting materials:** None.

7. **Fiscal impact:** None on local government.

Funds Available: Fund: ____ Comptroller

8. **Legal review required:**

____ District Attorney

9. **Reviewed by**:

__@'__ Department Head Department Name:

____ County Manager Other agency review: _____

10. **Board action:**

[ ] Approved [ ] Approved with Modifications

[ ] Denied [ ] Continued

Agenda Item No.

STOREY COUNTY FIRE PROTECTION DISTRICT

145 North C Street
P.O. Box 603
Virginia City, NV 89440
(775) 847-0954 Phone • (775) 847-0987 Fax

Meeting Date: August 2nd, 2016

Agenda Item: (Consent Agenda) Discussion/Action: Mutual Aid Agreement between the Storey County Fire Protection District and Sparks Fire Department.

Summary Notes: This is a simple update to the mutual aid plan and Annual Operating Plan (AOP) which is required to be updated with radio frequencies, staff contacts and phone numbers on an annual basis. The Mutual Aid Agreement expires this year and is due for renewal. The AOP has NO changes and only requires approval for the year. The only modification to the agreement is in the future it will not expire every five years. It can be terminated by either party at any time. This way it does not need to be brought before the board every five years except for changes.

Since the AOP is an annual renewal process, I am respectfully requesting that you approve me to sign the AOP each year on your behalf. You as the Honorable Board of Fire Commissioners will still sign the master document, but the AOP is only an annual update and that does not change anything in the master agreement.

Staff Recommendation: (Consent Agenda) Motion to approve the Renewal of the Storey County Fire Protection District and Sparks Fire Department Mutual Aid Agreement.

"In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all basses apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of commucation for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filingcust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (2) fax: (202) 690-7742; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender."

Cooperative Agreement between Storey County Fire Department and the City of Sparks Fire Department

This agreement is made and entered into by the Storey County Fire Department, hereinafter referred to as Storey County Fire, and the City of Sparks Fire Department, hereinafter referred to as Sparks Fire, and is effective on the date as provided herein.

RECITALS

WHEREAS, each of the above-named entities maintains and operates fire/rescue organizations within their respective jurisdictions; and,

WHEREAS, on occasion each agency experiences fires or other emergencies of such a magnitude that assistance of other fire response organizations would be beneficial in addressing the emergencies, and

WHEREAS, the parties hereto desire to enter into a cooperative agreement pursuant to NRS 227.045 to provide for the circumstances and procedures under which each agency will provide assistance in responding to fire and other emergencies when requested by the other,

Now therefore, the parties hereto mutually agree to provide fire suppression equipment, facilities and personnel to each other under the following terms and conditions:

1. The agency which experiences an incident in which assistance is sought shall be known herein as the Requesting Party: The agency providing assistance shall be known herein as the Responding Party.

2. A request for assistance shall be made by the most expedient manner possible. Generally this will be from one Public Safety Answering Point to the other via landline communications. This process involves fire officers making radio requests to their respective PSAP. That PSAP then makes the request, via landline, to the other agency for mutual aid resources. Both agencies shall provide a telephone number or telephone numbers to the other agency which should be used when requesting Assistance from the Responding Agency. It is mutually agreed that either party may operate on the other parties' radio frequency.

3. The officer on duty for the Responding Agency shall determine whether it has resources available to respond to the request for assistance. If the Responding Agency has resources available to respond to the request for assistance, the Responding Agency will furnish the Requesting Agency fire fighting equipment, personnel and facilities which are then available in the jurisdiction of the Responding Agency and which are requested by the Requesting Agency. The decision as to availability of resources is solely within the discretion of the Responding Agency.

4. Neither agency is obligated to reduce the level of resources available in the responding jurisdiction below that deemed reasonably necessary to provide the residents of the responding agency's jurisdiction with fire suppression services. Again, the decision to provide resources is solely within the discretion of the responding agency.

5. In the event any claim or litigation is brought against the parties hereto based upon an incident in which aid was provided pursuant to this agreement and it is alleged that the parties are jointly or severally liable, the agency in whose jurisdiction the incident occurred shall provide for the defense of the action. The requesting agency in the incident further agrees to indemnify and hold harmless the responding agency from any liability the responding agency may incur as the result of responding to a request for aid except for those incidents in which the personnel of the responding agency acted with gross negligence or maliciously.

6. This agreement is not intended to create or be construed to create any right or action on the part of any person or entity not signatory to this agreement, nor create the status of third party beneficiaries for any person or entity.

7. Any mutual aid extended under this agreement is done with the express understanding that personnel of the requesting agency shall remain in charge at the incident for which aid is requested unless the command of an incident has been transferred to another agency or to an overhead management team. Pursuant to this authority the requesting agency, the agency which has command of the overhead management team, may direct and supervise the personnel and equipment provided by the responding agency through the operation of this mutual aid agreement.

8. Mutual aid shall be provided without expectation of reimbursement for the first (12) twelve hours from the time of response to the request for mutual aid. If it appears that the incident will last longer than (12) twelve hours the designated representative for Storey County Fire and the designated representative of Sparks Fire shall attempt to meet and confer to allocate the costs of the incident between the parties. If no meeting is held and the Responding Agency is required to provide personnel, equipment or facilities for a period longer than (12) twelve hours, the Requesting Agency shall reimburse the Responding Agency for the actual expenses it incurs after the (12) twelve hours have expired. This shall be done upon being provided with a statement of those expenses.

9. Upon request, the responding agency to a mutual aid incident shall provide the requesting agency with an incident report within 20 days of the incident.

10. For the limited purpose of the exclusive remedy set forth in NRS 616A.020, both parties shall be deemed to employ jointly a person who is an employee of either party and sustains an injury by accident or occupational disease while participating in the matter for which assistance was requested. However, for the purpose of providing insurance benefits pursuant to NRS 616A-through NRS 616D and NRS 617 each party shall provide such benefits to its own employees at its own expense. The parties waive any indemnification provision with respect to such industrial injuries or occupational diseases.

11. The parties may amend this agreement at any time by an endorsement made in writing and approved by the Sparks City Council and Storey County Commission.

12. This agreement shall become effective upon ratification by appropriate legal action by the governing bodies of the parties as a condition precedent to its entry into force and shall remain in full force, unless revoked by either party without cause, provided that a revocation shall not be effective until 30 days after a party has served written notice of revocation to the other party.

13. All notices and communications concerning this agreement shall be directed as follows:

Storey County Fire Protection Dist.	Sparks Fire Department
Fire Chief	Fire Chief
P.O. Box 603	1605 Victorian Ave.
Virginia City, NV 89440	Sparks, NV 89431

14. One of the duplicate originals shall be retained by each agency with the other to be transmitted to the other agencies to this agreement.

15. Supplements to this Agreement include an Annual Operating Plan (AOP). This document contains all operational issues such as response area maps, phone listings, communications plans/frequencies, rates, defined automatic aid areas and resources that are mutually available. The AOP shall be permitted to be changed without governing board approval. Each year in March both departments shall meet to update this document.

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed as of the day and year herein below.

Dated this 11th day of July, 2016.

Attest by: Donna DiCarlo for Teresa Gardner City Clerk, City of Sparks	Attest by: Vanessa Stephenson, Storey County Clerk
Tom Garrison, Fire Chief Sparks Fire Department	Gary Hames, Fire Chief Storey County Fire Department
Geno Martini, Mayor City of Sparks, Nevada	Marshall McBride, Chairman Storey County Board of Commissioners
Approved as to Form: Chet Adams City of Sparks ~~District~~ City Attorney	Approved as to Form: Anne Langer, Storey County District Attorney

Ac-5266
7/11/16
AI 8.5

2016 Annual Operating Plan

Sparks Fire Department
And
Storey County Fire Department

CITY OF SPARKS FIRE DEPARTMENT RATE SCHEDULE

PERSONNEL AND EQUIPMENT BILLING RATES

The following reimbursement rates apply to responses under the terms and conditions of the current "Cooperative Agreement".

DAILY RATE FOR PERSONNEL ON "E" NUMBER

Apparatus responding to an incident on an "E" number will be staffed with three (3) personnel unless specified differently on the resource order. Portions of one day will count as a full day. If more or less than three (3) personnel are required/requested, cost to government rates will be added from PERSONNEL HOURLY RATES below.

	Daily Rate
1 Captain, 1 Operator, 1 Firefighter	$3115.00

PERSONNEL HOURLY RATES

Personnel responding to an incident on an overhead resource order, "O" number, will be billed on a portal to portal basis. This includes backfill (56 hour employee's only) for the position to meet the agency specific staffing requirements. Billed rate will be at the actual cost to government and may be different than the rate quoted in this document. Overtime Rates are paid at Time and One Half.

40 Hour Personnel	Hourly Rate
• Division Chief	$67.78/hr
• Training Captain	$52.40/hr
• Investigator/Inspector	$50.96/hr
• Mechanic	$32.00/hr

56 Hour Personnel	Hourly Rate
• Battalion Chief	$40.05/hr
• Fire Captain	$32.78/hr
• Fire Apparatus Operator	$28.98/hr
• Firefighter/EMT A	$24.76/hr

APPARATUS RATES

Apparatus responding to an incident on a resource order ("E" number) will be billed for hours worked as indicated on the Crew Time Report/Shift Ticket and will include travel time. Apparatus and Equipment are not included in portal to portal pay provisions. Reimbursement for all apparatus and support equipment will be at the rate quoted in this document.

• Structure Engine - Type I	$190.00/hr
• Brush Engine - Type III	$170.00/hr
• Brush Engine – Type VI	$100.00/hr
• Water Tender Type II	$170.00/hr
• Haz Mat Unit	$225.00/hr
• Heavy Rescue Unit	$175.00/hr
• Heavy Rescue Unit w/ Trailer	$200.00/hr
• Water Rescue Unit w/ Boat(s)	$ 85.00/hr
• Aerial Apparatus	$200.00/hr

SUPPORT VEHICLE COSTS

Vehicles used will be billed on a daily rate (calendar day).

• Command or Pickup	$96.00/day plus $0.54 per mile
• Polaris Ranger UTV	$150.00/day

CONTACT PERSONS AND PHONE NUMBERS

Note: area code is (775) unless otherwise indicated

SPARKS FIRE DEPARTMENT STAFF OFFICERS:

	Office	Cellular
• Fire Chief, Tom Garrison	353-2254	527-3703
• Division Chief / Operations, Jim Reid	353-2265	291-8616
• Division Chief / Admin & Training, Chris Maples	353-1618	720-7572
• A Shift Battalion Chief, Scott Means	353-2258	762-9663
• B Shift Battalion Chief, Shawn McEvers	353-2258	224-6904
• C Shift Battalion Chief, Jim Kindness	353-2258	762-9098

FACILITIES:

• Station 1, 1605 Victorian Avenue	353-2259
• Station 2, 2900 N. Truckee Lane	353-2252
• Station 3, 1750 E. Greg Street	353-2395
• Station 4, 1450 Disc Drive	626-4784
• Station 5, 6490 Vista Boulevard	626-4794
Administrative Office, 1605 Victorian Ave; Sparks, NV 89431	353-2255
Sparks Dispatch, 1701 E. Prater Way; Sparks, NV 89434	353-2231

Sparks Fire VHF Communications Frequencies:

RX	Tone	TX	Tone	Use
158.7750	N/A	155.1300	107.2	SFD REPEAT
158.7750	N/A	158.7750	N/A	SFD F-1
158.8200	N/A	158.8200	N/A	SFD F-2
155.8500	N/A	155.8500	N/A	SFD F-3
156.0000	N/A	156.0000	N/A	FIRE CORD 1
155.8950	N/A	155.8950	N/A	FIRE CORD 2

STOREY COUNTY FIRE PROTECTION DISTRICT

Protection, Organization & Rates for Storey County Fire Protection District

Rates: The following rates are applicable *after* the first 12 hours

NOTE: All staffing costs are in addition to apparatus costs and will be charged at actual hourly rates.

Storey County Fire Protection District

Declared Costs - Personnel

Effective May 1, 2016

	Regular Hourly	Regular 1/2 Time	Regular 1.5 OT	Regular 2.10 OT
Battalion Chief	$50.77	$25.39	$76.16	$106.62
Fire Captain/Fire Marshal	$52.02	$26.01	$78.03	$109.24
Fire Captain/EMT II	$46.56	$23.28	$69.83	$97.77
Fire Fighter/Paramedic	$39.68	$19.84	$59.53	$83.34
Fire Fighter/EMT II	$36.49	$18.24	$54.73	$76.62
Heavy Equipment Operator	$43.59	$21.79	$65.39	N/A
All Risk 6-Month Seasonal Firefighter	$16.50	$8.25	$24.75	N/A
All Risk 9-Month Seasonal Firefighter	$26.13	$13.06	$39.19	N/A
All Risk 6-Month Lead Seasonal Firefighter	$19.02	$9.51	$28.53	N/A
Volunteer Firefighter	Volunteer FF at most current AD rate for position filled.			

2.10 Overtime Defined: This overtime category is designed for the 56 hour work week employee to default to a 40 hour work week overtime rate. It is used when individuals are dispatched outside of Storey County for all-risk incidents. It is also used for calculation of Call-Back time to multiple alarms, natural disaster, etc. as defined in the CBA.

Apparatus Type	Rate	Mileage
Type I Engine – Structure Engine	$190/hour	Included in hourly
Type III Engine – Brush Engine	$170/hour	Included in hourly
Type IV, VI Engine – Brush Patrol	$100/hour	Included in hourly
Type I Water Tender	$170/hour	Included in hourly
Command Vehicle	$96.00/daily	.55 Per Mile for Travel and Fuel Cost at Incident Only
Utility (1/2 Ton and Smaller)	$86.00/daily	.55 Per Mile for Travel and Fuel Cost at Incident Only
Pickup (3/4 Ton and Above)	$96.00/daily	.55 Per Mile for Travel and Fuel Cost at Incident Only

Rescue	$75.00/hour	Included in hourly
Heavy Rescue	$175.00/hour	Included in hourly
Air Truck	$150.00/hour	Included in hourly
Fuel Truck	$75.00/hour	Included in hourly
Hazmat Unit	$225.00/hour	Included in hourly
Heavy Equipment Mechanic Truck	$125.00/hour	Included in hourly
Transport/Lowboy	$95/hour	$1.75 per mile
Dozer Tender	$75.00/hour	$1.55 per mile
Type II Dozer	$115.00/hour	Incident pays for fuel costs or $44.00 per hour additional
Type II Excavator/Masticator	$115.00/hour	Incident pays for fuel costs or $44.00 per hour additional
Ambulance	$125/hour	$23.37 Per Mile for Travel and Transports (Billed to Patient)
Fuel Trailer	$75/day	No mileage charges
Special Event Staffing	$560/day	Includes one unit with two personnel
Durable Medical Equipment	$250.00/day	Not Applicable
Polaris UTV	$150.00/day	Included in daily cost

- Each dozer will be dispatched with a Dozer Tender. This vehicle will be assigned for the entire duration of the incident.
- Dozer operator and transport driver will be charged at their departmental rates.
- Staff responding to an incident will be charged separately from the cost of the equipment.
- When an incident does not provide subsistence for assistance-by-hire personnel per diem at the federally established regional or CONUS rate shall apply in accordance GSA per diem rates at www.gsa.gov Documentation in the form of receipts must be provided for reimbursement.

Contact persons and phone numbers

Storey County Fire Department Staff Officers:

	Mobile	Office
Gary Hames, Fire Chief	(775) 742-9826	(775) 847-0954
Ron Adkins, A Shift Battalion Chief	(775) 771-6169	(775) 847-0954
Rob DuFresne, B Shift Battalion Chief	(775) 691-6137	(775) 847-0954
Jeff Nevin, C Shift Battalion Chief	(775) 671-8632	(775) 847-0954

Fire Stations:

Fire Station #71, 145 N. "C" St., Virginia City	(775) 847-0954
Fire Station #72, 2610 Cartwright Rd, Virginia Highlands	(775) 847-0971
Fire Station #74, 431 Canyon Way, Lockwood	(775) 342-0220
Fire Station #75, 1705 Peru Drive, McCarran	(775) 343-3300

Storey County Dispatch Center	(775) 847-0950
Storey County Battalion Chief	(775) 287-5643

Communications:

As indicated within the Mutual Aid Agreement, both parties agree to allow the other to operate on their frequency during responses to incidents. It is also agreed that any incidents within Storey County will operate on SCFD North Repeater for command and White/State Fire 1 for tactical operations. When White/State Fire 1 is being used within the region the tactical frequency shall go to White/State 2, White/State 3 and so on.

Storey County Communications Frequencies:

POS	RXF	RXPL	TXF	TXPL	USER NAME	
1.	155.070	79.7	155.865	79.7	FD1 South	(SCFD Como)
2.	155.070	79.7	155.865	173.8	FD2 Central	(SCFD Ophir)
3.	155.070	79.7	155.865	186.2	FD3 North	(SCFD Pond)
4.	155.070	79.7	155.070	79.7	FD4 Local	(SCFD Local)
9.	159.075		159.075		SC General Use	
10.	156.165		159.075	100.0	SC General Use RPTR	
11.	154.2800	154.2800			V FIRE 21	(White 1)
12.	154.2650	154.2650			V FIRE 22	(White 2)
13.	154.2950	154.2950			V FIRE 23	(White 3)
14.	154.2725	154.2725			V FIRE 24	
15.	154.2875	154.2875			V FIRE 25	
16.	154.3025	154.3025			V FIRE 26	

IN WITNESS WHEREOF, The parties hereto have caused this agreement to be executed as of the day and year herein below.

Dated this 11th day of July, 2016.

Attest by: Teresa Gardner City Clerk, City of Sparks	Attest by: Vanessa Stephens, Storey County Clerk
Tom Garrison, Fire Chief Sparks Fire Department	Gary Hames, Fire Chief Storey County Fire Prot. Dist.
Geno Martini, Mayor City of Sparks, Nevada	Marshall McBride, Chairman Storey County Board of Commissioners
Approved as to Form: Chet Adams City of Sparks ~~District~~ City Attorney	Approved as to Form: Anne Langer, Storey County District Attorney

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 8/2/16 **Estimate of time required:**

Agenda: Consent [ ] Regular agenda [x] Public hearing required [ ]

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1. **Title:** Discussion & Possible approval of the second reading for Reliable Reloading (Austin Swift) request for a Home Based Business General license

2. **Recommended motion:** I motion to approve the second reading of the Home Based Business, General license for Reliable Reloading, 2161 Diablo St., Virginia City Highlands, NV 89521

3. **Prepared by:** Brandy Gavenda, Admin. Asst.

   Department: Storey County Sheriff's Office **Telephone:** 775-847-0959

4. **Staff summary:**

5. **Supporting materials:**

6. **Fiscal impact: None**

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   _X__ Department Head Department Name: Sheriff, Gerald Antinoro

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 5-10 minutes

Agenda: Consent [] Regular agenda [X] Public hearing required [ ]

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1. **Title:** DISCUSSION/POSSIBLE ACTION: Approval and acceptance of an Emergency Management Performance Grant (EMPG) award administered through the State of Nevada Division of Emergency Management in the amount of $17,807.00 for emergency management personnel costs, training contracts, supplies, operating and equipment.

2. **Recommended motion:** I move to approve the Emergency Management Performance Grant (EMPG) award administered through the State of Nevada Division of Emergency Management in the amount of $17,807.00 for emergency management personnel costs, training contracts, supplies, operating and equipment and authorization for the commission chairman or his designee to sign all associated grant documentation.

3. **Prepared by:** Cherie Nevin
Department: Community Relations **Telephone:** 847-0986

4. **Staff summary:** Storey County receives Emergency Management Performance grant funds on an annual basis from the Nevada Division of Emergency Management. The Emergency Management Performance Grant Program plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation.
These grant funds support personnel costs associated with the Emergency Management Director, funds for training and exercise contracts, supplies, operating and equipment costs.
This grant comes with a 50% county match of in-kind and cash from the Emergency Management budget.
These are federal grant funds and the delivery of funds is almost a year behind so the grant award will be retroactive to October 1, 2015. The grant will end on March 31, 2017.

5. **Supporting materials:** Grant Application
Grant Award and associated documentation

6. **Fiscal impact:**
Funds Available: YES Fund: 001-142 _____Comptroller

7. **Legal review required:** DML District Attorney

8. **Reviewed by:**
CMT Department Head Department Name: Community Relations
____ County Manager Other agency review: _____

9. **Board action:**
[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

Brian Sandoval
Governor

James M. Wright
Director

Caleb S. Cage
Chief

Nevada Division of Emergency Management
Homeland Security
2478 Fairview Drive
Carson City, Nevada 89701
Telephone: (775) 687-0300 • Fax: (775) 687-0322 • https://dem.nv.gov

July 18, 2016

Mr. Pat Whitten
Storey County
PO Box 176
Virginia City, NV 89440

Dear Mr. Whitten:

The Nevada Division of Emergency Management (NDEM) is pleased to enclose the Federal Fiscal Year 2016, Emergency Management Performance Grant (EMPG) award in the amount of $17,807.00.

The grant performance period is October 1, 2015, through March 31, 2017. The performance period for the personnel category is October 1, 2015, through September 30, 2016. The grant performance period is a condition of this grant award. All grant expenditures and reporting must be completed by the end of the grant performance period to receive reimbursement.

Attached to your award is a copy of the approved budget. Should there be a need for modifications to the approved budget; advance approval is required from this Division through a "Project Change Request" form.

Please complete the following tasks:

- Sign the original award, confirmation copy, and federal and state assurances.
- Return the original grant award and the signed federal and state assurances to the Nevada Division of Emergency Management, 2478 Fairview Drive, Carson City, Nevada, 89701.
- Please retain a complete copy for your records.

If you have any questions, or if we can be of assistance with the administration of this grant, please contact Lorayn Walser, Emergency Management Performance Grant Section, Nevada Division of Emergency Management, at (775) 687-0327.

Best Regards,

Caleb S. Cage

CSC/lw/cm

Attachments: Grant Award
Assurances and Certifications
Grant Application Documents

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY (NDPS)
DIVISION OF EMERGENCY MANAGEMENT (NDEM)

2478 Fairview Drive, Carson City, Nevada 89701
Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award

SUBGRANTEE:	**Storey County**	**CFDA / PROJECT NO:**	9704216
ADDRESS:	**PO Box 7**	**NDEM DUNS:**	607025848
	Virginia City, NV 89440	**SUB-GRANTEE DUNS:**	959435876
PROJECT TITLE:	**FFY16 Emergency Management Performance Grant (EMPG)**	**FEDERAL GRANT FUNDS:**	$17,807.00
GRANT PERIOD:	**October 1, 2015 through March 31, 2017**	**MATCHING FUNDS:**	$37,506.96
Special Notes:	**Personnel category performance period is from October 1, 2015 through September 30, 2016**	**TOTAL:**	$55,313.96

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS	
PERSONNEL		$10,839.00
CONSULTANT/CONTRACT		$5,500.00
TRAVEL		$0.00
SUPPLIES/OPERATING		$818.00
EQUIPMENT		$650.00
TRAINING		$0.00
PLANNING		$0.00
OTHER		$0.00
FEDERAL GRANT TOTAL		**$17,807.00**
SUB-GRANTEE MATCH TOTAL		**$37,506.96**

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government, the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding. Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s). ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET

AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Caleb S. Cage, Chief	**Pat Whitten, County Manager**
Name and Title of Appointing Official	Name and Title of Appointing Official
X Caleb S. Cage 7/18/2016	X
Signature of Approving Official Date:	Signature of Approving Official Date:

Internal NDEM Review	
	Chief
	Designee

ORIGINAL

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY (NDPS)
DIVISION OF EMERGENCY MANAGEMENT (NDEM)

2478 Fairview Drive, Carson City, Nevada 89701
Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award

SUBGRANTEE:	Storey County	**CFDA / PROJECT NO:**	9704216
ADDRESS:	PO Box 7	**NDEM DUNS:**	607025848
	Virginia City, NV 89440	**SUB-GRANTEE DUNS:**	959435876
PROJECT TITLE:	FFY16 Emergency Management Performance Grant (EMPG)	**FEDERAL GRANT FUNDS:**	$17,807.00
GRANT PERIOD:	October 1, 2015 through March 31, 2017	**MATCHING FUNDS:**	$37,506.96
Special Notes:	Personnel category performance period is from October 1, 2015 through September 30, 2016	**TOTAL:**	$55,313.96

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CATEGORY	TOTAL PROJECT COSTS	
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FEDERAL GRANT TOTAL		**$17,807.00**
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AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Caleb S. Cage, Chief	**Pat Whitten, County Manager**
Name and Title of Appointing Official	Name and Title of Appointing Official
X Caleb S. Cage 7/18/2016	X
Signature of Approving Official Date:	Signature of Approving Official Date:

Internal NDEM Review

	Chief
	Designee

CONFIRMATION COPY

State of Nevada
Department of Public Safety
Division of Emergency Management
FFY16 Emergency Management Performance Grant (EMPG)
Budget Narrative

1. PERSONNEL:
EMPG Funds are being requested to support the costs associated with employment of Emergency Management Director Joe Curtis

FRINGE:
Benefits include social security, medicare and health insurance.

Request for salaries and fringe: $	$10,839.00
Match: $	$30,538.96
Total salaries and fringe: $	$41,377.96

2.TRAVEL:
NONE

Request for travel: $	$ -
Match: $	$ -
Total travel: $	$ -

3.EQUIPMENT:
EMPG funds are being requested to purchase a satellite phone for our county dispatch center. The dispatch center works closely with the EOC during emergencies and is the central public safety answering point for Storey County.

Request for equipment: $	$ 650.00
Match: $	$ 650.00
Total for equipment: $	$ 1,300.00

4.SUPPLIES & OPERATING:
EMPG funds are being requested to support the landline and satellite phone costs assocaited with our Emergency Operations Center.

Supplies and operating requested: $	$ 818.00
Match: $	$ 818.00
Total supplies and equipment: $	$ 1,636.00

5.CONTRACTUAL:
EMPG funds are being requested to procure services from a consultant to coordinate an Emergency Evacuation Drill for Storey County residents. We are also looking to procure consultant services to assist Storey County with developing a Debris Management Plan

Total contractual requested: $	$ 5,500.00
Match: $	$ 5,500.00
Total contractual: $	$11,000.00

6.CONSTRUCTION:
please describe here

Total construction requested: $	$ -
Match: $	$ -
Total construction: $	$ -

7.OTHER - TRAINING/EXERCISE:
please describe here

Total training requested: $	$ -
Match: $	$ -
Total training: $	$ -

8.INDIRECT COSTS: Total
please describe here

9.PROJECTED UNOBLIGATED BALANCE, FFY15: Total
please describe here

Total FFY16 EMPG request:	Total	$17,807.00
Total match:	Total	$37,506.96
Total request:	Total	$55,313.96

State of Nevada
Department of Public Safety
Division of Emergency Management
Budget Request Detail by Category

EMPG FFY16 - STOREY COUNTY

CATEGORY	Authorized Equipment List	EMPG Amt	Match Source	Match Type (in-kind, cash, etc)	Match Amt	TOTAL PROJECT COSTS
Personnel/Fringe Benefits						
JOE CURTIS		$ 10,839.00	STOREY COUNTY	CASH	$ 30,538.96	$ 41,377.96
						$ -
Consultant/Contract						$ -
Citizen Evacuation Exercise		$ 3,000.00	STOREY COUNTY	CASH	$ 3,000.00	$ 6,000.00
Debris Management Plan		$ 2,500.00	STOREY COUNTY	CASH	$ 2,500.00	$ 5,000.00
						$ -
Travel						$ -
						$ -
						$ -
Supplies/Operating						$ -
EOC SATELLITE PHONE	21GN-00-OCEQ	$ 636.00	STOREY COUNTY	CASH	$ 636.00	$ 1,272.00
EOC LANDLINE PHONES	21GN-00-OCEQ	$ 182.00	STOREY COUNTY	CASH	$ 182.00	$ 364.00
						$ -
Equipment						$ -
DISPATCH CENTER SATELLITE PHONE	06CC-03-SATP	$ 650.00	STOREY COUNTY	CASH	$ 650.00	$ 1,300.00
						$ -
Training						$ -
						$ -
						$ -
						$ -
In Direct (up to 10% only)						$ -
						$ -
TOTAL		$ 17,807.00			$ 37,506.96	$ 55,313.96

FEDERAL ASSURANCES

The applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars, 2 CFR PART 220, 2 CFR PART 215, 2 CFR PART 230, A-128, A-133, 2 CFR PART 225; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR PART 66, Common Rule, that govern the application, acceptance and use of Federal funds for this Federally-assisted project. Administrative Requirements 2 CFR PART 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR PART 215, Institutions of Higher Education, Hospital and other Non-Profit Organizations. Cost Principles, 2 CFR PART 225, State and Local Governments, 2 CFR PART 220, Educational Institutions, 2 CFR PART 230 Non-Profit Organizations and Federal Acquisitions Regulations Sub-Part 31.2, Contracts with Commercial Organizations. In addition, the applicant assures and certifies that:

I. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

II. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally-assisted programs.

III. It will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)

IV. It will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

V. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

VI. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

VII. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

VIII. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

IX. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

X. Environmental and Historic Preservation Compliance. FEMA is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review process to ensure that FEMA-funded activities comply with various Federal laws including National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).

a. Any project with the potential to impact EHP resources (see Section E.8) cannot be initiated until FEMA has completed its review. The sub-grantees shall provide any information requested by FEMA to ensure compliance with applicable Federal EHP requirements.

b. Grantees may be required to provide detailed information about the project, including the following: location (street address or map coordinates); description of the project including any associated ground disturbance work, extent of modification of existing structures, construction equipment to be used, staging areas, access roads, etc.; year the existing facility was built; natural, biological, and/or cultural resources present in the project vicinity; visual documentation such as site and facility photographs, project plans, maps, etc.; and possible project alternatives. For certain, types of projects, FEMA must consult with other Federal, state and local agencies such as the U.S. Fish and Wildlife Service, State Historic Preservation Offices, and the U.S. Army Corps of Engineers, as well as other Federal, State, Local and Tribal Nations agencies and organizations responsible for protecting natural and cultural resources.

c. For projects with the potential to have significant adverse effects on the environment and/or historic properties, FEMA's EHP review and consultation may result in a substantive agreement between the involved parties outlining how the sub-grantee will avoid the effects, minimize the effects, or, if necessary, compensate for the effects. Because of the potential for significant adverse effects to EHP resources or public controversy, some projects may require an additional assessment or report, such as an Environmental Assessment, Biological Assessment, archaeological survey, cultural resources report, wetlands delineation, or other document, as well as a public comment period.

d. Sub-grantees are responsible for the preparation of such documents, as well as for the implementation of any treatment or mitigation measures identified during the EHP review that are necessary to address potential adverse impacts.

e. Failure of the sub-grantee to meet Federal, State, and local EHP requirements, obtain applicable permits, and comply with any conditions that may be placed on the project as the result of FEMA's EHP review may jeopardize Federal funding.

XI. It will comply, and assure the compliance of all its sub-sub-grantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders circulars, or regulations.

XII. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including PART 18, Administrative Review Procedure; PART 20, Criminal Justice Information Systems; PART 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; PART 30, Intergovernmental Review of Department of Justice Programs and Activities; PART 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; PART 61, Procedures for Implementing the National Environmental Policy Act; PART 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

XIII. It will comply, and all its sub-grantee and contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VII of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR PART 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR PART 35 and PART 39.

XIV. Services to limited English proficient (LEP) persons. Recipients of FEMA financial assistance are required to comply with several Federal civil rights laws, including Title VII of the Civil Rights Act of 1964, as amended. These laws prohibit discrimination on the basis of race, color, religion, natural origin, and sex in the delivery of services. National origin discrimination includes discrimination on the basis of limited English proficiency.

a. To ensure compliance with Title VII, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary.

b. The sub-grantee is encouraged to consider the need for language services for LEP persons served or encountered both in developing their proposals and budgets and in conducting their programs and activities. For additional information, see http://www.lep.gov. Integrating individuals with disabilities into emergency planning. Section 504 of the Rehabilitation Act of 1973, as amended, prohibits discrimination against people with disabilities in all aspects of emergency mitigation, planning, response, and recovery by entities receiving financial funding from FEMA.

c. Executive Order 13347, entitled "Individuals with Disabilities in Emergency Preparedness" signed in July 2004, requires the Federal Government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism.

d. Executive Order 13347 requires the Federal government to, among other things, encourage consideration of the needs of individuals with disabilities served by State, local, and tribal governments in emergency preparedness planning.

e. FEMA has several resources available to assist emergency managers in planning and response efforts related to people with disabilities and to ensure compliance with Federal civil rights laws:
Guidelines for Accommodating Individuals with Disabilities in Disaster: The Guidelines synthesize the array of existing accessibility requirements into a user friendly tool for use by response and recovery personnel in the field.

   i. Guidelines are available at, http://www.fema.gov/oer/reference/
   ii. Disability and Emergency Preparedness Resource Center: A web based "Resource Center" that includes dozens of technical assistance materials to assist emergency managers in planning and response efforts related to people with disabilities can be found at, http://www.disabilitypreparedness.gov
   iii. Emergency Planning for Persons with Disabilities and Special Needs: http://www.LLIS.gov

XV. In the event a Federal or state court or Federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

XVI. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for $500,000 or more.

XVII. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

XVIII. Compliance with the National Energy Conservation Policy and Energy Policy Acts. In accordance with the 2008 DHS Appropriations Act, all FY 2008 grant funds must comply with the following two requirements:

a. None of the funds made available through shall be used in contravention of the Federal buildings performance and reporting requirements of Executive Order No. 13123, PART 3 of title V of the National Energy Conservation Policy Act (42 USC 8251 et. Seq.), or subtitle A of title I of the Energy Policy Act of 2005 (including the amendments made thereby).

b. None of the funds made available shall be used in contravention of section 303 of the Energy Policy Act of 1992 (42 USC13212).

XIX. HSPD-5 requires that Federal agencies tie Federal preparedness funding eligibility directly to progress on **NIMS implementation**. Inability to demonstrate compliance with required NIMS implementation activities could affect Federal preparedness funding at any level of government – state agency, county, local jurisdiction or department. Those receiving, or planning to receive, Federal preparedness funding from any Federal sources should examine the applicable grant guidance to determine eligibility requirements.

XX. **VICTIMS PROTECTION ACT OF 2000**

Implements section 106(g) of the trafficking Victims Protection Act of 2000 (TVPA) as amended (22 U.SC. 7104 (g).

XXI. CLASSIFIED NATIONAL SECURITY INFORMATION

"Classified national security information" as defined in the Executive Order (EO) 12958, as amended, means information that has been determined pursuant to EO 12958 or any predecessor order to require protection against unauthorized disclosure and is marked to indicate its classified status when in documentary form.

XXII. TRANSPARENCY ACT

As of October 1, 2010, all Federal agencies are to initiate sub-award reporting pursuant to P.L. 109-282 of the Federal Funding Accountability and Transparency Act. This includes an implementation policy to require the collection and reporting on sub-award data, improvement to the data quality of Federal Awards and enhancement of technological capabilities of the USAspending.gov.

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

*Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

FEDERAL CERTIFICATIONS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Signature of this form provides for compliance with certification requirements under 28 CFR PART 69, "New Restrictions on Lobbying" and 28 CFR PART 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug- Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when determination is made to award the covered transaction, grant, or cooperative agreement.

I. LOBBYING

1. As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR PART 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR PART 69, the applicant certifies that:
   a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
   b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
   c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.
   d. The sub-grantee understands and agrees that it cannot use any Federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Federal awarding agency. Under this Federal certifications section, (I) Lobbying, section d this clause is considered a special condition.

II. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR PART 67, for prospective participants in primary covered transactions, as defined at 28 CFR PART 67.

1. The applicant certifies that it and its principals:
   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
   b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
   d. Have not within a three-year period preceding this application had one or more public transactions (Federal, state, or local) terminated for cause or default; and
2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

III. **DRUG-FREE WORKPLACE (SUB-GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR PART 67, Subpart F, for sub-grantees, as defined at 28 CFR PART 67.

1. The applicant certifies that it will or will continue to provide a drug-free workplace by:
   a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Sub-grantees workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   b. Establishing an on-going drug-free awareness program to inform employees about
      i. The dangers of drug abuse in the workplace;
      ii. The Sub-grantees policy of maintaining a drug-free workplace;
      iii. Any available drug counseling, rehabilitation, and employee assistance programs; and
      iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   d. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
      i. Abide by the terms of the statement; and
      ii. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   e. Notifying the agency, in writing, within 10 calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the Department of Homeland Security. Notice shall include the identification number(s) of each affected grant;
   f. Taking one of the following actions, within 30 calendar days of receiving notice with respect to any employee who is so convicted
      i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
      ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;
   g. Making a good faith effort to continue to maintain a drug-free workplace.

IV. **NON-SUPPLANTING CERTIFICATION**

This certification affirms that grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or sub-grantees may be required to supply documentation certifying that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

VICTIMS PROTECTION ACT OF 2000

V. Implements section 106(g) of the trafficking Victims Protection Act of 2000 (TVPA) as amended (22 U.SC. 7104 (g).

CLASSIFIED NATIONAL SECURITY INFORMATION

VI. "Classified national security information" as defined in the Executive Order (EO) 12958, as amended, means information that has been determined pursuant to EO 12958 or any predecessor order to require protection against unauthorized disclosure and is marked to indicate its classified status when in documentary form.

TRANSPARENCY ACT

VII. As of October 1, 2010, all Federal agencies are to initiate sub-award reporting pursuant to P.L. 109-282 of the Federal Funding Accountability and Transparency Act. This includes an implementation policy to require the collection and reporting on sub-award data, improvement to the data quality of Federal Awards and enhancement of technological capabilities of the USAspending.gov.

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

* Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

NEVADA DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
GRANT FINANCIAL AND PROGRAM ASSURANCES

These assurances are to specify the requirements for State, Local, Indian Tribal Governments, higher education, hospitals, and other non-profit organizations while performing the administrative functions for any Federal grant funds. The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

I. FEDERAL SINGLE AUDIT

1. Sub-grantees shall comply with the Federal Single Audit Act (31 U.S.C. par., 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), the sub-grantee must have an annual audit conducted in accordance with OMB Circular A-133 if the sub-grantee expends more than $750,000 from Federal Awards. If the sub-grantee has expended more than $750,000 in Federal dollars, a copy of the sub recipient's audit report for the previous fiscal year must be submitted to the Nevada Department of Public Safety for review within the earlier of 30 days after receipt of the auditor's report(s), or 13 months after the end of the audit period, unless a different period is specified in a program-specific audit guide. Unless restricted by law or regulation, the auditee shall make report copies available for public inspection.
   a. Required documentation for the performance of internal audits must be provided to the Division of Emergency Management (NDEM) upon request within 30 days. Grant closeout is contingent upon the NDEM audit and resolution of any discrepancies. Any non-submission of required internal audit documentation could result in the delay or non-payment of reimbursement requests, the deobligation of remaining Federal funds and/or jeopardize your eligibility to receive further Federal funding through NDEM.
2. Sub-grantees who expend less than the required $750,000 under the Federal Single Audit Act (31 U.S.C. paragraph, 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), which is incorporated into this agreement by reference, will provide to the State of Nevada Department of Public Safety uncertified financial statements, (financial statements without the opinion of an independent external auditor) including notes and a schedule of expenditures of Federal awards for sub-grantees fiscal year end, signed by the Sub-grantees executive management within the earlier of 30 days after receipt of the financial report(s), or nine months after the end of the reporting period.
3. Grant revenue and expenditure records and supporting documentation must be maintained and made available upon request by the State Division Internal Audit, Legislative Council Bureau and the NDEM or any other entity as required by law to audit the sub-grantee. The sub-grantees are required if requested to respond to auditors inquiries, as required by the State of Nevada Administrative Manual (SAM) 3000, http://nevadabudget.org/index.php/publications/sam/18-3000

II. FISCAL RESPONSIBILITY

1. Financial management must comply with the requirements of OMB Circular A-102 or 2 CFR PART 215, whichever is applicable to sub-grantees organization, and which are incorporated into these assurances by reference.
2. All grant expenditures are to be reasonable and allowable in accordance with 2 CFR, PART 220, 2 CFR PART 225, 2 CFR PART 230, whichever is applicable to your organization, and which are incorporated into these assurances by reference.
3. **Sub-Grantees are required to adhere to the Department of Public Safety, Division of Emergency Management, and Office of Homeland Grant Management Guide.**
4. Payment made by the NDEM to the sub-grantee shall be on a reimbursement basis only and is conditioned upon receipt of applicable, accurate and complete reimbursement and match supporting documentation to be submitted by the sub-grantee. All payments will be contingent upon receipt of all fiscal and programmatic reports required of the sub-grantee under these assurances.
   a. Supporting documentation shall include, but is not limited to, invoices, documented program/project deliverables, travel claims, payment vouchers, proof of payment (clearing documents), payroll reports,

staffing/volunteer timesheets, contracts, bid/procurement process documentation, lease agreements, agendas, meeting attendance documentation, training documentation, After Action Reports (AAR), Authorized Equipment Lists (*AEL*) (if applicable), Central Contractor Registry (CCR), Excluded Parties Listing (*EPLS*) and must be cross-referenced to approved budgets.

b. All equipment requested must be on the approved equipment list (*AEL*) (using the most current AEL from grant year and grant program that you are requesting/expending grant funds, please see www.rkb.us). The NDEM will not reimburse for any equipment purchased which is not identified on the AEL list and/or not on the approved Budget Detail Matrix.

5. The sub-grantee is aware of and shall comply with the cost-sharing requirements of the Federal grant program (if applicable).
   a. Match supporting documentation must be kept in the same manner as reimbursement supporting documentation for grant funds and meet the following criteria for costs to be eligible as match:
      1. The costs must be allowable under the grant program.
      2. The costs must be in compliance with all Federal requirements and regulations (*i.e., 2 CFR PART 200 and 2 CFR PART 215, PART 225, PART 230 and OMB Circular A-102 as applicable to your organization*).
      3. The costs must be reasonable, allowable, allocable, and necessary.
      4. The following documentation is required for third-party cash and in-kind contributions, but is not limited to: Record of donor; Dates of donation; Rates for staffing, equipment or usage, supplies, etc.; Amounts of donation; and Deposit slips for cash contributions. According to 2 CFR PART 200, this documentation is to be held at the applicant and sub-applicant level.
      5. Except as provided by Federal statute, a cost sharing or matching requirement may not be met by costs borne by another Federal grant or Federal funding.
      6. The source of the match funds must be identified in the grant application.
      7. Every item must be verifiable, i.e., tracked and documented.
      8. Any claimed cost share expense can only be counted once.
6. Indirect cost rates (IDC) included in the budget and application process are subject to the requirements of Appendix E (Indirect Cost Proposal Rates) in the CFR applicable to the sub-grantee agency (i.e., *2 CFR PART 215,PART 225, PART 230, as applicable*). All NDEM approved indirect cost rates are determined by the specific grant program.
7. All IDC rates for sub-grantee applications and change requests for grant Federal fiscal year 2014, 2015 and 2016 will be subject to the specific grant program language. No project change requests will be approved to change an indirect cost rate.
8. Sub-grantees will comply with the Federal Granting Agency policy regarding the use of preparedness grant funding for sustainment costs. Grant funds may be used to cover only those maintenance agreements, user fees, and other sustainment costs provided during the grant performance period in which the device was purchased.
9. Sub-grantees may not use future year preparedness grant funding to pay for additional agreements and user fees, please refer to Information Bulletin (IB) 336. All ongoing expenses after the performance period has expired are the responsibility of the grantee/sub-grantee and will not be paid for with FEMA preparedness grant funding. (if applicable)
   a. Sub-grantees may use FEMA preparedness grant funding to pay for maintenance agreements, user fees, and other sustainment costs as long as:
      1. The equipment was purchased with FEMA preparedness grant funding. (if applicable)
      2. The sustainment costs fall within the performance period of the grant that was used to purchase the equipment.
   b. Sustainment costs are eligible under the equipment category unless the equipment is Management & Administration (M&A) related (grants management equipment).

III. FISCAL REPORTING RESPONSIBILITY

1. Quarterly financial reports (QFR) with supporting documentation shall be submitted to the NDEM within 30 days following the close of each quarter of the sub-grant period. A QFR is required every quarter regardless if the QFR equals a zero dollar amount. The final financial report must be submitted to the NDEM no later than 30 days following the end of the grant performance period. If the sub-grantee has requested an extension the report must be submitted no later than 15 days after the last day of the approved extension. Sub-grantees may not obligate funds at the end of extension and use the State Administrative Agents's (SAA) close out period to submit reports/expenditures unless extenuation circumstances exist and the approval is issued in writing to the sub-grantee. Late reports, unless approved by the NDEM, could delay reimbursement or result in non-payment of the claim. All forms used for reporting are provided by the NDEM. Reimbursement will be made by the NDEM in a first come first serve basis. Every effort will be made by the NDEM to ensure reimbursements will be made timely. The submission of inaccurate or incomplete information with unapproved reporting documentation and/or templates will result in the rejection of the quarterly report.

   As applicable for grant programs, reports consist of, but are not limited to:

   a. Division of Emergency Management Quarterly Financial Report (all grants)
   b. Quarterly Progress Summary (all grants)
   c. Program Narrative
   d. Approved Detailed Budget (or approved Vulnerability Reduction Purchase Plan, VRPP)
   e. Quarterly Project Plan/Work Plan (*EMPG*)
   f. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds
   g. Compliance with HSGP Reobligation Guidelines (effective August 18, 2011). Please see attached for the complete copy of the Guidelines. (HSGP only)

2. Sub-grantee understands that, except for extraordinary circumstances that will be handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized will not be approved. Written approval must be obtained from the NDEM prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. All requests must be submitted to the NDEM on the approved Project Change Request form. The Project Change Request form must be accompanied by, but is not limited to, a Revised Budget Detail Matrix and written justification.

3. It is the responsibility of all sub-grantees to know and adhere to the Nevada Revised Statue (NRS) and the United States General Services Administration (GSA) or their own established policies whichever is more restrictive regarding travel and per diem rates. The submission of travel must include the following and must adhere to the following.

   a. Travel claim signed by the traveler with all receipts such as, hotel, parking, shuttle, taxi, rental car to include additional fuel cost, conference fee invoice, flight invoice, internet search map for mileage reimbursement, formal or informal agenda from the inviting agency.
   b. Travel will not be reimbursed if the request exceeds the GSA rate found on www.gsa.gov NDEM will reimburse the maximum lodging rates with a receipt and the prorated taxes on that amount only.
   c. Rental cars will only be considered if necessary with documented justification. For example the venue is located offsite and it would cost more for taxi, shuttle etc., a rental car is allowable. Rental cars are to be used solely for business travel. Mileage on rental cars will be reviewed.
   d. Travel must be accomplished by the least expensive mode practicable; NDEM may request additional information if not provided at the time of submission for reimbursement.
   e. Meals provide by conference fees or other means such as invitational travel must deduct meals provided from the per diem rate. This includes Emergency Management Institute (EMI), NDEM will only reimburse for the Meal Ticket cost and travel days to and from EMI.
   f. Traveler will only be allowed 75% of the per diem for the first and last day of travel unless the sub grantee submits a more practical and approved process.
   g. Travelers must travel at a minimum of a 50 mile radius outside of their duty station or their

home/departure whichever is closer to their destination to be reimbursed for per diem and lodging. Travelers may request mileage and parking if they are within the 50 mile radius of their duty station.

h. Cancelation fees will not be reimbursed unless a justification is submitted to NDEM for review and approval.

i. Travel as well as all grant expenditures must adhere to the following:
Reasonable - A prudent person would have purchased this item and paid this price. A cost may be considered reasonable if the nature of the goods or services, and the price paid for the goods or services, reflects the action that a prudent person would have taken given the prevailing circumstances at the time the decision to incur the cost was made.
Allocable - Expenses can be allocated to the federal grant or contract activity based on benefit derived, cause and effect, or other equitable relationship.
Consistently Treated - Like expenses must be treated the same in like circumstances.
Allowable - Permitted as a direct cost under the terms of a specific grant or contract.

j. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds.

IV. FUNDS MANAGEMENT

1. The sub-grantee must maintain funds received under these assurances in separate ledger accounts and cannot mix these funds with other sources. The sub-grantee must manage funds according to applicable Federal regulations for administrative requirements, costs principles and audits.
2. The sub-grantee must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained include, but are not limited to: Financial Management, Procurement, Personnel, Equipment, Property and Travel.
3. A system is adequate if it is 1) written; 2) consistently followed – it applies in all similar circumstances; and 3) consistently applied – it applies to all sources of funds.
4. The sub-grantee must follow the Department of Public Safety, Division of Emergency Management Contracting and Procurement Grant Guidance dated April 19, 2011. The sub-grantee must follow 2 CFR PART 200, regarding sole source procurement. All sole sourcing requests over $100,000 must be approved prior to procurement or a sub-grantee contractual agreement. The approval must be issued by the SAA and FEMA/DHS.
5. Compliance with HSGP Reobligation Guidelines (effective August 18, 2011). Please see attached for the complete copy of the Guidelines
6. **Sub-Grantees are required to adhere to the Department of Public Safety, Division of Emergency Management, and Office of Homeland Grant Management Guide.**
7. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds.

V. PROGRAM RESPONSIBILITY

1. Quarterly program reports with supporting documentation shall be submitted to the NDEM within 30 days following the close of each quarter of the grant performance period. The final Program Report must be submitted to the NDEM no later than 30 days following the end of the grant period. Late reports, unless approved by the NDEM, could delay reimbursement. Late reports, unless approved by the NDEM, could result in non-payment of the claim. All forms used for reporting are provided by the NDEM. The submission of inaccurate or incomplete information and unapproved documentation will result in the rejection of the Quarterly final report.
   As applicable for grant programs, reports consist of, but are not limited to:
   a. Division of Emergency Management Quarterly Financial Report (all grants)
   b. Quarterly Progress Summary (all grants)
   c. Program Narrative
   d. Approved Detailed Budget
   e. Quarterly Project Plan
2. A completed Project Plan form shall be submitted to NDEM prior to issuance of any sub-grant.
   a. The project plan must clearly document all individual projects, milestones, tasks, deliverables and timelines and must support and be traceable to the approved Budget Detail Matrix and the federally approved Investment Justification.

b. Late submission could result in delay of reimbursement, and failure to comply could result in non-payment of reimbursement claims.

3. The Program Narrative for exercises shall address the following required elements of the Nevada Exercise Program (*contact the NDEM for the Nevada Exercise Program instructions if applicable to your program*): All training funded by DHS grants must be pre-approved by the State NDEM Training Officer. Requests for the use of Homeland Security Grant Program (HSGP) funding in support of training programs/and or individual requests must be coordinated and approved by: Your local jurisdiction, your county (Emergency Manager) or designated Training Coordinator, the State Administrative Agency(SAA) Nevada Division of Emergency Management and the SAA Training Point of Contact (TPOC). The jurisdiction/ or individuals must obtain this approval prior to any commitment for any requested training utilizing Homeland Security funds. Detailed instruction and forms are attached.
   a. Annual participation in the Training and Exercise Plan Workshop (TEPW) to collaborate with all agencies in the development, planning and implementation of the Multi-Year Exercise and Training Plan (MYTEP) regarding training and exercise types, dates, locations, target capabilities, and/or Federal funding.
   b. Each county-level jurisdiction will identify a National Exercise Schedule (NEXS) point of contact that will serve as the Exercise Scheduler. The county-level Scheduler will be responsible for the submission of all required exercise information to the NEXS website. This requires approval by the State Exercise Officer.
   c. Electronic submission of the AAR/IP to the NDEM within 60 days of the conduct of the exercise utilizing the DHS-approved format and process.
      1. One hard copy of the AAR/IP shall be submitted to the NDEM Exercise Training Officer and one electronic copy of AAR/IP shall be submitted via the DHS Secure Portal in the Nevada Folder with an email notifying in writing the State of Nevada Exercise Training Officer of the submission.

VI. EQUIPMENT MANAGEMENT

Effective control and accountability must be maintained for all equipment acquired with Federal funds. The sub-grantee must adequately safeguard all such equipment and must assure that it is used solely for authorized purposes as described in the guidance. The sub-grantee will use, manage, and dispose of such property in accordance with 2 CFR PART 200

1. As required by 2 CFR PART 200 equipment, the NDEM, for compliance monitoring purposes as policy for all state agency sub-grantees equipment/asset management internal controls/policies and procedures will follow the regulatory compliance of the Nevada State Administrative Manual 1544.0, NRS 354.625 and NRS 333.220, which applies a state mandated $5,000.00 per unit threshold.
2. **It is important to safe guard all equipment, therefore this is a new requirement starting in Federal Fiscal Year 2014 that all sub-grantees have a policy to safeguard items that cost below $5,000 which would be considered "high risk" for personnel use or theft. These items may include computer equipment, cell phones, iPad or items that may be assigned to an employee.**
3. As required by 2 CFR PART 200, equipment, all other Local, Indian Tribal Governments, higher education, hospitals, and other non-profit sub-grantees for compliance monitoring purposes as policy will follow the regulatory compliance of 2 CFR PART 200, which applies a federally mandated $5,000.00 per unit threshold.
4. Accurate records maintained on all acquisitions and dispositions of property acquired with Federal awards.
5. Federally funded equipment records must contain description (including serial number or other identification number), source, who holds title, acquisition date and cost, percentage of Federal participation in the cost, location, condition, and disposition data.
6. Property tags are placed on equipment.
7. At a minimum, a physical inventory of the federally funded property must be taken and reconciled with the property records at least once every two years in accordance with 2 CFR PART 200 or by jurisdictional regulation or guidance. The certified inventory is required to be sent to NDEM electronically for review. NDEM may desk audit the inventory or may elect to complete a site visit.

8. Procedures established to ensure that the Federal awarding agency is appropriately reimbursed for dispositions of property acquired with Federal awards.
   a. When the equipment is no longer needed, the grantee or sub-grantee will request disposition instructions from the Federal agency through the SAA
   b. Items of equipment with a current per-unit fair market value of less than $5,000 may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding agency, however whenever possible the equipment should be retained and used or transferred to be used within the same general scope of work which it was originally paid under.
   c. Items of equipment with a current per unit fair market value in excess of $5,000 may be retained or sold and the Federal awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's share (*the Federal percentage of participation*) of the equipment.
9. Policies and procedures in place for responsibilities of recordkeeping and authorities for disposition.

VII. SUB-GRANTEE MONITORING

The sub-grantee agrees to participate in NDEM's annual monitoring visits and to follow up and take corrective action on all identified non-conformances and observations with action, which includes, but is not limited to, the submission and implementation of corrective action plans to the NDEM.

1. The sub-grantee is responsible for follow-up and corrective action on all non-conformances and observations with action from the NDEM.
2. The sub-grantee shall prepare a corrective action plan(s) for identified non-conformances and observations with action.
3. The sub-grantee will implement the approved corrective action plan(s) for non-conformances and observations with action.

VIII. OWNERSHIP OF INFORMATION, PRINTED AND PUBLISHED MATERIAL

1. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the sub-grantee in the performance of its obligations under this grant shall follow 2 CFR Appendix A Part 220 and 2 CFR 200.315. All publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the sub-grantee in the performance of its obligations under this grant shall be provided to the State of Nevada for review and archival in the grant file.
2. Whenever possible equipment, real property, public service announcements, etc., should reflect, "made possible by the Nevada Department of Public Safety Division of Emergency Management and paid for by FEMA/DHS." (example only for HSGP grants- other grants please see NDEM) All items above must be prior approved before procuring.
3. Under Section I. 1 and 2. above all items must be pre-approved in advance by NDEM in order to be reimbursable. Federal granting agency retains ownership of all publications, inventions, patents, photographs, negatives, books, drawings, records, documents or other material prepared by the sub-grantee in the performance of its obligations to the grant.

IX. INDEMNIFICATION

To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts <u>or</u> omissions of this agreement by sub-grantee, its agents or employees.

X. CONFIDENTIALITY OF RECORDS

1. If this grant funds any form of written or visual material that identifies employees of the NDEM, prior approval must be obtained from the NDEM before publishing or finalization.

XI. ASSIGNMENT AND DELEGATION

1. The sub-grantee shall neither assign, transfer nor delegate any rights, obligations or duties under this Notice of Grant Award without prior approval of the NDEM, which includes sub-sub granting funds without prior knowledge or

approval of NDEM.

XII. DEBARMENT CERTIFICATION

1. The sub-grantee agrees to comply with the Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions". Proof of debarment search must be provided to NDEM for our records.

XIII. CONTRACTORS

1. The sub-grantee may enter into a written contract(s) for products and/or services pertaining to its functions under the grant award in accordance with terms established in the State of Nevada procurement policy, OMB Circulars, the DHS Financial Management Guide, and the DHS Program Guides or specific DHS, FEMA, DOE federal grant guidance. All contract scope of work must be reviewed and approved by NDEM. All contracts must be submitted for the grant file and debarment searches must be provided in hard copy for NDEM records.
2. The sub-grantee agrees and understands that no contract or agreement that the sub-grantee enters into with respect to performance under the grant award shall in any way relieve the sub-grantee of any responsibilities for performance if its duties.
3. The sub-grantee must follow the Department of Public Safety, Division of Emergency Management Contracting and Procurement Grant Guidance dated April 19, 2011. The sub-grantee must follow the 2 CFR PART 200, regarding sole source procurement. All sole sourcing requests over $100,000 must be approved prior to procurement or a sub-grantee contractual agreement. The approval must be issued by the SAA and FEMA/DHS.
4. All contracts and or procurement will follow the open and free competitive bid process.

XIV. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

1. The Department of Homeland Security released the National Incident Management System (NIMS) as required by Homeland Security Presidential Directive (HSPD) 8 Management of Domestic Incidents and Preparedness. HSPD-5 established and designated the National Integration Center (NIC) Incident Management Systems Division as the lead Federal entity to coordinate NIMS compliance.
2. To be eligible to receive grant funding, applicants must meet NIMS compliance requirements. State, Territory, Tribal, and local governments are considered to be in full NIMS compliance if they have adopted and/or implemented compliance activities, as determined by the National Incident Management System Capability Assessment Support Tool (NIMSCAST) or other accepted means. Additional information on achieving compliance is available at http://www.fema.gov/emergency/nims/

XV. APPLICABLE FEDERAL REGULATIONS

The sub-grantee must comply with the Office of Management and Budget (*OMB)* Circulars and other Federal guidance including but not limited to:

1. Grant Program Guidance issued by the U.S. Department of Homeland Security, at http://www.fema.gov/government/grant/index.shtm
2. OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, at http://www.whitehouse.gov/omb/circulars_a133/
3. OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments, at http://www.whitehouse.gov/omb/circulars_a102/
4. 2 CFR PART 215, Uniform administrative requirements for grants and agreements with institutions of higher education, hospitals, and other non-profit organizations (*OMB A–110*), at http://www.whitehouse.gov/omb/assets/omb/circulars/a110/2cfr215-0.pdf
5. 2 CFR PART 220, Cost Principles for Educational Institutions (*OMB 2 CFR, PART 220*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a21.pdf
6. 2 CFR PART 225, Cost Principles for State, Local, and Indian Tribal Governments (*OMB A–87*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a87.pdf
7. 2 CFR PART 230, Cost Principles for Non-Profit Organizations (*OMB A–122*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a122.pdf
8. 2 CFR PART 200, Emergency Management and Assistance, at http://www.access.gpo.gov/nara/cfr/waisidx_08/44cfr13_08.html
9. U.S. Department of Homeland Security Authorized Equipment List (AEL) available at

https://www.rkb.us/mel.cfm?subtypeid=549

XVI. Environmental Historical Preservation (EHP)

The all sub-grantees will follow the EHP requirements set forth by the Federal granting agency. The sub-grantee will not undertake any project having the potential to impact Environment and Historical Preservation (EHP) resources without the prior written approval of the Federal granting agency, including but not limited to ground disturbance, construction, modification of structures, and purchase and use of sonar equipment. Sub-grantees must comply with all conditions placed on the project as a result of the EHP review. Any change to the approved project scope of work will require a re-evaluation for compliance with these EHP requirements.

Any construction or renovation activities defined by the SAA's office that have been initiated without the necessary EHP review and approval will result in a non-compliance funding and will not be eligible for Federal funding.

Construction includes the following and requires EHP approval:

1. Training and Exercises
2. Purchase of Equipment
3. Physical Security Enhancements
4. Renovation/Upgrades, Modifications to existing structures (which include drywall, paint, carpet or any modifications to existing structure etc.)
5. New Construction or New Additions
6. Communication Towers and related equipment, equipment shelters
7. Other activities that may apply under the EHP section

Please see the link provided for Information Bulletin (IB) 371 Environmental Historical Review Process http://www.fema.gov/doc/government/grant/bulletins/info329_final_screening_memo.docx

XVII. TERMINATION

The NDEM retains the right to terminate this sub-grant, for cause, at any time before completion of the grant period when it has determined that the sub-grantee has failed to comply with the conditions of these assurances.

1. The NDEM reserves the right to terminate the grant in whole or in part due to the failure of the sub-grantee to comply with any term or condition of the signed and agreed upon assurances, failure to implement audit/monitoring recommendations within the prescribed period of time, failure to communicate with or respond to any State Administrative Agency (SAA) request or communication, to acquire and maintain all required insurance policies, bonds, licenses, permits and certifications or to make satisfactory progress in performing the program, financial and administrative requirements of the grant.
2. The NDEM staff shall provide written notice of the termination and the reasons for such actions to the sub-grantee.
3. *The NDEM may, upon termination of the award, procure, on terms and in the manner that it deems appropriate, materials or services to replace those described in the project description of the grant award. The sub-grantee shall be liable to the NDEM for any excess costs incurred by the NDEM in procuring equivalent materials or services in substitution for materials or services described in the project description of the grant award.*

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

- Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

RECEIVED
Division of
FEB 19 2016
Emergency Mgmt
Grants

RECEIVED
FEB 19 2015
Division of
Emergency Management

DESIGNATION OF APPLICANT'S AGENT
EMERGENCY MANAGEMENT PERFORMANCE GRANT

Name of Jurisdiction: **STOREY COUNTY**	
Program Manager (type or print name): **JOE CURTIS**	Fiscal Agent (type or print name): **CHERIE NEVIN**
Program Manager (signature):	Fiscal Agent (signature):
Official Title: **EMERGENCY MANAGEMENT DIRECTOR**	Official Title: **COMMUNITY RELATIONS COORDINATOR**
Mailing Address (street, city/town, state, zip code): **PO BOX 7** **VIRGINIA CITY, NV 89440** **jcurtis@storeycounty.org**	Mailing Address (street, city/town, state, zip code): **PO BOX 7** **VIRGINIA CITY, NV 89440** **cnevin@storeycounty.org**
The above Applicant's Agent is responsible for the administration, work monitoring, and coordinating of the FEMA Emergency Management Performance Grant (EMPG). This Agent is authorized to represent and act for the Organization in all dealings with the State of Nevada for all matters pertaining to the Emergency Management Performance Grant by all agreements and assurances.	
Authorizing Official (type or print name): **PAT WHITTEN**	Authorizing Official (signature):
Mailing Address (street, city/town, state, zip code): **PO BOX 176** **VIRGINIA CITY, NV 89440**	
Business Telephone: **775-847-0968**	E-Mail Address: **pwhitten@storeycounty.org**

Emergency Management Performance Grant (EMPG) Annual Work Plan
Federal Fiscal Year 2016

Jurisdiction/Tribe:	STOREY COUNTY
Emergency Manager:	JOE CURTIS

Priority	Emergency Management Function (EMF) List EMAP Item number below	Required Activities (Use text of appropriate standard from the Sep 2010 version of "Emergency Standards by EMAP") Text from EMAP for each item below	Start Date	Finish Date	Activity (Mark all that apply) Personnel	Planning	Organization	Equipment	Training	Exercise	Maintenance	Explanation of project activities to complete during performance period for each item listed	Explanation of project activities completed each quarter
	2.14	The activites designed to reduce or eliminate risks to persons or property or to lessen the actual or potential effects or consequences of a disaster.	10/01/15	03/31/17	X	X				X	X	Storey County is currently working on a Pre-Disaster Mitigation grant to improve storm drainage in Six Mile Canyon. We are requesting funds to hire a consultant to assist us in preparing a Debris Management Plan. Funds are also being requested to contract with a consultant to facilitate a Citizen Evacuation Exercise. This exercise would prepare responders and citizens for a potential disater.	
	3.2.1	There shall be a designated Emergency Management Agency, department or office established for the jurisdiction empowered with the authority to administer the Emergency Management Program on behalf of the jurisdiction.	10/01/15	03/31/17	X	X	X	X	X	X	X	Storey County Emergency Management has been designated as the department in Storey County to administer the emergency management program. The department is staffed with a less than part time emergency management director responsible for all programs. The director is actively engaged in regional emergency management matters. Storey County maintains a Emergency Coordination Center.	
	3.3.1	There shall be a documented, ongoing process utilizing one or more committees that provide for coridnated input by emergency management program stakeholders in the preparation, implementation, evaluation and revision of the emergency management program.	10/01/15	03/31/17	X	X	X	X	X	X	X	Storey County has an active Local Emergency Planning Committee made up of county, state, federal and local partners. Storey County is also involved in all regional matters related to emergency management and engages with our counterparts in the surrounding counties and throughout the state of Nevada.	

	4.15.5	The program provides for information and education to the public concerning threats to life, safety and property. These activities include information about specific threats, appropriate preparedness measures and actions to mitigate threats. Public outreach activities are initiated to ensure that diverse populations are advised.	10/01/15	03/31/17	X	X	X	X	X	X	X	Storey County continues to be active in ensuring the the Whole Community approach is used in emergency management programs. We focus on educating our citizens on the five major hazards that we face in the county. We would like to use EMPG funds to facilitate a citizens evacuation exercise. We use social media, print media, websites and participate in community events to educate the public on becoming better prepared.	

SUBGRANTEE: STOREY COUNTY

EMPG FFY16 EXERCISE SPREADSHEET

Individual's Name (ONLY THOSE LISTED ON THE STAFFING PATTERN)	Exercise 1	Date 1	Exercise 2	Date 2	Exercise 3	Date 3
JOE CURTIS	QUAD COUNTY HAZMAT	10/08/16	HAZARD MITIGATION PLAN TABLETOP	04/13/16	EMERGENCY MANAGERS WOKSHOP	02/09-10/16

EMPG FFY16 Staffing Pattern for: STOREY COUNTY

FULL-TIME EMPLOYEES		Gross Annual Salary	Gross Annual Benefits	Gross Salary + Benefits	% Work in EM Duties	Salary & Benefits for
Name	Position					
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
	e Subtotals >>>>>>>>>>>	0.00	0.00	0.00		0.00

PART-TIME EMPLOYEES		Gross Annual Salary	Gross Annual Benefits	Gross Salary + Benefits	% Work in EM Duties	Salary & Benefits for EM
Name	Position					
JOE CURTIS	Emergency Manager	21,678.00	19,699.96	41,377.96	100.00%	41,377.96
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
		0.00	0.00	0.00	0.00%	0.00
	e Subtotals >>>>>>>>>>>	21,678.00	19,699.96	41,377.96		41,377.96

TOTALS >>>>>>>>>>>>>>> (add subtotals of Full Time and Part T	21,678.00	19,699.96	41,377.96		41,377.96

JOSEPH L. CURTIS

Signature of Authorized Official

Date Signed: 2-18-16

EMPG FY16 Training Worksheet
STOREY COUNTY

Name (ONLY THOSE LISTED ON THE STAFFING PATTERN)	IS - 100	IS - 200	IS - 700	IS - 800	IS - 120	IS - 230	IS - 235	IS - 240	IS - 241	IS - 242	IS - 244
JOE CURTIS	X	X	X	X							

A complete list of Independent Study Program Courses may be found at http://training.fema.gov/is.

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Oct 4-10, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																															Total
	MINIMUM of 1/2 HOUR INCREMENTS																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning					2		1.5																									3.0
Training						1.5	3																									4.5
Exercise																																0.0
Operations							3																									3.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	1.5	1.5	7.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
5-Oct	*	EM emails, phone calls, misc admin stuff
6-Oct	*	Earthquake preparedness public information distribution
7-Oct	*	Fire Tech Reno training; SERC quarterly meeting; EM emails, phone, misc admin
8-Oct	*	Training on Hazmat at Fire Tech Reno conference
9-Oct	*	EM emails, phone calls, misc admin stuff
10-Oct	*	planning for Ardaugh exercise

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Oct 11-17, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																															Total
	MINIMUM of 1/2 HOUR INCREMENTS																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning													1	1	1																	3.0
Training													1	2.5	1																	4.5
Exercise														1	3		9															13.0
Operations																																0.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	4.5	5.0	0.0	9.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	20.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
13-Oct	*	El Nino planning; Em admin, emails, phone, etc
14-Oct	*	ESF training, El Nino training; public awareness on earthquakes
15-Oct	*	Safety meeting; Great Shakout earthquake exercise, Em admin, emails, calls, etc.
17-Oct	*	Quad County hazmat exercise, Ardaugh, TRI

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Oct 18 - 24, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																															Total
	MINIMUM of 1/2 HOUR INCREMENTS																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning																			2	2	3											6.5
Training																							1									1.0
Exercise																			1													1.0
Operations																					1			1								2.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.5	2.0	4.0	0.0	1.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
19-Oct	*	Exercise after action reports; Planning, admin, emails, calls, county meeting
20-Oct	*	County Dept head meetings
21-Oct	*	LEPC quarterly meeting, and general EM admin duties
23-Oct	*	EM admin, emails, phone, paperwork, etc.
	*	
	*	

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Oct 25-31, 2-15

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																									MINIMUM of 1/2 HOUR INCREMENTS						Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning																										2	4					6.0
Training																										1			1			2.0
Exercise																																0.0
Operations																												1.5	1.5			3.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	4.0	1.5	2.5	0.0	0.0	11.0

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
26-Oct	*	Earthquake preparedness training, EM admin paperwork, etc.
27-Oct	*	DEM EMCC meeting in Carson City, other meeting with DEM
28-Oct	*	Assist FD on incidents
29-Oct	*	Earthquake preparedness training, and Assist FD on incident.
	*	
	*	

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Nov 1-7-2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																			MINIMUM of 1/2 HOUR INCREMENTS												Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning		2	2	1		2																										6.5
Training					3																											3.0
Exercise																																0.0
Operations																																0.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	1.5	2.0	1.0	3.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	9.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
2-Nov	*	EM admin matters, weather reporting distribution, phone, email, etc
3-Nov	*	County meetings, twice
4-Nov	*	EM admin paperwork, matters, etc.
5-Nov	*	Training at State DEM and planning matters
6-Nov	*	EM admin, weather info distribution, disaster planning
	*	

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Nov 8-14, 2016

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY MINIMUM of 1/2 HOUR INCREMENTS																															Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning									1	2	2			1																		5.5
Training										2	1		2																			5.0
Exercise																																0.0
Operations										1																						1.0
SEOC												2																				2.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	4.5	3.0	2.0	2.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
9-Nov	*	EM admin paperwork, matters, emails, phone, etc
10-Nov	*	Em admin, weather matters, meeting in Carson on Public Warning planning
11-Nov	*	EM admin matters; disaster preparedness public information
12-Nov	*	EM paperwork and admin
13-Nov	*	EM admin matters; disaster preparedness public information
14-Nov		EM weather distrubution and preparedness public info

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** August 9-15, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY — MINIMUM of 1/2 HOUR INCREMENTS																													Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning										1	1	3	2																			7.0
Training										1																						1.0
Exercise													1																			1.0
Operations											1	1	1																			3.0
SEOC												1																				1.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0	5.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	13.0

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
10-Aug	*	Emails, phone calls, documentation, some relating to exercise planning and other state EOP matters
11-Aug	*	Emails, phone calls, documentation, meeting with NTAC regarding TLO matters, assisting on Medical call
12-Aug	*	Emails, phone calls, planning for QC Hazmat exercise
13-Aug	*	Emails, phone calls, exercise planning, assisting on FD calls for service
14-Aug	*	Emails, phone calls, Earthquake preparedness public awareness materials preparation and distribution

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Aug. 16-22, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																	MINIMUM of 1/2 HOUR INCREMENTS													Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning																		2	1													3.0
Training																			1	1												2.0
Exercise																			1													1.0
Operations																	1.5		3.5		3											8.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.5	2.0	6.5	1.0	3.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.0

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	SECTION	SUMMARY REMARKS
17-Aug	*	EM emails, phone, assist on FD medical call
18-Aug	*	EM emails, phone, planning for exercise
19-Aug	*	Emails, phone calls, planning relating to flash flooding, Oil spill incident, speak to group about EM
20-Aug	*	Emails, phone calls, safety planning for county
21-Aug	*	Email, phone calls, etc., assist FD, meeti with East Fork Fire

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Aug 23-29, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																				MINIMUM of 1/2 HOUR INCREMENTS											Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning																									1							1.0
Training																					1				3							4.0
Exercise																																0.0
Operations																								4								4.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	4.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0	9.0

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
21-Aug	*	Email, And training on use of SCBA equipment
25-Aug	*	Emails, exercise planning, training on FD equipment
24-Aug	*	Review of EOPs for TRI businesses

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: **Dates:** Aug 30 - Sep 5, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY																															Total
	MINIMUM of 1/2 HOUR INCREMENTS																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning	4	2	1																												1	8.0
Training		1																													1.5	2.5
Exercise																																0.0
Operations	2																													4		6.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct ( )																																0.0
Prjct ( )																																0.0
Prjct ( )																																0.0
Prjct ( )																																0.0
Total	6.0	3.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	2.5	16.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature Date Supervisor Signature

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
30-Aug	*	Operations EOC for car races; assist FD on fire call; second fire call assist
31-Aug	*	Email, calls, etc; planning meeting on exercise
1-Sep	*	Meet with Historic District; emails, calls, etc; meeting at state DEM
2-Sep	*	Email, calls, etc; planning meeting on exercise; training matters
3-Sep	*	Admin, emails, calls, etc

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Sept 13-19, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY — MINIMUM of 1/2 HOUR INCREMENTS																															Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning															3		2															4.0
Training																	3															3.0
Exercise																																0.0
Operations													2	2		3.5																7.5
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0	2.0	2.5	3.5	4.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.5

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	FUNCTION	SUMMARY REMARKS
13-Sep	*	Operations, assist FD on medical and accident scene
14-Sep	*	Emails, etc, assit FD on accident and dealing with found gas grenade at house
15-Sep	*	County department head meeting; planning on exercise
16-Sep	*	General admin and assist FD on incidents
17-Sep	*	Quad Co. Hazmat drill; meet with Seismology lab, UNR; meet with company at TRI on fitness planning
18-Sep	*	Training - Pictometry; distribution of emergency earthquake preparedness

STOREY COUNTY

In order to comply with 2 CFR 225, Section 8.h this certification is the supporting documentation of the system approved by FEMA for allocation salaries and wages to Federal awards in place of personal activity reports and is an after-the-fact distribution of actual activity for each employee

Employee Name: JOE CURTIS

Pay Period: _____ **Dates:** Sept 20-26, 2015

Function Performed	ACCOUNT for ALL TIME WORKED PER DAY — MINIMUM of 1/2 HOUR INCREMENTS																															Total
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Planning																					1		2			1						4.0
Training																					2		2	2								6.0
Exercise																																0.0
Operations																						1				8						9.0
SEOC																																0.0
*Admin - Fiscal																																0.0
^Admin - Grant																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Prjct (_____)																																0.0
Total	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.0	1.0	4.0	2.0	0.0	9.0	0.0	0.0	0.0	0.0	0.0	19.0

I certify this report to be accurate and an after the fact determination of my total activity for the reporting period listed above.

Employee Signature _____ Date _____ Supervisor Signature _____

* Administrative tasks that do NOT involve grant management

^ Administrative tasks that DO involve grant management

DATE	ACTIVITY	SUMMARY REMARKS
21-Sep	*	Admin email, calls, etc, planning for Street Vibrations; training with FD
22-Sep	*	EM admin; assist with eoc on brush fire
23-Sep	*	EM admin; etc, Training, webinar, First Net system
24-Sep	*	Disaster preparedness public awareness training and info distribution
25-Sep	*	Em admin; meet with Comstock Mining on underground operations
26-Sep	*	EOC standby for Street Vibrations event in VC; assist FD with fatal accident on highway; assist with other medicals oversite

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: August 2, 2016 **Estimate of time required:** 5-10 minutes

Agenda: Consent [] Regular agenda [X] Public hearing required [ ]

---

1. **Title:** DISCUSSION/POSSIBLE ACTION: Approval and acceptance of a Department of Homeland Security Grant award administered through the State of Nevada Division of Emergency Management in the amount of $8,600.00 for the facilitation of a Quad County Hazardous Materials Exercise.

2. **Recommended motion:** I move to approve the Department of Homeland Security Grant award administered through the State of Nevada Division of Emergency Management in the amount of $8,600.00 for the facilitation of a Quad County Hazardous Materials Exercise and authorization for the commission chairman or his designee to sign all associated grant documentation.

3. **Prepared by:** Cherie Nevin
Department: Community Relations **Telephone:** 847-0986

4. **Staff summary:** Storey County applied for grant funds to assist with the facilitation of a Quad County Hazardous Materials Training Exercise through the State of Nevada Division of Emergency Management. This training exercise is an annual event that Storey County hosts for the Quad Counties which includes, Carson, Douglas and Lyon counties as well as other state and federal partners. This year the exercise will be held at AZZ Galvanizing in the Tahoe Reno Industrial Center.
These grant funds will allow Storey County to contract with All Clear Fire Training & Consulting to facilitate the entire exercise.

5. Supporting materials: Grant Application
Grant Award and associated documentation

6. **Fiscal impact:**
Funds Available: YES Fund: 206-206-53400 Comptroller

7. **Legal review required:** KML District Attorney

8. **Reviewed by:**
CMT Department Head Department Name: Community Relations
____ County Manager Other agency review: _____

9. **Board action:**
[ ] Approved [ ] Approved with Modifications
[ ] Denied [ ] Continued

Agenda Item No.

Brian Sandoval
Governor

James M. Wright
Director

Caleb S. Cage
Chief

Nevada Division of Emergency Management
Homeland Security
2478 Fairview Drive
Carson City, Nevada 89701
Telephone: (775) 687-0300 • Fax: (775) 687-0322 • http://dem.state.nv.us/

July 20, 2016

Joe Curtis, Emergency Management Director
Storey County
PO Box 7
Virginia City, NV 89440

Dear Mr. Curtis:

RE: Federal Fiscal Year 2015, Homeland Security Grant Award

The Department of Public Safety's Division of Emergency Management is pleased to enclose a Federal Fiscal Year 2015, State Homeland Security Program (SHSP) grant award in the amount of $8,600.00.

The grant performance period is August 1, 2016 – December 31, 2016. The grant performance period is a condition of this grant award. All grant expenditures and reporting must be completed by the end of the grant performance period to receive reimbursement.

The grant award package includes the grant award, approved budget, investment justifications, federal and state assurances, reobligation guidelines, training guidelines and exercise guidelines. Please be aware that any modifications to the approved budget will require approval in advance, from this division through a "project change request" form. The federal and state assurances, along with the grant award documents, have been updated for the FFY 2015 grant cycle. Please review these documents carefully to ensure compliance.

Please sign the original award, confirmation copy, federal and state assurances and return the original grant award and the signed federal and state assurances to the Nevada Division of Emergency Management, 2478 Fairview Drive, Carson City, Nevada, 89701. Please retain the confirmation copy, budget, and a copy of the assurances for your records.

If you have any questions, or if we can be of assistance with the administration of this grant, please contact the Homeland Security Grant Section, Nevada Division of Emergency Management, at (775) 687-0300.

Best regards,

Justin Luna, Admin Services Officer

Caleb S. Cage

on behalf of Chief Cage

CSC/sw/cm

Attachments: Grant Award
Budget
Assurances and Certifications
Reobligation Guidelines
Training Guidelines
Exercise Guidelines

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY (NDPS)
DIVISION OF EMERGENCY MANAGEMENT (NDEM)

2478 Fairview Drive, Carson City, Nevada 89701
Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award			
SUBGRANTEE:	**Storey County**	**CFDA / PROJECT NO:**	97067HL5-3000
ADDRESS:	PO Box 7, Virginia City, NV 89440	**NDEM DUNS:**	607025848
		SUB-GRANTEE DUNS:	959435876
PROJECT TITLE:	Department of Homeland Security (DHS) Grant FFY15 - State Homeland Security Program (SHSP)	**FEDERAL GRANT FUNDS:**	$8,600.00
GRANT PERIOD:	**August 1, 2016 - December 31, 2016**	**MATCHING FUNDS:**	
Special Notes:		**TOTAL:**	$8,600.00

APPROVED BUDGET FOR PROJECT		
CATEGORY	TOTAL PROJECT COSTS	
Quad County Exercise		$8,600.00
FEDERAL GRANT TOTAL		**$8,600.00**
SUB-GRANTEE MATCH TOTAL		

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government, the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding.
Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s).
ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET.

AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Caleb S. Cage, Chief	**Joe Curtis, Emergency Management Director**
Name and Title of Appointing Official	Name and Title of Appointing Official
X Justin Luna 7-21-16	X
Signature of Approving Official Date:	Signature of Approving Official Date:

Internal NDEM Review	
	Chief
	ASO III

Justin Luna
ASO, on behalf
of Chief Cage

Form: NDEM - FFY2014

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY (NDPS)
DIVISION OF EMERGENCY MANAGEMENT (NDEM)

2478 Fairview Drive, Carson City, Nevada 89701
Telephone (775) 687-0300, Fax (775) 687-0322

Grant Award

SUBGRANTEE:	**Storey County**	**CFDA / PROJECT NO:**	97067HL5-3000
ADDRESS:	PO Box 7, Virginia City, NV 89440	**NDEM DUNS:**	607025848
		SUB-GRANTEE DUNS:	959435876
PROJECT TITLE:	Department of Homeland Security (DHS) Grant FFY15 - State Homeland Security Program (SHSP)	**FEDERAL GRANT FUNDS:**	$8,600.00
GRANT PERIOD:	**August 1, 2016 - December 31, 2016**	**MATCHING FUNDS:**	
Special Notes:		**TOTAL:**	$8,600.00

APPROVED BUDGET FOR PROJECT

CATEGORY	TOTAL PROJECT COSTS	
Quad County Exercise		$8,600.00
FEDERAL GRANT TOTAL		**$8,600.00**
SUB-GRANTEE MATCH TOTAL		

This award is subject to the requirements (federal, state, financial and program assurances) established by the Federal Government, the Nevada Department of Public Safety and the Nevada Division of Emergency Management. This award is subject to availability of federal funding. Special Conditions: (If Applicable) This project is approved subject to such conditions or limitations as set forth on the attached page(s). ATTACHMENTS: (1) FEDERAL & STATE ASSURANCES (2) FINANCIAL AND PROGRAM ASSURANCES (3) FEDERAL CERTIFICATIONS (4) SCOPE AND TIMELINE OF WORK (5) LINE ITEM DETAILED BUDGET.

AGENCY APPROVAL	SUBGRANTEE ACCEPTANCE
Caleb S. Cage, Chief	**Joe Curtis, Emergency Management Director**
Name and Title of Appointing Official	Name and Title of Appointing Official
X Justin Luna 7-21-16	X
Signature of Approving Official Date:	Signature of Approving Official Date:

Internal NDEM Review	
	Chief
	ASO III

Justin Luna
ASO, on behalf
of Chief Cage

Form: NDEM - FFY2014

HOMELAND SECURITY GRANT PROGRAM (HSGP)
FFY 2015
LINE ITEM DETAIL BUDGET

	Agency Name	Storey County	Project Manager Name & Contact #			Grant Manager Name & Contact #	Paul Burke, PT& E , Darlene Loff					
	IJ TITLE:	QUAD COUNTY EXERCISE/OPERTIONAL COORDINATTION										
		One Budget Per Funding Stream										
		SHSP										
Line #	CATEGORY	PERSONNEL DETAIL DESCRIPTION	Select Type	Previous Funding Type	Salary or Hourly	Cost Effect	Calculation (hours)	Personnel Cost Amount	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source
	Personnel	Positions Require: How Many, Type, Max Amount of Time 12 mo, New, Existing & Description of Position. All personnel must be put under this category, please note each line with planning, organization, training or exercise.										
1												
	Personnel Sub-Total							$ -				
								$ -				

PERSONNEL COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE. ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	FRINGE DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Salary Hourly	Cost Effect	Calculation (hours)	Personnel Cost Amount	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source
	Fringe Benefits	Positions Require: Fringe to be separate from Personnel Costs above										
5								$ -				
6								$ -				
	Fringe Sub-Total							$ -				

FRINGE COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE. ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	PURPOSE OF EACH TRAVEL LOCATION, HOW MANY DAYS PER ITEM BREAKDOWN	Purchase Type	Previous Funding Type	Category of Each Travel	Travel Reference & Item Addendum	Total Trips	Cost for each Trip	Total Cost	Primary Core Capability	Secondary Core Capability	Funding Source
	Travel: Planning Training Exercise Equipment Organization	THIS IS A NEW REQUIREMENT TO PROVIDE ALL INFORMATION ON TRAVEL. ALL TRAVEL MUST BE LINE ITEMED OUT ON THE TRAVEL ADDENDUM PROVIDED. ALL DETAILS ARE REQUIRED. THIS CATEGORY IS FOR TRAVEL ONLY (INFORMATION NOT PROVIDED WILL NOT BE FUNDED BASED ON NON-COMPLIANCE)	Select Type									
9							-		-			
	Planning Sub-Total							$ -	-			

PLANNING COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE. ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	ORGANIZATION DETAIL DESCRIPTION	Purchase Type	Previous Funding Type		QUANTITY	UNIT COST	TOTAL	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source
	Organization	DESCRIPTION OF ORGANIZATION ACTIVITES MUST BE DETAILED OUT, SEE YOUR GUIDANCE FOR DESCRIPTION OF ORGANIZATION. THIS CATEGORY IS TYPICALLY FOR FUSION CENTER ACTIVITIES - TO INCLUDE OVERTIME, VEHICLE AND EQUIPMENT RENTALS, OPACKS AND CONTRACTORS ONLY THIS IS NOT A SUPPLY CATEGORY.										
35												
36						-		$ -				
	Organization Sub-Total							$ -				
								$ -				

ORGANIZATION COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE. ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST.

Narrative HERE

Line #	CATEGORY	EQUIPMENT DETAIL DESCRIPTION	Purchase Type	Previous Funding Type		QUANTITY	UNIT COST	TOTAL	Primary Core Capability	Secondary Core Capability	AEL Ref #	Funding Source
	Equipment	DESCRIPTION OF EQUIPMENT ACTIVITES MUST BE DETAILED OUT (GENERAL TERMS AND INFORMATION WILL NOT BE ACCEPTED BASED UPON NON-COMPLIANCE) SEE YOUR GUIDANCE FOR DESCRIPTION OF ORGANIZATION - NO TRAVEL IN THIS CATEGORY - Must an AEL										
37								$ -				
	EQUIPMENT Sub-Total							$ -				

EQUIPMENT COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST

Narrative HERE

Line #	CATEGORY	TRAINING DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Coordinated with the State Training Officer?	Is This Request to be TEPW?	QUANTITY	UNIT COST	Primary Core Capability	Secondary Core Capability	TOTAL	ALL Item #
	Training	All Training in this category must be coordinated with the State/UASI Training Officer, Training Must have a FEMA/DHS Course #, Must Support SPR, THIRA, Strategy (NO TRAVEL IN THIS CATEGORY) Add Course # in Description					-	-				
47							1				$ -	
48											$ -	
50		Quad County Exercise							Operational Coordination		$ 8,800.00	
	Training - Sub-Total										$ 8,800.00	

TRAINING COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST

Narrative HERE

Line #	CATEGORY	EXERCISE DETAIL DESCRIPTION	Purchase Type	Previous Funding Type	Coordinated with the State Exercise Officer?	Is This Request to be TEPW?	QUANTITY	UNIT COST	Primary Core Capability	Secondary Core Capability	TOTAL	ALL Item #
	Exercise	All Exercises must be HSEEP compliant and coordinated with the State/UASI Exercise Officer, Must Support the SPR, THIRA, Strategy (NO TRAVEL IN THIS CATEGORY)										
51							-	-			$ -	
52											$ -	
	Exercise - Sub-Total										$ -	

EXERCISE COST NARRATIVE REQUIRED FOR EACH LINE ITEM ABOVE - PLEASE EXPLAIN IN DETAIL THE POSITIONS AND DELIVERABLES. NARRATIVE WILL BE USED TO ENSURE ITEMS LISTED WILL BE COMPLETED IN THE GRANT CYCLE - ITEMS MAY NOT BE PURCHASED OUTSIDE THE ITEMS LISTED ABOVE WITHOUT A PRE-APPROVED PROJECT CHANGE REQUEST

Narrative HERE

										Budget Total Request	**$ 8,800.00**	

FEDERAL ASSURANCES

The applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars, 2 CFR PART 220, 2 CFR PART 215, 2 CFR PART 230, A-128, A-133, 2 CFR PART 225; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR PART 66, Common Rule, that govern the application, acceptance and use of Federal funds for this Federally-assisted project. Administrative Requirements 2 CFR PART 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, 2 CFR PART 215, Institutions of Higher Education, Hospital and other Non-Profit Organizations. Cost Principles, 2 CFR PART 225, State and Local Governments, 2 CFR PART 220, Educational Institutions, 2 CFR PART 230 Non-Profit Organizations and Federal Acquisitions Regulations Sub-Part 31.2, Contracts with Commercial Organizations. In addition, the applicant assures and certifies that:

I. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

II. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally-assisted programs.

III. It will comply with provisions of Federal law, which limit certain political activities of employees of a state or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)

IV. It will comply with the minimum wage and maximum hour's provisions of the Federal Fair Labor Standards Act.

V. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

VI. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

VII. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

VIII. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

IX. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

X. Environmental and Historic Preservation Compliance. FEMA is required to consider the potential impacts to the human and natural environment of projects proposed for FEMA funding. FEMA, through its Environmental and Historic Preservation (EHP) Program, engages in a review process to ensure that FEMA-funded activities comply with various Federal laws including National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898).

a. Any project with the potential to impact EHP resources (see Section E.8) cannot be initiated until FEMA has completed its review. The sub-grantees shall provide any information requested by FEMA to ensure compliance with applicable Federal EHP requirements.

b. Grantees may be required to provide detailed information about the project, including the following: location (street address or map coordinates); description of the project including any associated ground disturbance work, extent of modification of existing structures, construction equipment to be used, staging areas, access roads, etc.; year the existing facility was built; natural, biological, and/or cultural resources present in the project vicinity; visual documentation such as site and facility photographs, project plans, maps, etc.; and possible project alternatives. For certain, types of projects, FEMA must consult with other Federal, state and local agencies such as the U.S. Fish and Wildlife Service, State Historic Preservation Offices, and the U.S. Army Corps of Engineers, as well as other Federal, State, Local and Tribal Nations agencies and organizations responsible for protecting natural and cultural resources.

c. For projects with the potential to have significant adverse effects on the environment and/or historic properties, FEMA's EHP review and consultation may result in a substantive agreement between the involved parties outlining how the sub-grantee will avoid the effects, minimize the effects, or, if necessary, compensate for the effects. Because of the potential for significant adverse effects to EHP resources or public controversy, some projects may require an additional assessment or report, such as an Environmental Assessment, Biological Assessment, archaeological survey, cultural resources report, wetlands delineation, or other document, as well as a public comment period.

d. Sub-grantees are responsible for the preparation of such documents, as well as for the implementation of any treatment or mitigation measures identified during the EHP review that are necessary to address potential adverse impacts.

e. Failure of the sub-grantee to meet Federal, State, and local EHP requirements, obtain applicable permits, and comply with any conditions that may be placed on the project as the result of FEMA's EHP review may jeopardize Federal funding.

XI. It will comply, and assure the compliance of all its sub-sub-grantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders circulars, or regulations.

XII. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including PART 18, Administrative Review Procedure; PART 20, Criminal Justice Information Systems; PART 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; PART 30, Intergovernmental Review of Department of Justice Programs and Activities; PART 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; PART 61, Procedures for Implementing the National Environmental Policy Act; PART 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

XIII. It will comply, and all its sub-grantee and contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VII of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR PART 42, Subparts C, D, E, and G; and Department of Justice regulations on disability discrimination, 28 CFR PART 35 and PART 39.

XIV. Services to limited English proficient (LEP) persons. Recipients of FEMA financial assistance are required to comply with several Federal civil rights laws, including Title VII of the Civil Rights Act of 1964, as amended. These laws prohibit discrimination on the basis of race, color, religion, natural origin, and sex in the delivery of services. National origin discrimination includes discrimination on the basis of limited English proficiency.

a. To ensure compliance with Title VII, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary.

b. The sub-grantee is encouraged to consider the need for language services for LEP persons served or encountered both in developing their proposals and budgets and in conducting their programs and activities. For additional information, see http://www.lep.gov. Integrating individuals with disabilities into emergency planning. Section 504 of the Rehabilitation Act of 1973, as amended, prohibits discrimination against people with disabilities in all aspects of emergency mitigation, planning, response, and recovery by entities receiving financial funding from FEMA.

c. Executive Order 13347, entitled "Individuals with Disabilities in Emergency Preparedness" signed in July 2004, requires the Federal Government to support safety and security for individuals with disabilities in situations involving disasters, including earthquakes, tornadoes, fires, floods, hurricanes, and acts of terrorism.

d. Executive Order 13347 requires the Federal government to, among other things, encourage consideration of the needs of individuals with disabilities served by State, local, and tribal governments in emergency preparedness planning.

e. FEMA has several resources available to assist emergency managers in planning and response efforts related to people with disabilities and to ensure compliance with Federal civil rights laws:
Guidelines for Accommodating Individuals with Disabilities in Disaster: The Guidelines synthesize the array of existing accessibility requirements into a user friendly tool for use by response and recovery personnel in the field.

   i. Guidelines are available at, http://www.fema.gov/oer/reference/

   ii. Disability and Emergency Preparedness Resource Center: A web based "Resource Center" that includes dozens of technical assistance materials to assist emergency managers in planning and response efforts related to people with disabilities can be found at, http://www.disabilitypreparedness.gov

   iii. Emergency Planning for Persons with Disabilities and Special Needs: http://www.LLIS.gov

XV. In the event a Federal or state court or Federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

XVI. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for $500,000 or more.

XVII. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

XVIII. Compliance with the National Energy Conservation Policy and Energy Policy Acts. In accordance with the 2008 DHS Appropriations Act, all FY 2008 grant funds must comply with the following two requirements:

a. None of the funds made available through shall be used in contravention of the Federal buildings performance and reporting requirements of Executive Order No. 13123, PART 3 of title V of the National Energy Conservation Policy Act (42 USC 8251 et. Seq.), or subtitle A of title I of the Energy Policy Act of 2005 (including the amendments made thereby).

b. None of the funds made available shall be used in contravention of section 303 of the Energy Policy Act of 1992 (42 USC13212).

XIX. HSPD-5 requires that Federal agencies tie Federal preparedness funding eligibility directly to progress on **NIMS implementation**. Inability to demonstrate compliance with required NIMS implementation activities could affect Federal preparedness funding at any level of government – state agency, county, local jurisdiction or department. Those receiving, or planning to receive, Federal preparedness funding from any Federal sources should examine the applicable grant guidance to determine eligibility requirements.

XX. **VICTIMS PROTECTION ACT OF 2000**
Implements section 106(g) of the trafficking Victims Protection Act of 2000 (TVPA) as amended (22 U.SC. 7104 (g).

XXI. CLASSIFIED NATIONAL SECURITY INFORMATION

"Classified national security information" as defined in the Executive Order (EO) 12958, as amended, means information that has been determined pursuant to EO 12958 or any predecessor order to require protection against unauthorized disclosure and is marked to indicate its classified status when in documentary form.

XXII. TRANSPARENCY ACT

As of October 1, 2010, all Federal agencies are to initiate sub-award reporting pursuant to P.L. 109-282 of the Federal Funding Accountability and Transparency Act. This includes an implementation policy to require the collection and reporting on sub-award data, improvement to the data quality of Federal Awards and enhancement of technological capabilities of the USAspending.gov.

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

*Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

FEDERAL CERTIFICATIONS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Signature of this form provides for compliance with certification requirements under 28 CFR PART 69, "New Restrictions on Lobbying" and 28 CFR PART 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug- Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when determination is made to award the covered transaction, grant, or cooperative agreement.

I. LOBBYING

1. As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR PART 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR PART 69, the applicant certifies that:
   a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
   b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
   c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.
   d. The sub-grantee understands and agrees that it cannot use any Federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Federal awarding agency. Under this Federal certifications section, (I) Lobbying, section d this clause is considered a special condition.

II. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR PART 67, for prospective participants in primary covered transactions, as defined at 28 CFR PART 67.

1. The applicant certifies that it and its principals:
   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a state or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
   b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
   d. Have not within a three-year period preceding this application had one or more public transactions (Federal, state, or local) terminated for cause or default; and
2. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

III. DRUG-FREE WORKPLACE (SUB-GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR PART 67, Subpart F, for sub-grantees, as defined at 28 CFR PART 67.

1. The applicant certifies that it will or will continue to provide a drug-free workplace by:
   - **a.** Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Sub-grantees workplace and specifying the actions that will be taken against employees for violation of such prohibition;
   - **b.** Establishing an on-going drug-free awareness program to inform employees about
     - **i.** The dangers of drug abuse in the workplace;
     - **ii.** The Sub-grantees policy of maintaining a drug-free workplace;
     - **iii.** Any available drug counseling, rehabilitation, and employee assistance programs; and
     - **iv.** The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
   - **c.** Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
   - **d.** Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will
     - **i.** Abide by the terms of the statement; and
     - **ii.** Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
   - **e.** Notifying the agency, in writing, within 10 calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the Department of Homeland Security. Notice shall include the identification number(s) of each affected grant;
   - **f.** Taking one of the following actions, within 30 calendar days of receiving notice with respect to any employee who is so convicted
     - **i.** Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
     - **ii.** Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, state, or local health, law enforcement, or other appropriate agency;
   - **g.** Making a good faith effort to continue to maintain a drug-free workplace.

IV. NON-SUPPLANTING CERTIFICATION

This certification affirms that grant funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or sub-grantees may be required to supply documentation certifying that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

VICTIMS PROTECTION ACT OF 2000

V. Implements section 106(g) of the trafficking Victims Protection Act of 2000 (TVPA) as amended (22 U.SC. 7104 (g).

CLASSIFIED NATIONAL SECURITY INFORMATION

VI. "Classified national security information" as defined in the Executive Order (EO) 12958, as amended, means information that has been determined pursuant to EO 12958 or any predecessor order to require protection against unauthorized disclosure and is marked to indicate its classified status when in documentary form.

TRANSPARENCY ACT

VII. As of October 1, 2010, all Federal agencies are to initiate sub-award reporting pursuant to P.L. 109-282 of the Federal Funding Accountability and Transparency Act. This includes an implementation policy to require the collection and reporting on sub-award data, improvement to the data quality of Federal Awards and enhancement of technological capabilities of the USAspending.gov.

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

* Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

NEVADA DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
GRANT FINANCIAL AND PROGRAM ASSURANCES

These assurances are to specify the requirements for State, Local, Indian Tribal Governments, higher education, hospitals, and other non-profit organizations while performing the administrative functions for any Federal grant funds. The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

I. FEDERAL SINGLE AUDIT

1. Sub-grantees shall comply with the Federal Single Audit Act (31 U.S.C. par., 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), the sub-grantee must have an annual audit conducted in accordance with OMB Circular A-133 if the sub-grantee expends more than $750,000 from Federal Awards. If the sub-grantee has expended more than $750,000 in Federal dollars, a copy of the sub recipient's audit report for the previous fiscal year must be submitted to the Nevada Department of Public Safety for review within the earlier of 30 days after receipt of the auditor's report(s), or 13 months after the end of the audit period, unless a different period is specified in a program-specific audit guide. Unless restricted by law or regulation, the auditee shall make report copies available for public inspection.
   a. Required documentation for the performance of internal audits must be provided to the Division of Emergency Management (NDEM) upon request within 30 days. Grant closeout is contingent upon the NDEM audit and resolution of any discrepancies. Any non-submission of required internal audit documentation could result in the delay or non-payment of reimbursement requests, the deobligation of remaining Federal funds and/or jeopardize your eligibility to receive further Federal funding through NDEM.
2. Sub-grantees who expend less than the required $750,000 under the Federal Single Audit Act (31 U.S.C. paragraph, 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), which is incorporated into this agreement by reference, will provide to the State of Nevada Department of Public Safety uncertified financial statements, (financial statements without the opinion of an independent external auditor) including notes and a schedule of expenditures of Federal awards for sub-grantees fiscal year end, signed by the Sub-grantees executive management within the earlier of 30 days after receipt of the financial report(s), or nine months after the end of the reporting period.
3. Grant revenue and expenditure records and supporting documentation must be maintained and made available upon request by the State Division Internal Audit, Legislative Council Bureau and the NDEM or any other entity as required by law to audit the sub-grantee. The sub-grantees are required if requested to respond to auditors inquiries, as required by the State of Nevada Administrative Manual (SAM) 3000, http://nevadabudget.org/index.php/publications/sam/18-3000

II. FISCAL RESPONSIBILITY

1. Financial management must comply with the requirements of OMB Circular A-102 or 2 CFR PART 215, whichever is applicable to sub-grantees organization, and which are incorporated into these assurances by reference.
2. All grant expenditures are to be reasonable and allowable in accordance with 2 CFR, PART 220, 2 CFR PART 225, 2 CFR PART 230, whichever is applicable to your organization, and which are incorporated into these assurances by reference.
3. **Sub-Grantees are required to adhere to the Department of Public Safety, Division of Emergency Management, and Office of Homeland Grant Management Guide.**
4. Payment made by the NDEM to the sub-grantee shall be on a reimbursement basis only and is conditioned upon receipt of applicable, accurate and complete reimbursement and match supporting documentation to be submitted by the sub-grantee. All payments will be contingent upon receipt of all fiscal and programmatic reports required of the sub-grantee under these assurances.
   a. Supporting documentation shall include, but is not limited to, invoices, documented program/project deliverables, travel claims, payment vouchers, proof of payment (clearing documents), payroll reports,

staffing/volunteer timesheets, contracts, bid/procurement process documentation, lease agreements, agendas, meeting attendance documentation, training documentation, After Action Reports (AAR), Authorized Equipment Lists (*AEL*) (if applicable), Central Contractor Registry (CCR), Excluded Parties Listing (*EPLS*) and must be cross-referenced to approved budgets.

b. All equipment requested must be on the approved equipment list (*AEL*) (using the most current AEL from grant year and grant program that you are requesting/expending grant funds, please see www.rkb.us). The NDEM will not reimburse for any equipment purchased which is not identified on the AEL list and/or not on the approved Budget Detail Matrix.

5. The sub-grantee is aware of and shall comply with the cost-sharing requirements of the Federal grant program (if applicable).
   a. Match supporting documentation must be kept in the same manner as reimbursement supporting documentation for grant funds and meet the following criteria for costs to be eligible as match:
      1. The costs must be allowable under the grant program.
      2. The costs must be in compliance with all Federal requirements and regulations (*i.e., 2 CFR PART 200 and 2 CFR PART 215, PART 225, PART 230 and OMB Circular A-102 as applicable to your organization*).
      3. The costs must be reasonable, allowable, allocable, and necessary.
      4. The following documentation is required for third-party cash and in-kind contributions, but is not limited to: Record of donor; Dates of donation; Rates for staffing, equipment or usage, supplies, etc.; Amounts of donation; and Deposit slips for cash contributions. According to 2 CFR PART 200, this documentation is to be held at the applicant and sub-applicant level.
      5. Except as provided by Federal statute, a cost sharing or matching requirement may not be met by costs borne by another Federal grant or Federal funding.
      6. The source of the match funds must be identified in the grant application.
      7. Every item must be verifiable, i.e., tracked and documented.
      8. Any claimed cost share expense can only be counted once.
6. Indirect cost rates (IDC) included in the budget and application process are subject to the requirements of Appendix E (Indirect Cost Proposal Rates) in the CFR applicable to the sub-grantee agency (i.e., *2 CFR PART 215,PART 225, PART 230, as applicable*). All NDEM approved indirect cost rates are determined by the specific grant program.
7. All IDC rates for sub-grantee applications and change requests for grant Federal fiscal year 2014, 2015 and 2016 will be subject to the specific grant program language. No project change requests will be approved to change an indirect cost rate.
8. Sub-grantees will comply with the Federal Granting Agency policy regarding the use of preparedness grant funding for sustainment costs. Grant funds may be used to cover only those maintenance agreements, user fees, and other sustainment costs provided during the grant performance period in which the device was purchased.
9. Sub-grantees may not use future year preparedness grant funding to pay for additional agreements and user fees, please refer to Information Bulletin (IB) 336. All ongoing expenses after the performance period has expired are the responsibility of the grantee/sub-grantee and will not be paid for with FEMA preparedness grant funding. (if applicable)
   a. Sub-grantees may use FEMA preparedness grant funding to pay for maintenance agreements, user fees, and other sustainment costs as long as:
      1. The equipment was purchased with FEMA preparedness grant funding. (if applicable)
      2. The sustainment costs fall within the performance period of the grant that was used to purchase the equipment.
   b. Sustainment costs are eligible under the equipment category unless the equipment is Management & Administration (M&A) related (grants management equipment).

III. FISCAL REPORTING RESPONSIBILITY

1. Quarterly financial reports (QFR) with supporting documentation shall be submitted to the NDEM within 30 days following the close of each quarter of the sub-grant period. A QFR is required every quarter regardless if the QFR equals a zero dollar amount. The final financial report must be submitted to the NDEM no later than 30 days following the end of the grant performance period. If the sub-grantee has requested an extension the report must be submitted no later than 15 days after the last day of the approved extension. Sub-grantees may not obligate funds at the end of extension and use the State Administrative Agents's (SAA) close out period to submit reports/expenditures unless extenuation circumstances exist and the approval is issued in writing to the sub-grantee. Late reports, unless approved by the NDEM, could delay reimbursement or result in non-payment of the claim. All forms used for reporting are provided by the NDEM. Reimbursement will be made by the NDEM in a first come first serve basis. Every effort will be made by the NDEM to ensure reimbursements will be made timely. The submission of inaccurate or incomplete information with unapproved reporting documentation and/or templates will result in the rejection of the quarterly report.

   As applicable for grant programs, reports consist of, but are not limited to:

   a. Division of Emergency Management Quarterly Financial Report (all grants)
   b. Quarterly Progress Summary (all grants)
   c. Program Narrative
   d. Approved Detailed Budget (or approved Vulnerability Reduction Purchase Plan, VRPP)
   e. Quarterly Project Plan/Work Plan (*EMPG*)
   f. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds
   g. Compliance with HSGP Reobligation Guidelines (effective August 18, 2011). Please see attached for the complete copy of the Guidelines. (HSGP only)

2. Sub-grantee understands that, except for extraordinary circumstances that will be handled on a case-by-case basis, requests to transfer funds between budget categories or requests to purchase items not previously authorized will not be approved. Written approval must be obtained from the NDEM prior to the transfer of funds between budget categories or the expenditure of funds for newly identified items. All requests must be submitted to the NDEM on the approved Project Change Request form. The Project Change Request form must be accompanied by, but is not limited to, a Revised Budget Detail Matrix and written justification.

3. It is the responsibility of all sub-grantees to know and adhere to the Nevada Revised Statue (NRS) and the United States General Services Administration (GSA) or their own established policies whichever is more restrictive regarding travel and per diem rates. The submission of travel must include the following and must adhere to the following.

   a. Travel claim signed by the traveler with all receipts such as, hotel, parking, shuttle, taxi, rental car to include additional fuel cost, conference fee invoice, flight invoice, internet search map for mileage reimbursement, formal or informal agenda from the inviting agency.
   b. Travel will not be reimbursed if the request exceeds the GSA rate found on www.gsa.gov NDEM will reimburse the maximum lodging rates with a receipt and the prorated taxes on that amount only.
   c. Rental cars will only be considered if necessary with documented justification. For example the venue is located offsite and it would cost more for taxi, shuttle etc., a rental car is allowable. Rental cars are to be used solely for business travel. Mileage on rental cars will be reviewed.
   d. Travel must be accomplished by the least expensive mode practicable; NDEM may request additional information if not provided at the time of submission for reimbursement.
   e. Meals provide by conference fees or other means such as invitational travel must deduct meals provided from the per diem rate. This includes Emergency Management Institute (EMI), NDEM will only reimburse for the Meal Ticket cost and travel days to and from EMI.
   f. Traveler will only be allowed 75% of the per diem for the first and last day of travel unless the sub grantee submits a more practical and approved process.
   g. Travelers must travel at a minimum of a 50 mile radius outside of their duty station or their

home/departure whichever is closer to their destination to be reimbursed for per diem and lodging. Travelers may request mileage and parking if they are within the 50 mile radius of their duty station.

h. Cancelation fees will not be reimbursed unless a justification is submitted to NDEM for review and approval.

i. Travel as well as all grant expenditures must adhere to the following:
Reasonable - A prudent person would have purchased this item and paid this price. A cost may be considered reasonable if the nature of the goods or services, and the price paid for the goods or services, reflects the action that a prudent person would have taken given the prevailing circumstances at the time the decision to incur the cost was made.
Allocable - Expenses can be allocated to the federal grant or contract activity based on benefit derived, cause and effect, or other equitable relationship.
Consistently Treated - Like expenses must be treated the same in like circumstances.
Allowable - Permitted as a direct cost under the terms of a specific grant or contract.

j. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds.

IV. FUNDS MANAGEMENT

1. The sub-grantee must maintain funds received under these assurances in separate ledger accounts and cannot mix these funds with other sources. The sub-grantee must manage funds according to applicable Federal regulations for administrative requirements, costs principles and audits.
2. The sub-grantee must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained include, but are not limited to: Financial Management, Procurement, Personnel, Equipment, Property and Travel.
3. A system is adequate if it is 1) written; 2) consistently followed – it applies in all similar circumstances; and 3) consistently applied – it applies to all sources of funds.
4. The sub-grantee must follow the Department of Public Safety, Division of Emergency Management Contracting and Procurement Grant Guidance dated April 19, 2011. The sub-grantee must follow 2 CFR PART 200, regarding sole source procurement. All sole sourcing requests over $100,000 must be approved prior to procurement or a sub-grantee contractual agreement. The approval must be issued by the SAA and FEMA/DHS.
5. Compliance with HSGP Reobligation Guidelines (effective August 18, 2011). Please see attached for the complete copy of the Guidelines
6. **Sub-Grantees are required to adhere to the Department of Public Safety, Division of Emergency Management, and Office of Homeland Grant Management Guide.**
7. NDEM reserves the right to deny any reimbursement as we are the fiduciary agency responsible for the management and administration of the federal grant funds.

V. PROGRAM RESPONSIBILITY

1. Quarterly program reports with supporting documentation shall be submitted to the NDEM within 30 days following the close of each quarter of the grant performance period. The final Program Report must be submitted to the NDEM no later than 30 days following the end of the grant period. Late reports, unless approved by the NDEM, could delay reimbursement. Late reports, unless approved by the NDEM, could result in non-payment of the claim. All forms used for reporting are provided by the NDEM. The submission of inaccurate or incomplete information and unapproved documentation will result in the rejection of the Quarterly final report.
   As applicable for grant programs, reports consist of, but are not limited to:
   a. Division of Emergency Management Quarterly Financial Report (all grants)
   b. Quarterly Progress Summary (all grants)
   c. Program Narrative
   d. Approved Detailed Budget
   e. Quarterly Project Plan
2. A completed Project Plan form shall be submitted to NDEM prior to issuance of any sub-grant.
   a. The project plan must clearly document all individual projects, milestones, tasks, deliverables and timelines and must support and be traceable to the approved Budget Detail Matrix and the federally approved Investment Justification.

b. Late submission could result in delay of reimbursement, and failure to comply could result in non-payment of reimbursement claims.

3. The Program Narrative for exercises shall address the following required elements of the Nevada Exercise Program (*contact the NDEM for the Nevada Exercise Program instructions if applicable to your program*): All training funded by DHS grants must be pre-approved by the State NDEM Training Officer. Requests for the use of Homeland Security Grant Program (HSGP) funding in support of training programs/and or individual requests must be coordinated and approved by: Your local jurisdiction, your county (Emergency Manager) or designated Training Coordinator, the State Administrative Agency(SAA) Nevada Division of Emergency Management and the SAA Training Point of Contact (TPOC). The jurisdiction/ or individuals must obtain this approval prior to any commitment for any requested training utilizing Homeland Security funds. Detailed instruction and forms are attached.
   a. Annual participation in the Training and Exercise Plan Workshop (TEPW) to collaborate with all agencies in the development, planning and implementation of the Multi-Year Exercise and Training Plan (MYTEP) regarding training and exercise types, dates, locations, target capabilities, and/or Federal funding.
   b. Each county-level jurisdiction will identify a National Exercise Schedule (NEXS) point of contact that will serve as the Exercise Scheduler. The county-level Scheduler will be responsible for the submission of all required exercise information to the NEXS website. This requires approval by the State Exercise Officer.
   c. Electronic submission of the AAR/IP to the NDEM within 60 days of the conduct of the exercise utilizing the DHS-approved format and process.
      1. One hard copy of the AAR/IP shall be submitted to the NDEM Exercise Training Officer and one electronic copy of AAR/IP shall be submitted via the DHS Secure Portal in the Nevada Folder with an email notifying in writing the State of Nevada Exercise Training Officer of the submission.

VI. EQUIPMENT MANAGEMENT

Effective control and accountability must be maintained for all equipment acquired with Federal funds. The sub-grantee must adequately safeguard all such equipment and must assure that it is used solely for authorized purposes as described in the guidance. The sub-grantee will use, manage, and dispose of such property in accordance with 2 CFR PART 200

1. As required by 2 CFR PART 200 equipment, the NDEM, for compliance monitoring purposes as policy for all state agency sub-grantees equipment/asset management internal controls/policies and procedures will follow the regulatory compliance of the Nevada State Administrative Manual 1544.0, NRS 354.625 and NRS 333.220, which applies a state mandated $5,000.00 per unit threshold.
2. **It is important to safe guard all equipment, therefore this is a new requirement starting in Federal Fiscal Year 2014 that all sub-grantees have a policy to safeguard items that cost below $5,000 which would be considered "high risk" for personnel use or theft. These items may include computer equipment, cell phones, iPad or items that may be assigned to an employee.**
3. As required by 2 CFR PART 200, equipment, all other Local, Indian Tribal Governments, higher education, hospitals, and other non-profit sub-grantees for compliance monitoring purposes as policy will follow the regulatory compliance of 2 CFR PART 200, which applies a federally mandated $5,000.00 per unit threshold.
4. Accurate records maintained on all acquisitions and dispositions of property acquired with Federal awards.
5. Federally funded equipment records must contain description (including serial number or other identification number), source, who holds title, acquisition date and cost, percentage of Federal participation in the cost, location, condition, and disposition data.
6. Property tags are placed on equipment.
7. At a minimum, a physical inventory of the federally funded property must be taken and reconciled with the property records at least once every two years in accordance with 2 CFR PART 200 or by jurisdictional regulation or guidance. The certified inventory is required to be sent to NDEM electronically for review. NDEM may desk audit the inventory or may elect to complete a site visit.

8. Procedures established to ensure that the Federal awarding agency is appropriately reimbursed for dispositions of property acquired with Federal awards.
   a. When the equipment is no longer needed, the grantee or sub-grantee will request disposition instructions from the Federal agency through the SAA
   b. Items of equipment with a current per-unit fair market value of less than $5,000 may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding agency, however whenever possible the equipment should be retained and used or transferred to be used within the same general scope of work which it was originally paid under.
   c. Items of equipment with a current per unit fair market value in excess of $5,000 may be retained or sold and the Federal awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's share (*the Federal percentage of participation*) of the equipment.
9. Policies and procedures in place for responsibilities of recordkeeping and authorities for disposition.

VII. SUB-GRANTEE MONITORING

The sub-grantee agrees to participate in NDEM's annual monitoring visits and to follow up and take corrective action on all identified non-conformances and observations with action, which includes, but is not limited to, the submission and implementation of corrective action plans to the NDEM.

1. The sub-grantee is responsible for follow-up and corrective action on all non-conformances and observations with action from the NDEM.
2. The sub-grantee shall prepare a corrective action plan(s) for identified non-conformances and observations with action.
3. The sub-grantee will implement the approved corrective action plan(s) for non-conformances and observations with action.

VIII. OWNERSHIP OF INFORMATION, PRINTED AND PUBLISHED MATERIAL

1. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the sub-grantee in the performance of its obligations under this grant shall follow 2 CFR Appendix A Part 220 and 2 CFR 200.315. All publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the sub-grantee in the performance of its obligations under this grant shall be provided to the State of Nevada for review and archival in the grant file.
2. Whenever possible equipment, real property, public service announcements, etc., should reflect, "made possible by the Nevada Department of Public Safety Division of Emergency Management and paid for by FEMA/DHS." (example only for HSGP grants- other grants please see NDEM) All items above must be prior approved before procuring.
3. Under Section I. 1 and 2. above all items must be pre-approved in advance by NDEM in order to be reimbursable. Federal granting agency retains ownership of all publications, inventions, patents, photographs, negatives, books, drawings, records, documents or other material prepared by the sub-grantee in the performance of its obligations to the grant.

IX. INDEMNIFICATION

To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts *or* omissions of this agreement by sub-grantee, its agents or employees.

X. CONFIDENTIALITY OF RECORDS

1. If this grant funds any form of written or visual material that identifies employees of the NDEM, prior approval must be obtained from the NDEM before publishing or finalization.

XI. ASSIGNMENT AND DELEGATION

1. The sub-grantee shall neither assign, transfer nor delegate any rights, obligations or duties under this Notice of Grant Award without prior approval of the NDEM, which includes sub-sub granting funds without prior knowledge or

approval of NDEM.

XII. DEBARMENT CERTIFICATION

1. The sub-grantee agrees to comply with the Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions". Proof of debarment search must be provided to NDEM for our records.

XIII. CONTRACTORS

1. The sub-grantee may enter into a written contract(s) for products and/or services pertaining to its functions under the grant award in accordance with terms established in the State of Nevada procurement policy, OMB Circulars, the DHS Financial Management Guide, and the DHS Program Guides or specific DHS, FEMA, DOE federal grant guidance. All contract scope of work must be reviewed and approved by NDEM. All contracts must be submitted for the grant file and debarment searches must be provided in hard copy for NDEM records.
2. The sub-grantee agrees and understands that no contract or agreement that the sub-grantee enters into with respect to performance under the grant award shall in any way relieve the sub-grantee of any responsibilities for performance if its duties.
3. The sub-grantee must follow the Department of Public Safety, Division of Emergency Management Contracting and Procurement Grant Guidance dated April 19, 2011. The sub-grantee must follow the 2 CFR PART 200, regarding sole source procurement. All sole sourcing requests over $100,000 must be approved prior to procurement or a sub-grantee contractual agreement. The approval must be issued by the SAA and FEMA/DHS.
4. All contracts and or procurement will follow the open and free competitive bid process.

XIV. NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS)

1. The Department of Homeland Security released the National Incident Management System (NIMS) as required by Homeland Security Presidential Directive (HSPD) 8 Management of Domestic Incidents and Preparedness. HSPD-5 established and designated the National Integration Center (NIC) Incident Management Systems Division as the lead Federal entity to coordinate NIMS compliance.
2. To be eligible to receive grant funding, applicants must meet NIMS compliance requirements. State, Territory, Tribal, and local governments are considered to be in full NIMS compliance if they have adopted and/or implemented compliance activities, as determined by the National Incident Management System Capability Assessment Support Tool (NIMSCAST) or other accepted means. Additional information on achieving compliance is available at http://www.fema.gov/emergency/nims/

XV. APPLICABLE FEDERAL REGULATIONS

The sub-grantee must comply with the Office of Management and Budget (*OMB)* Circulars and other Federal guidance including but not limited to:

1. Grant Program Guidance issued by the U.S. Department of Homeland Security, at http://www.fema.gov/government/grant/index.shtm
2. OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, at http://www.whitehouse.gov/omb/circulars_a133/
3. OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments, at http://www.whitehouse.gov/omb/circulars_a102/
4. 2 CFR PART 215, Uniform administrative requirements for grants and agreements with institutions of higher education, hospitals, and other non-profit organizations (*OMB A–110*), at http://www.whitehouse.gov/omb/assets/omb/circulars/a110/2cfr215-0.pdf
5. 2 CFR PART 220, Cost Principles for Educational Institutions (*OMB 2 CFR, PART 220*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a21.pdf
6. 2 CFR PART 225, Cost Principles for State, Local, and Indian Tribal Governments (*OMB A–87*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a87.pdf
7. 2 CFR PART 230, Cost Principles for Non-Profit Organizations (*OMB A–122*), at http://www.whitehouse.gov/omb/assets/omb/fedreg/2005/083105_a122.pdf
8. 2 CFR PART 200, Emergency Management and Assistance, at http://www.access.gpo.gov/nara/cfr/waisidx_08/44cfr13_08.html
9. U.S. Department of Homeland Security Authorized Equipment List (AEL) available at

https://www.rkb.us/mel.cfm?subtypeid=549

XVI. Environmental Historical Preservation (EHP)

The all sub-grantees will follow the EHP requirements set forth by the Federal granting agency. The sub-grantee will not undertake any project having the potential to impact Environment and Historical Preservation (EHP) resources without the prior written approval of the Federal granting agency, including but not limited to ground disturbance, construction, modification of structures, and purchase and use of sonar equipment. Sub-grantees must comply with all conditions placed on the project as a result of the EHP review. Any change to the approved project scope of work will require a re-evaluation for compliance with these EHP requirements.

Any construction or renovation activities defined by the SAA's office that have been initiated without the necessary EHP review and approval will result in a non-compliance funding and will not be eligible for Federal funding.

Construction includes the following and requires EHP approval:

1. Training and Exercises
2. Purchase of Equipment
3. Physical Security Enhancements
4. Renovation/Upgrades, Modifications to existing structures (which include drywall, paint, carpet or any modifications to existing structure etc.)
5. New Construction or New Additions
6. Communication Towers and related equipment, equipment shelters
7. Other activities that may apply under the EHP section

Please see the link provided for Information Bulletin (IB) 371 Environmental Historical Review Process http://www.fema.gov/doc/government/grant/bulletins/info329_final_screening_memo.docx

XVII. TERMINATION

The NDEM retains the right to terminate this sub-grant, for cause, at any time before completion of the grant period when it has determined that the sub-grantee has failed to comply with the conditions of these assurances.

1. The NDEM reserves the right to terminate the grant in whole or in part due to the failure of the sub-grantee to comply with any term or condition of the signed and agreed upon assurances, failure to implement audit/monitoring recommendations within the prescribed period of time, failure to communicate with or respond to any State Administrative Agency (SAA) request or communication, to acquire and maintain all required insurance policies, bonds, licenses, permits and certifications or to make satisfactory progress in performing the program, financial and administrative requirements of the grant.
2. The NDEM staff shall provide written notice of the termination and the reasons for such actions to the sub-grantee.
3. *The NDEM may, upon termination of the award, procure, on terms and in the manner that it deems appropriate, materials or services to replace those described in the project description of the grant award. The sub-grantee shall be liable to the NDEM for any excess costs incurred by the NDEM in procuring equivalent materials or services in substitution for materials or services described in the project description of the grant award.*

As the duly authorized representative of the applicant for Place Jurisdiction name here, I hereby certify that the applicant will comply with the above assurances and certifications.

NAME:_____ TITLE:_____

SIGNATURE:_____ DATE:_____

- Must be signed by the County Manager/Chief Financial Officer, the Tribal Chairman/designee or the state agency director as appropriate

Brian Sandoval
Governor

James M. Wright
Director

Caleb S. Cage
Chief

Division of Emergency Management
Homeland Security
2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 • Fax (775) 687-0322 • http://dem.state.nv.us/

The Nevada Department of Public Safety, Division of Emergency Management (DEM) is committed to providing the Nevada emergency management community, emergency response professionals, volunteers, and the private sector with the means to produce quality exercises that improve the preparedness of the State of Nevada, its citizens and resources. This is accomplished through the use of a State-wide exercise program: the Nevada Exercise Program (NEP), which includes standardized policies, processes, products, and assistance in all aspects of exercises. The NEP is an all hazard, multi-discipline, multi-jurisdictional program that utilizes a building-block approach with exercises of increasing complexity and scope.

Exercises validate capabilities of individuals, teams, organizations and communities to prevent, protect, respond to, and recover from the effects of all emergency/disaster events. In order to successfully accomplish the validation of capabilities exercises need to have consistent processes for development, conduct, and evaluation. The Homeland Security Exercise and Evaluation Program (HSEEP) provides this consistency. All exercises conducted in Nevada, utilizing Federal grant funds, are required to adopt the principles and guidance provided in HSEEP.

Additionally, all exercises must be National Incident Management System (NIMS) compliant by meeting the following three criteria:

- Incorporate NIMS/ICS into training and exercises.
- Participate in an all-hazard exercise program based on NIMS that involves responders from multiple disciplines and multiple jurisdictions.
- Incorporate corrective actions into preparedness response plans and procedures.

NEP COMPONENTS

The NEP consists of seven components: 1) ***Training and Exercise Plan Workshop,*** 2) Exercise ***Scheduling***, 3) Standardized ***Process*** and Documents, 4) ***Reporting***, 5) ***Corrective Action***/Tracking, 6) ***Technical Assistance***, and 7) Exercise ***Training*** Curriculum. Each component is dependent on each other and ties in and supports the State of Nevada Strategic Plan, which in turn supports the National Strategy and Priorities.

Training and Exercise Plan Workshop. Each year the annual Training and Exercise Plan Workshop (T&EPW) will be conducted for all local jurisdictions, State and Federal agencies, and the private sector to identify training and exercise activities for the subsequent three years that support the State Strategy which in turn support the National Priorities. Prior to the T&EPW an Improvement Planning Conference is conducted to review the previous year's exercise and actual disaster events' After Action Report / Improvement Plan (AAR/IP) for areas that identify modifications to the State Strategy and any shifts in designated Target Capabilities.

A T&EPW Read Ahead Package is sent to participating jurisdictions, agencies and private sector participants to ensure that participants are prepared to address required information regarding training and exercise activities, targeted dates, associated costs, and identified Target Capabilities. The resulting Multi-Year Training and Exercise Plan (MYTEP) is produced, distributed, and periodically updated as modifications require.

Exercise Scheduling. All exercises conducted in Nevada must be entered into a national database of exercises utilizing the National Exercise System (NEXS), an internet-based software program that captures basic statistical information. Each county-level jurisdiction will identify a NEXS point of contact who will serve as the Exercise Scheduler. The Scheduler has the ability to create new exercises as well as modify and delete any exercise they create in the database. They will also have "view-only" capability for any exercise within their Exercise Administrative Authority (EAA's) domain: in this case, the State of Nevada. Exercise Schedulers can register at the U.S. Department of Homeland Security, Federal Emergency Management Agency USDHS/FEMA HSEEP homepage at https://hseep.dhs.gov/.

Each state will also have a State Exercise Administrative Authority (EAA) who has access authority over all exercises, users, and Exercise Schedulers within their scheduling domain (State of Nevada). The EAA is the Domain's approving authority prior to an exercise appearing in the National Exercise Schedule Database. The EAA can create, modify and delete any exercise data on the National Exercise Schedule.

Standardized Process and Documents. All exercises conducted in Nevada must follow the standardized process and guidance of the HSEEP. HSEEP provides exercise documents/document formats and samples, planning conferences, and exercise concepts in all phases of an exercise (concept, design and development, conduct, evaluation, and follow-up corrective actions and tracking). The one single exercise document that must follow a prescribed format with a specified content and process is the AAR/IP.

Exercise guidance is provided in the form of HSEEP Manuals (HSEEP Volume I: Exercise Program Overview and Management; Volume II: Exercise Planning and Conduct; Volume III: Exercise Evaluation and Improvement Planning; and Volume IV: Templates and Samples) which can be accessed from the HSEEP homepage at https://hseep.dhs.gov/.

Exercise Reporting. All operations- and discussion-based exercises will result in an exercise After Action Report (AAR) within 60 days following the conduct of the exercise. The AAR will identify areas of success and areas requiring improvement describing the issue, analysis, any recommendations utilizing the Exercise Evaluation Guides (EEGs) of the 37 Target Capabilities List (TCL) as the basis for evaluation. The AAR format will follow guidance identified in HSEEP Manuals. The AAR will include an Improvement Plan (IP) as part of the AAR (see next section). One hard copy of the AAR/IP shall be submitted to the DEM Exercise Training Officer and one electronic copy of the AAR/IP shall be submitted via the Corrective Action Program System (CAPS) in the Nevada Folder with an email notifying the State of Nevada Exercise Training Officer of the submission. All AARs will be reviewed for HSEEP formatting compliance and forwarded to USDHS/FEMA as a condition for meeting minimum Federal grants and programs requirements.

Corrective Action/Tracking. As an annex to the exercise AAR, a process for identifying corrective actions and tracking them to completion will be utilized. This is the IP. The IP will identify the issue, recommended corrective action, assignments, and recommended completion date. The IP format will follow guidance identified in HSEEP Manuals. Use the web-based software program CAPS to electronically manage the identification and tracking of the IP portion of the AAR.

Technical Assistance. Technical assistance in any area of exercise design, conduct, and evaluation will be available from the State of Nevada Exercise Training Officer (NV ETO). The NV ETO will be available to answer questions regarding areas such as: HSEEP, NIMS exercise compliance, exercise documents, formats, suggestions, problems, NEXS and CAPS programs, best practices or training. On a limited basis the NV ETO can assist as a member of a local exercise planning teams during any phase of an exercise as well as offer exercise-specific training, workshops, and seminars.

Web-based exercise assistance, information, guidance, and a variety of toolkits are also available at the USDHS/FEMA HSEEP homepage (https://hseep.dhs.gov/) as well as the USDHS/FEMA NEXS and CAPS systems. The secure portal requires a request by email from the requestor prior to gaining access to it.

Exercise Training Curriculum. A variety of exercise training courses will be offered throughout Nevada on a limited basis as either resident courses or as jurisdictional-hosted courses. Samples of the Exercise Curriculum includes: HSEEP Mobile Course, Exercise Design and Development, Exercise Evaluation, Exercise Control/Simulation, and Exercise Program Manager. Several Workshops are available that address evaluator/controller training, exercise planning teams, and simulations/moulage. The Master Exercise Practitioner Program, a Federal Emergency Management Agency program offered by the Emergency Management Institute in Emmitsburg, Maryland and administered by the Nevada Exercise Training Officer, provides training and certification as a Master Exercise Practitioner (MEP).

Further information regarding Nevada's Exercise Program is available by contacting:

Timothy Cary
Nevada Exercise Training Officer
2478 Fairview Drive
Carson City, NV 89701
(775) 687-0389 (office)
tcary@dps.state.nv.us

Reobligation Guidelines

Purpose

The purpose of these guidelines is to ensure that the Nevada Commission on Homeland Security (NCHS), State Administrative Authority (SAA) and subgrantees of Homeland Security Grant Programs (HSGP) provide for the best utilization of grant resources when cost savings or cost shortfalls are realized during a grant performance period.

1. Performance Period

Effective with the FFY10 HSGP grant cycle, the performance period for each subgrant will be 24 months to allow for adequate time to obligate HSGP funds as necessary. The SAA may modify performance periods based on the requirements of future grant guidance.

Extensions to the subgrant performance period will be approved by the SAA. The subgrantee must provide a written request for extension to the SAA at least one (1) month prior to the end of the subgrantee performance period. If the grant extension is denied, the grant funds will be deobligated.

2. Project Change Requests

All Project Change Requests must be submitted to the SAA using the approved Project Change Request form. The completed Project Change Request forms must be submitted to the SAA at dhsgrants@dps.state.nv.us.

All Project Change Requests will be reviewed by the SAA to ensure that the change(s) requested is compliant with federal grant guidance. Once the SAA makes its determination that the Project Change Request complies with federal grant guidance, the request will be handled as follows:

A. Project Change Requests Approved by SAA:

   i. Any request for reobligation of funding within an existing approved budget that does not exceed $100,000, may be approved by the SAA, if the Project Change Request is clearly within federal grant guidance.

B. Project Change Requests Approved by NCHS:

   i. Any request for reobligation of funds that exceeds $100,000 will be reviewed by the NCHS. The NCHS will provide a recommendation to the Governor for

reobligation of funding and notify DEM of the recommendation.

ii. Any request for the redirect of funds that is inconsistent with the approved Investment Justification or which is considered a change in scope will be submitted to the NCHS and/or Finance Committee for review. The NCHS and/or Finance Committee will provide a recommendation to the Governor for reobligation of funding and notify DEM of the recommendation.

iii. Any deobligated funding that exceeds $100,000 will be submitted to the NCHS for review. The NCHS will provide a recommendation to the Governor for reobligation of funding and notify DEM of the recommendation.

DEM, at their own discretion, may defer to the NCHS and/or the Finance Committee on any Project Change Request subject to DEM approval.

3. Request for Additional Grant Funding

A sub-grantee seeking additional funding (de-obligated funds) must submit the request to the SAA on the approved forms at dhsgrants@dps.state.nv.us.

A request for additional funding must include:

A. A written justification explaining, at a minimum, the following:

i. Impact of non-completion the project in the originally approved budget;
ii. Explanation as to why the redirect of funds was not addressed in the original investment or another related investment, if applicable;
iii. Benefit to the state's overall capabilities by approving the requested redirect of funds;
iv. Anticipated timeline to complete proposed project, inclusive of milestones and anticipated deliverables; and
v. Impact of not approving the request to redirect of funds;

B. A copy of the original budget; and

C. A copy of a detailed line-item budget demonstrating the subgrantee's intended use of the funds if the redirect of funds is approved.

The SAA will review the request to ensure compliance with federal grant guidance. The SAA will forward a report of compliance to the NCHS.

4. Restrictions

Reobligation of funds will not be approved by the SAA or the NCHS if the request includes, but is not limited to, any of the following restrictions:

1. Non-compliance with federal guidance;
2. Supplanting;
3. Misappropriation of funds;
4. Commingling of funds;
5. Denial by the Department if Homeland Security;
6. Inability for projects to be completed within the remaining performance period; or
7. Non-conformance with the goals and priorities of the NCHS.

5. Time Sensitive

Federal law mandates that unspent federal funds be returned to the federal government at the end of the grant performance period. In the event that unspent funds exist and there is insufficient time in the grant performance period to reconvene the NCHS and Finance Committee, the SAA in its sole discretion, may reobligate grant funding within the scope of the approved Investment Justification.

In the event that the SAA reobligates time sensitive funding, the reobligation of funds will be placed as an informational item on the agenda of the next regularly scheduled meeting of the NCHS.

STATE OF NEVADA TRAINING PROGRAM

A. With the implementation of EMAP accredited state training program, NDEM continues to maintain the highest standard of training for the citizens of Nevada.
B. Nevada's Emergency Management Training Program has a formal, documented training program composed of training needs assessment, curriculum, course evaluations, and records of training.
C. The training needs assessment is conducted annually and results are used to prepare the TEP for the following year.
D. Nevada's Emergency Management Training Program provides emergency personnel with opportunities to attend specialized training conducted through the NDPC at Anniston Alabama, and New Mexico, SERTC in Colorado, Emergency Management Institute, CTOS, and position specific courses delivered. Nevada processed application for consortium attendance for Nevada students in excess of 300 first responders in calendar year 2014.
E. Specialty courses delivered to the state of Nevada: TEEX Cyber Courses, Emergency Planning for Schools, COOP Planning, FEMA P-154, and ATC 20, Next Generation 911.
F. The variety of courses delivered have also included Modular Emergency Response Radiological Transportation Training (MERRT) , designed to meet the training needs of persons serving in fire service, law enforcement, emergency medical service, emergency management, public works, or on a hazardous materials team. And meets the requirements outlined in the Waste Isolation Pilot Plant (WIPP) Land Withdrawal Act. We have been able to train over 100 first responders in Nevada.
G. Nevada has developed specialty courses to meet the needs of local responders. Technical Large Animal Rescue (TLAER), Nevada Land Search Management, and have been delivered to multiple sites and have built capabilities for local jurisdictions with the training in excess of 125 students.
H. Training is regularly scheduled and conducted in conjunction with the overall goals and objectives of the training program. Training is based on the training needs assessment, internal and external requirements, and mandates (i.e. NIMS) and addresses deficiencies identified in the corrective action process. Students have received ICS 300, ICS 400, HSEEP and G-191 as a result of direct deliveries in Nevada exceeded 240 in calendar year 2014. These recent numbers have decreased in the last few years due to the saturation of training that has been on-going since 2005.
I. Coordination of Federally sponsored courses include, IED Awareness, IED Search Procedures, Vehicle Born Improvised Explosive Device, (VBIED), BMAP, Surveillance Detection and Active Shooter. Some of these courses have a limit on the numbers of attendees allowed, and several were placed on a waiting list. These records indicate 208 students.
J. Nevada maintains a list of qualified instructors for position specific trainers ICS instructors. We have at this time 93 instructors.
K. In January of 2015, NDEM has aggressively engaged in our internal training program that provides the following to staff, Emergency Support Function Personnel: State Comprehensive Emergency Management Plan Training, (SCEMP) SEOC Overview, Standard Operating Procedures, (SOP), Incident Support Planning, (ISP) Resource Request (RRF). And will continue with the implementation of specific section training, and implementation of the use of task books program which will develop our SEOC operation and Coordination efforts.

We hold our annual Emergency Managers Workshop in the fall of each calendar year. NDEM hosts this workshop annually to enhance our relationships and coordinate with our partners in the emergency management arena. We invite our local & tribal jurisdictions to engage in discussions that will benefit our preparedness in the state of Nevada. Attendance averages between 60-100 presenters and participates.

Brian Sandoval
Governor

Division of Emergency Management and Homeland Security
2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 • Fax (775) 687-0322 • http://dem.state.nv.us/

January 17, 2011

Dear Emergency Managers/Training Coordinators;

Requests for the use of Homeland Security Grant Program (HSGP) funding in support of training programs/and or individual requests must be coordinated and approved by:

- Your local jurisdiction
- Your county/local Emergency Manager or their designated Training Coordinator
- State Administrative Agency (SAA) Nevada Division of Emergency Management
- SAA Training Point of Contact (TPOC).

The jurisdiction/ or individuals must obtain this approval prior to any commitment for any requested training utilizing Homeland Security funds. All requests must be directed through your local emergency manager.

REQUEST PROCESS/JURISDICTION OR AGENCY/INDIVIDUAL

Step 1: Check to see if your program is already listed in one of the Approved Training Catalogs. If it is, the course is eligible for HSGP funding, but you still need to coordinate the training with the SAA and TPOC. Each training provider has their own process for scheduling training. Contact our office with the course number and title, and we will assist you with your request.

Step 2: If your requested training is NOT in any of the catalogs below, the next step is to ensure that the requested program meets the grant guidelines for training not provided by FEMA (DHS). The SAA and TPOC can assist with this determination, but the more information you provide, the better we can assist.

You will need to submit your request by completing the course request application submit the completed application via fax or email to the TPOC with the following information:

- Course title (and course number if applicable)
- Course description (attach flyer, website, etc)
- Mission area (common, prevent, protect, respond, recover)
- Level of training (awareness, performance, management)
- Training provider (contact information)
- Date of the course
- Anticipated number of attendees
- Associated disciplines of the attendees
- Anticipated costs
- Grant program/year/project

Step 3: The SAA and TPOC will review the course and determine if it is eligible and approved for use of HSGP funds.

Step 4: If this is a request for a specialized course for an individual or group you must submit the application 60 days in advance to the designated county emergency manager or their appropriate point of contact. Please keep in mind that the approval must be in place prior to course attendance. Failure to meet this requirement could result in a denial of reimbursement for incurred expense. If the program you're requesting is deemed eligible and approved for expenses, jurisdictions/or individuals must report the following to the SAA or TPOC within 30 days after attending training:

- Original Approval from SAA/TPOC, which should include:
  - Course title
  - Course description
  - Mission area
  - Level of training
  - Training provider
  - Reimbursement request and associated invoices

Programs contained in the following catalogs have already been deemed "eligible training", but expenses to support these programs still need to be coordinated with the SAA and TPOC.

FEMA (DHS) Training and Exercise Catalog (TEI)

- TEI/TO
- Federal Catalog
- State Catalog

If the program you're requesting is NOT in any of these catalogs, it is considered **NON-FEMA Training.** Non-FEMA courses are those courses that are either State sponsored or Federal sponsored, coordinated and approved by the State Administrative Agency (SAA) or Training Point of Contact (TPOC), and fall within the FEMA mission scope to prepare State and local personnel to prevent, protect, respond to, and recover from acts of terrorism or catastrophic events. These training programs include, but are not limited to, Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) terrorism, catastrophic events, cyber/agriculture/food security, and citizen preparedness

These courses are developed for and/or delivered by institutions and organizations funded directly by FEMA. The majority of these programs are offered at NO COST. This includes programs offered by the institutions below. All course requests must be coordinated with the STPOC for approval.

- The Center for Domestic Preparedness (CDP)
- The National Domestic Preparedness Consortium (NDPC)
- The Rural Domestic Preparedness Consortium (RDPC)
  - National Emergency Training Center
  - National Fire Academy
- Emergency Management Institute
- FEMA Training Partners funded through the Continuing and Demonstration Training grant programs

In order to use HSGP funds, Non-FEMA courses must:

- Build additional capabilities that a) support a specific training need identified by the State, Territory, and Urban Area, and b) comply with the State or Urban Area Homeland Security Strategy
- Address specific tasks and/or competencies articulated in FEMA's Emergency Responder Guidelines and the Homeland Security Guidelines for Prevention and Deterrence
- Address specific capabilities and related tasks articulated in the Target Capabilities List
- Support the specific program training activities identified in the individual HSGP grant programs (SHSP, UASI, MMRS, CCP) for which the funding will be used
- Meet the standards with all applicable Federal, State, and local regulations, certifications, guidelines, and policies deemed appropriate for the type and level of training

CONTACT
For additional information on Grant Funded Training, please contact Nevada Division of Emergency Management, SAA or TPOC.

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 8-2-16 **Estimate of time required:** 0 - 5

Agenda: Consent [ ] Regular agenda [x] Public hearing required [ ]

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1. **Title:** Business License Second Readings -- Approval

2. **Recommended motion;** Approval

3. **Prepared by:** Stacey Bucchianeri

   Department: Community Development **Telephone:** 847-0966

4. **Staff summary:** Second readings of submitted business license applications are normally approved unless, for various reasons, requested to be continued to the next meeting. A follow-up letter noting those to be continued or approved will be submitted prior to Commission Meeting. The business licenses are then printed and mailed to the new business license holder.

5. **Supporting materials:** See attached Agenda Letter

6. **Fiscal impact:** None

   Funds Available: Fund: ____ Comptroller

7. **Legal review required:** None

   ____ District Attorney

8. **Reviewed by:**

   _x_ Department Head Department Name: Community Development

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications

   [ ] Denied [ ] Continued

Agenda Item No.

Storey County Community Development

Business Licensing

P O Box 526 • Virginia City NV 89440 • (775) 847-0966 • Fax (775) 847-0935 • buslic@storeycounty.org

To: Vanessa Stephens, Clerk's Office
Pat Whitten, County Manager

July 25, 2016
Via email

Please add the following item(s) to the **August 2, 2016,** COMMISSIONERS Agenda:

Storey County Building Department has inspected and found that the following businesses meet code requirements necessary to operate in the county:

LICENSING BOARD
SECOND READINGS

A. **FULCRUM SIERRA BIOFUELS, LLC – General / 350 Saddle Court (feedstock facility)** **MCC**
B. **PYRO GUYS, INC.** – General / 1440 Riata Cir ~ Reno (fireworks company)
C. **THE TIBERTI COMPANY, LLC** – Contractor / 4975 Rogers St ~ Las Vegas (fencing company)
D. **J. T. THORPE & SON, INC.** – Contractor / 1060 Hensley St ~ Richmond, CA (equip install)
E. **YIM'S PRODUCE & SEAFOOD, LLC** – General / 1210 N Rock Blvd ~ Sparks (Asian food delivery)
F. **EXPRESS SERVICES, INC.** – General / 9701 Boardwalk Blvd ~ Oklahoma City, OK (staffing)
G. **ACCULOGIC, LTD.** – Contractor / 6475 Sycamore ~ Maple Grove, MN (equip install)
H. **BRYANT SURVEYS, INC., A SANDIS CO** – Contractor / 5117 Johnson ~ Pleasanton, CA (contractor)
I. **HP ENTERPRISES, LLC** – General / PO Box 251209 ~ Plano, TX (IT)
J. **THERMO ELECTRON NORTH AMERICA, LLC** – Pro / 1400 Northpoint ~ W Palm Beach, FL (equip)
K. **NEWTRON, LLC** – Contractor / 815 Arnold Drive ~ Martinez, CA (contractor)
L. **AQUA METALS RENO, INC. – General / 2500 Peru Drive (battery recycling facility)** **TRI**
M. **THRIVE MARKET, INC. – General / 700 Milan (ECommerce Facility)** **TRI**

Inspection Required

ec: Chris Hood, Building Dept.
Austin Osborne, Planning Dept.
Dean Haymore, Comm. Dev.
Gary Hames, Fire Dept.
Patty Blakely, Fire Dept.
Fritz Klingler, Fire Dept.
Sheriff's Office
Commissioners' Office
Assessor's Office

Storey County Board of County Commissioners
Agenda Action Report

Meeting date: 08/02/16 **Estimate of time required:** 90 min.

Agenda: Consent [ ] Regular agenda [ ] Public hearing required [ ] **(x Closed Session)**

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1. **Title:** Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Employees Association/AFSCME 4041 Comstock Chapter. This meeting will commence promptly following the regularly scheduled public meeting of the Board of County Commissioners.

2. **Recommended motion.** No action

3. **Prepared by:** Austin Osborne

   Department: Human Resources **Telephone:** 775.847.0968

4. **Staff summary:** Pursuant to NRS 288 and Article 54 of the Bargaining Agreement between the Employer and the Union, the existing 2013-2016 Agreement is proposed by management to the Board of Commissioners be modified as tentatively agreed between the parties.

5. **Supporting materials:** To be provided in closed-session.

6. **Fiscal impact:**

   Funds Available: n/a Fund: ____ Comptroller

7. **Legal review required:**

   ____ District Attorney

8. **Reviewed by:**

   __@'__ Department Head Department Name: Commissioner's Office

   ____ County Manager Other agency review: _____

9. **Board action:**

   [ ] Approved [ ] Approved with Modifications
   [ ] Denied [ ] Continued

Agenda Item No.