



# STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

JANUARY 4, 2022 10:00 A.M.

800 S. C Street, Virginia City, Nevada

## MEETING MINUTES

JAY CARMONA  
CHAIRMAN

ANNE LANGER  
DISTRICT ATTORNEY

CLAY MITCHELL  
VICE-CHAIRMAN

LANCE GILMAN  
COMMISSIONER

VANESSA STEPHENS  
CLERK-TREASURER

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**Roll Call:** Chairman Carmona (via zoom), Vice-Chairman Mitchell, Commissioner Gilman, County Manager Austin Osborne, Clerk/Treasurer Vanessa Stephens, Sheriff Antinoro, Recorder Marney Hansen-Martinez, Communications Manager Becky Parsons, Tourism Director Deny Dotson, IT Director James Deane, Public Works Director Jason Wierzbicki, Fire Chief Jeremy Loncar, Deputy District Attorney Keith Loomis, Project Manager Mike Northan, Water/Sewer Project Manager Mike Nevin, Community Development Director Pete Renaud, Human Resources Director Tobi Whitten, Community Chest Director Erik Schoen, St. Mary's Art Center Executive Director Arika Perry **Review who attended**

### **1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M.**

Meeting was called to order by Chairman Carmona at 10:01 A.M.

### **2. PLEDGE OF ALLEGIANCE**

Commissioner Carmona led those present in the Pledge of Allegiance.

### **3. ELECTION OF CHAIRMAN TO THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

Commissioner Gilman nominated Jay Carmona as Chairman to the Storey County Board of County Commissioners. Clay Mitchell moved to second the motion.

Public Comment: None

Vote: Motion carried by unanimous vote, (**Summary:** Yes=3).

**4. ELECTION OF VICE-CHAIRMAN TO THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS FOR A TERM OF ONE YEAR PURSUANT TO STOREY COUNTY CODE 2.04.008**

Public Comment: None

Commissioner Gilman moved to ask Clay Mitchell to take the position of Vice-Chairman of the Storey County Board of County Commissioners. Chairman Carmona seconded the motion.

Vote: Motion carried by unanimous vote, (**Summary:** Yes=3).

**5. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval of the Agenda for January 4, 2022.

County Manager Osborne explained there are no agenda items missing, although the #15 is missing.

Public Comment: None

**Motion:** I, Commissioner Mitchell, move to approve today's Agenda as presented, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, (**Summary:** Yes=3)

**6. CONSENT AGENDA**

I. Consideration and possible approval of appointments to serve on state, county, and regional boards, and committees for the 2022 calendar year.

II. Consideration and possible approval of claims in the amount of \$1,237,435.69.

III. Consideration and possible action, approval of business license first readings:

- A. A Welding Service LLC - Out of County/5235 Canyon Crest Ct., Sparks, NV
- B. Delta Electronics (Americas) Ltd. - Out of County/46101 Fremont Blvd., Fremont, CA
- C. Horizon Equipment Repair LLC - Out of County/1606 Donna Way, Fernley, NV
- D. Standard Rock Ltd. - Contractor/5401 Longley Ln. Ste. 12, Reno, NV
- E. Structural System Solutions, Inc. - Professional/410 Mill St., Ste. 206 - Reno, NV
- F. Ultimate Air, LLC - Contractor/1125 Dinah Dr., Fernley, NVG

IV. Consideration and possible approval of tax bill correction for Ray & Samantha Loper parcel 1-185-25.

V. Consideration and possible approval of tax bill correction for Dan Salzwimmer Mobile Home acct # MH003102.

VI. Consideration and possible approval of tax bill correction for Lima Land Co. 5-061-26.

Public Comment: None

**Motion:** I, Commissioner Mitchell, move to approve today's Consent Agenda as presented, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**7. PUBLIC COMMENT (No Action)** None

**8. DISCUSSION ONLY (No Action - No Public Comment): Committee/Staff Reports**

**Fire Chief Jeremy Loncar:**

- Christmas tree recycling has started - January 3<sup>rd</sup> to 13<sup>th</sup>. Locations are Station 74 in Lockwood, Station 73 in Mark Twain, the Ice House in Virginia City, and the piles at Station 72. The resulting chip-pile can be used in landscaping, and can be picked up for free.
- They are down a significant number of staff due to illnesses and injuries. Some additional services will be a little limited over the next couple of weeks.

Commissioner Gilman wishes everyone who is sick well.

**Mike Northan, on behalf of Public Works:**

- With the snow the first priority is public roads and critical infrastructure.
- Some personnel are working 14-hour shifts, with 6 hours of down-time, and then back on the job.
- There was water main break in Silver City that stretched resources considerably. This has since been repaired.
- This weather puts stress on equipment. Around Christmas the vehicle repair shop was a little short-handed. Colt Dotson did a great job keeping plows running and repairing ambulances. I
- In the next couple of days, some widening and stock-piled snow will be moved out of parking lots.

**Mike Northan, Projects Manager:**

- The only active project right now is the Courthouse pavers. The contract and scope of work is being put together. This will be presented to the County Manager for signatures and then proceeding.

Commissioner Gilman said he appreciates all the hard work by the entire team - it has been a real test. Thank you.

Vice Chairman Mitchell asked how dependent on weather is the Courthouse paver project.

Mr. Northan: A project like that can generally go on if (the weather) is not super miserable. Part of the project will involve moving of blocks into the street so we need to be sensitive regarding snow removal and events.

**Becky Parsons, Communications Director:**

- The State is updating its criminal history system within the next couple of years. They need to prepare for it now.

**Lara Mather, Emergency Management Director:**

- Covid update for the week ending December 29<sup>th</sup>: There were no new cases, keeping (the County) under the more lenient mask requirements for Storey County.
- Go to [GetHealthyCarsonCity.org](http://GetHealthyCarsonCity.org) for up-to-date information regarding mask mandates, isolation, and all other Covid info. Lara is also happy to answer any questions.
- Reminder to Storey County residents: As we move through winter, sandbags and sand are available throughout the County. Call her office or cell phone for information.
- Emergency Management is monitoring the weather.

**Honey Tapley, Community Relations:**

- The work done by Public Works (Rudy, Jeff, and Tyler) getting them into their office and at the office is really appreciated. They also cleared out the "sandbag" sheds. They are busy and never come with a bad attitude. She knows all of Public Works has a hand in getting those three there to help out.

**Deny Dotson, VCTC Director:**

- Nothing new other than what they do every year - to have a big party all year. Staff is working on marketing plans, special event plans. since he's been here.
- The year finished the Christmas on a wonderful note. Probably the best Christmas season
- Virginia City probably had one of its best years in a long time.

Commissioner Gilman: Congratulations on a great job. A great year for the County under adverse circumstances. You and your crew have stood tall during very difficult times. Thank you.

Vice Chairman Mitchell echoed Commissioner Gilman's sentiments.

Chairman Carmona: Agrees. All things considered, with the rest of the country falling apart, tourism in Virginia City seemed to be "rocking and rolling". You guys have done a terrific job.

**Comptroller Jennifer McCain:** Reiterated what Ms. Tapley said. Thank you to Public Works for everything they have done - they have all gone above and beyond. Also, moving into budgets - all thoughts are welcome, from staff and public, on how they would like to see things changed or done differently.

**Kathy Canfield, Senior Planner:**

- Update: Work is being finished on the construction of the AT&T tower at Public Works. It was thought this would come on-line in January. She is trying to confirm this as it is getting close.
- A Planning Commission meeting is set for January 20<sup>th</sup>, 6PM, in the Courthouse and via zoom. Michael Visser, State of Nevada Division of Minerals, will be a guest speaker. He has a very interesting presentation about minerals and how they react with the world at large. And how our "little" county plays such a big part. Everyone is invited to attend.

**Pete Renaud, Acting Community Development Director:**

- A lot of applications still coming in, with a lot of work coming up this year. We're looking forward to a great year.

Chairman Carmona responded to Mr. Renaud: He has heard a lot of good things about your department and thinks you have been doing a stellar job - especially in the industrial park and within the communities. Kudos to you and your staff.

**Erik Schoen, Community Chest Director:**

- They are back to regular programming. All youth programs, before and after school programs, and early childhood education programs are fully open. The library is open.

**Stacey York, Senior Center Director:**

- Louise Pena, a co-worker and huge volunteer in Lockwood, recently passed away.
- A Covid vaccine clinic is being held today at the Virginia City Senior Center.
- The Virginia City Senior Center will hold a fundraiser for Valentine's Day flowers. Stop by the Senior Center to place orders.

Chairman Carmona: What is the cost of the flowers this year?

Ms. York: A dozen roses, wrapped - \$35; a flower bouquet (not roses) \$25. Call 775 847-0957.

**Austin Osborne, County Manager:**

- Linda Ritter has been working with the departments on the Strategic Plan. These documents should be ready in February or March for Board consideration. The elected/appointed offices will be done after that.
- Final touches are being put on the Capital Improvement Plan. This will be on the January 18<sup>th</sup> or February 1<sup>st</sup> meeting for consideration. The latest document is on the County website for public view and comment.
- He also thanks Public Works folks for snow removal - they're working 24/7 - 14 hour shifts per DOT. He has received almost zero public complaints. The public are very grateful for the work they are doing throughout the County. Even with challenges with equipment, they are getting through th.
- Along with Commissioner Carmona, he has communicated with Waste Management to develop a plan in the Highlands due to the amount of snow in that community and roads that

are not accessible to large equipment. We are working with Waste Management on potential remediation for this. There are large snow containers near Station 72 - they are being used by people who currently are not able to get curbside service. A Town Hall will be held in the next couple of weeks to talk about a plan to "make it right" for those people that are paying for those services and who will continue to get service - just under some mitigation during these big snow events. Commissioner Carmona's support is appreciated.

- Welcome Paul Hoyle to our team. He looks forward to working with Paul at VCTC and with his hotel.

Chairman Carmona: The dumpsters were removed yesterday. He talked with Waste Management before this meeting - due to road conditions they are going to bring back three dumpsters this afternoon or tomorrow morning. He will go ahead and notify the Highlands community. Once there is a date for the Town Hall, he will publish it.

**9. BOARD COMMENT (No Action - No Public Comment):** None

**Commissioner Gilman** sadly noted the untimely passing of Louise Pena from Lockwood. She was a personal friend for many years. She was a tremendous "driver" for, and cared greatly for the County. She was very active and made a lot of trips to County Commission meetings. She will be sorely missed in his life and everything she did.

**Vice Chairman Mitchell:** Echoes Commissioner Gilman's sentiments. He wishes everyone a Happy New Year. Department heads and elected officials have done a great job highlighting some of the excellent work staff has done keeping things rolling during challenging weather conditions. Thanks for all the hard work. To the community, he has noticed a lot of people stepping up to help out. It makes a big difference. The County has limited resources, that's the way we want to keep it. When there are situations, we rely on the community to step up and help neighbors. Thank you everyone who has been helping with that. He is looking forward to the new year.

**Chairman Carmona:** The last one and a half, two years, has been trying for the County. This last month, a lot of residents have stepped up for folks in need. Staff and Department Heads have really pulled together. He would not want to live in any other county in Nevada. We're surrounded by people who care - a very special thing. To follow up about Louise Pena - she put a smile on his face. She will be missed by her community and those who knew her.

**10. DISCUSSION ONLY (No Action):** Consideration of letter of interest for appointment of planning commissioner to serve a term representing Precinct 2 Virginia City/Gold Hill District position on the Storey County Planning Commission.

Senior Planner Kathy Canfield: The Planning Commission advertised for a Planning Commissioner for Precinct Two. One application was received from Jim Hindle, who is currently on the

Commission. He has done an excellent job - staff highly recommends his re-appointment.

Public Comment: None

Mr. Hindle said it has been his honor to serve on the Planning Commission for several years and looks forward to continuing if that is the (Commission's) choice. Thank you for consideration.

Commissioner Gilman: Jim stands very tall in Storey County. We welcome him on the Planning Commission.

Vice Chairman Mitchell wholeheartedly supports Mr. Hindle continuing in this role. He is the longest serving Planning Commissioner and provides stability, wisdom, and experience. He has a good perspective on things - a credit for the County.

**Motion:** I, Commissioner Mitchell, move to approve Jim Hindle to represent Precinct Two - Virginia City/Gold Hill District position on the Storey County Planning Commission, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**11. DISCUSSION/POSSIBLE ACTION:** Preview, comment on, and possible direction to staff regarding the ClearGov Transparency webpage development.

Comptroller Jennifer McCain shared and reviewed Elko County's website in order to preview how easy the Transparency center will be once it's on the (Storey County) website. Ms. McCain reviewed and explained the Storey County page with numbers from the first quarter ending September 30, 2021. The website shows revenues and expenses for each department as well as budgets. The public will be able to view this in different formats. Explanations can be provided by staff in the different categories of the budget. Ms. McCain reviewed how much detail can be seen.

Ms. McCain explained that census population and demographics are provided. Important information when it comes to budget. Comparisons to other areas in the State can be done. County debts are also included along with reasons for (the) debts.

They are working on including a "dashboard" for each department. This gives departments a chance to explain who they are and why they spend the money they do. This is an opportunity for departments to include their strategic plan.

A project page will be implemented at some point. This will include the CIP for each department. It will show a county-wide map of where taxpayer money is going. As example, it would show the Highlands Community Center and fire bay, and the Lockwood Senior Center. Pictures of construction could be included. It will also show what was budgeted for a project and when it is completed. It can be as detailed as we want.

Ms. McCain asked the Board for input - anything they would like to see changed or expanded. Or anything the Commission or Department Heads would like to be included on their dashboard or in their comment section.

Public Comment: None

Commissioner Gilman: Has been looking forward to being able to generate this kind of information for the County. A lot of the public will be excited to be able to find this information, which seems to be a lot. How will responsibility be delegated for the constant update of the entire package? Will it be the various departments, or is (the Comptroller) taking responsibility?

Ms. McCain: Currently she will be fully responsible until she is comfortable and ready to "push it out". This is why it will not be updated every month - just every quarter. There are time constraints to all of those things.

Commissioner Gilman: Commends (Ms. McCain) for that. In the future, the focus should be on how to expand and delegate this. It's tremendous information. Thank you for all the effort.

Vice Chairman Mitchell: This is great. It is certainly valuable to help people understand, and to have the transparency and availability. He hopes the project management piece will be used as another resource for people who want to be engaged. And that this will foster more input and participation in projects.

Chairman Carmona: Kudos to you and the team. I am excited and can't wait until this "goes live". There is so much information I look forward to sharing with constituents of the County. This does not tie-in to our current County software - right?

Ms. McCain: She sends ClearGov a report quarterly and they up-load everything.

Chairman Carmona: OK, that's not too bad. This is part of the fee we pay ClearGov?

Ms. McCain: Correct.

Chairman Carmona: Very excited. What we're looking at now, is this the design?

Ms. McCain: We can change that. This is the generic, canned version. She will reach out to Deny Dotson to see what pictures they have that might work. She would also like a phone number along with other general information.

Chairman Carmona: Looking forward to "launch" date. Learning a new system is not easy. Great job to you and your staff for getting this rolling.

**Motion:** I, Commissioner Mitchell, move to approve to direct staff to move forward with the ClearGov Transparency website, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**12. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of the Community Project Grant application the Comstock Cemetery Foundation in the amount of \$8,800 for the installation of a french-drain to control erosion caused by water runoff in the historic carriage way which serves as a walking path.

Community Relations Director Lara Mather explained the Comstock Cemetery Foundation submitted an application for \$8,800 towards the drain installation. A tour of the area showed a substantial issue. It is one of the main paths in the cemetery used by citizens and visitors. The current culvert and drainage goes through this path. This is a worthwhile project and a benefit to the community to approve this grant.

Public Comment: None

Commissioner Gilman: Agrees with Ms. Mather. This project is well worthwhile.

Vice Chairman Mitchell: He is also supportive. A concern was would this create on-going maintenance. It appears to be minimal if anything. There are similar installations that have not required virtually any maintenance. This is a good use of grant money and it would not be a burden.

Ms. Mather added: This is partial coverage of the cost. The Comstock Cemetery Foundation has secured in-kind donations, as well as other funding.

**Motion:** I, Commissioner Mitchell, move to approve the Community Project Grant application by the Comstock Cemetery Foundation in the amount of \$8,800 for the installation of a french-drain to control erosion caused by water runoff in the historic carriage way which serves as a walking path, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**13. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval to proclaim January 2022, "National Radon Action Month" in Storey County.

Honey Tapley, Community Relations: January is National Radon Action Month, this presentation is to raise awareness about radon. Radon is a natural occurring radioactive gas - the primary cause of lung cancer among non-smokers, the leading cause for smokers. Radon is present at elevated concentrations in one out of four tested homes in Nevada. Winter is the best time for testing. UNR Extension offers free test kits during January and February, and are available at 4955 Energy Way, Reno - 8AM to 5PM, Monday through Friday. Test kits can be ordered on-line at [Extension.UNR.edu/radon](http://Extension.UNR.edu/radon)

Public Comment: None

Ms. Tapley read the Proclamation:

Whereas, many Storey County residents may not be informed about radon, yet for the safety and health of their families, need to know tha radon is a colorless, odorless, naturally occurring radioactive gas and is the leading cause of lung cancer among nonsmokers, the second leading cause of lung cancer in smokers, and

Whereas, the Environmental Protection Agency estimates 21,000 people in the U. S. die each year from lung cancer caused by indoor radon exposure; and radon kills more people than secondhand smoke, drunk driving, falls in the home, drowning, or home fires; and

Whereas, a home may have elevated levels of radon, even if neighboring homes do not; and living in a home with an average radon level of 4 picocuries per liter of air per liter of air poses a similar risk of developing lung cancer as smoking half a pack of cigarettes a day; and

Whereas, testing is the only way to know if a home has an elevated radon level, and testing is easy and inexpensive, and when identified, homes can be fixed; and

Whereas, University of Nevada Cooperative Extension, the Nevada Division of Public and Behavioral Health, and the U.S. Environmental Protection Agency support efforts to encourage all Storey County residents to test their homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features.

Now, Therefore, we, the Storey County Board of Commissioners, do hereby proclaim January 2022, as "National Radon Action Month" in Storey County Nevada.

**Motion:** I, Commissioner Mitchell, move to approve the proclamation of January 2022 as "National Radon Action Month" in Storey County, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**14. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval and authorization of the County Manager to sign an extension to an existing contract between Storey County and Silver State Government Relations in the amount of \$4,000 per month for lobbying and government affairs services and guidance through June 30, 2022, of the interim legislative session.

County Manager Osborne: The interim Legislative session regarding Innovation Zones is over. Discussions are on-going in the region with revenue sharing, impact fees, regional impacts, and all of the things embedded in SCR 11 and AB 90. Conservation about AB 240 from 2019 is still active regarding regional impacts to northwestern Nevada.

Work continues on the "white paper" that will ultimately show the positive, and other impacts in northwestern Nevada, from activity occurring in Storey County as well as other counties. As long as conversations continue in the Legislature and with regional leaders, we need to continue to have

competent representation in these areas - which we do with the Walker Group. In this case, with the Silver State Government Relations group to work with us and help get us to leadership, Legislators, Senators, and others in the region, to help promote what we're trying to accomplish during the Interim Session. And to prepare for the upcoming Legislative session.

Mr. Osborne recommends continuing to retain Silver State Government Relations for these purposes. The amount per month does not change from the current contract, and was anticipated and budgeted for.

Public Comment: None

Commissioner Gilman: The issues surrounding this request have far-reaching consequences and probability/possibility of tremendous impacts on the County. It is one of the more important issues to be focused on in the next six months. We need the help of a group like Silver State and he supports continuing this contract.

Vice Chairman Mitchell: They have done excellent work on things worked on together. He agrees with Commissioner Gilman that the conversations and issues have substantial impact on the County. It makes sense to keep them active in this regard.

Chairman Carmona: Agrees. Storey County is growing every year - unfortunately this is the cost of doing business. Many things are changing on the State level that impact us. Having folks look out for us, and our constituents, is good.

Vice Chairman Mitchell: He would like to put on the record wording changes and incorporate them by reference.

Deputy District Attorney Loomis agrees this is the right way to do this.

Vice Chairman Mitchell: Specific changes recommended, and that will be included in the motion, are:

- First paragraph: Identifying Silver State Government Relations as an LLC, a Nevada Limited Liability Company.
- That both Silver State Government Relations and the County are sometimes referred to in this agreement as party or parties. Clarifying that's what that term means.
- Subsection II of the Agreement about notices: Specifically lists where notices should be sent and lists the addresses for Silver State Government Relations - move that from the first paragraph down, and that's 204 No. Minnesota Street, Suite 2A, Carson City, NV 89703.
- For the County, if a notice needs to be sent: County Manager, P. O. Drawer D, Virginia City, NV 89440.

**Motion:** I, Commissioner Mitchell, move to approve to authorize the County Manager to sign an extension to the existing contract between Storey County and Silver State Government Relations, in

the amount of \$4,000 per month for lobbying and government affairs services and guidance through June 30, 2022 in the interim Legislative Session and to incorporate the referenced changes into the agreement, **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**16. DISCUSSION/POSSIBLE ACTION:** Acknowledgement of the resignation of Vanessa Stephens as Storey County Clerk/Treasurer and direction from Board to recruit a qualified individual for appointment effective February 25, 2022.

Tobi Whitten, Human Resources Director: This item requests acknowledgement of Ms. Stephens' resignation as Storey County Clerk/Treasurer, and recognition that this position will be open on the effective date of February 25, 2022. Also, looking for direction from the Board as to how to proceed with recruiting for this position. A draft of the posting to recruit for this position is in the packet. Any changes to this draft, or suggestions, would be appreciated.

Public Comment:

Jennifer McCain, Comptroller: Thanked Ms. Stephens for her time and service to Storey County. Their offices work closely together. The person filling her shoes has a steep hill to climb.

Chairman Carmona echoed her sentiments. There is a wealth of knowledge that will be missed.

Commissioner Gilman: Ms. Stephens has been there for him since "day one" and has been a tremendous support. She will be sorely missed.

Michael Johnson: Noted the application states all applicants must reside within Storey County. He agrees but suggests there be a time limit - maybe within three or six months - that way you could have people outside of Storey County apply for the job. Giving them time to move to this area and providing an opportunity to have more people to look at.

Vice Chairman Mitchell: Because this is an elected position, there is a requirement the person be a resident and registered voter in the County for at least 30 days immediately preceding close of the filings. This position is up for re-election this November. Filing is in March. This appointment is to the end of the year, but this person could run to continue in the position. If this is considered a partisan position, maybe it should be noted in the posting that we would be required to appoint someone from the same party as the person resigning. He believes this is how the law reads - this should be clear up-front to avoid confusion. This appointment would be just before the time of filing opens-up for the position. It's an interesting juxtaposition of those rights - in a very close time frame. Chairman Carmona: Indeed! Seeing that not accepting is not an option, he has nothing else to say. Thank you to Vanessa for many years of service.

Vice Chairman Mitchell indicated he is ready to make a motion as long as it includes the appointment should be someone from the same party.

Deputy District Attorney Loomis: It may be that (Vice Chairman Mitchell) is correct - he would like to confirm that. He recommended if (the motion) stated that the person appointed is from the same party, that it be subject to confirmation by the District Attorney's Office.

Chairman Carmona: That's fine.

Mr. Osborne: This is mentioned in the recommended motion, but per Commissioner Mitchell's recommendation, this can be changed to explain a bit more. Also follow Mr. Loomis' suggestion on how it is worded and how it is applicable.

Vice Chairman Mitchell: He saw that but is not sure it is to his liking and not clear enough to this specific issue. It specifically says you have to be a registered party/member of the party you claim to represent. Maybe by reference that incorporates it. He does not want to set an expectation by the public that's not accurate. Meaning we have the ability to consider candidates that we might not. He does want people to be disappointed thinking that we have more latitude than that. We want to consider anyone who meets the qualifications. But if we're limited, he wants to set that up-front. He is happy to do that subject to confirmation by the D.A.'s Office.

Chairman Carmona: Do we want to look at what Mr. Johnson talked about? Setting a timeframe for moving into the County? Assuming that's not already covered.

Vice Chairman Mitchell: It is proposed to close the filing for the position January 19<sup>th</sup>. It would be considered at the February 4<sup>th</sup> meeting....

Mr. Osborne: The letter shows the potential departure of the current Clerk/Treasurer would be February 25<sup>th</sup>. We will have to look at this conversation on how it relates and work with Vanessa on that. If that does happen and the person is a Storey County resident for 30 days, and registers in the right party - if required which we believe it is - that person would be eligible. A motion to direct staff would be accepted, also to make sure Keith Loomis is okay with being a registered party of the current person. Also working with Ms. Stephens and Deputy D.A. Loomis to make sure this 30-day thing - that the person that might fit within that window - is eligible to be part of this. There are some other moving parts involved. A motion to that effect would be accepted so we provide maximum and correct opportunity to those who might be eligible now, or at the time the departure occurs.

Vice Chairman Mitchell: The proposed posting makes clear the residency requirement is 30 days immediately preceding the close of declaration of candidacy filing. The plan is to close January 19<sup>th</sup> - we are pretty locked in with a residency requirement. He does not know if the Commissioners have the latitude to set a different residency requirement.

Mr. Osborne: A suggested motion is to read as is and allow HR staff to post, working with Vanessa and her departure, not necessarily follow the exact posting in the draft. Conversations are on-going regarding her departure date, how it might line up with Commission meetings, where an appointment might occur. Direction would be to accept the resignation, direct staff to follow NRS's,

and work with Deputy D.A. Loomis in recruiting for interim Clerk/Treasurer replacement. This will allow flexibility administratively, figure out when the posting occurs and line it up with a Commission meeting for an appointment.

**Motion:** I, Commissioner Mitchell, move to acknowledge the up-coming resignation of Vanessa Stephens as Storey County Clerk-Treasurer as presented to the Board on December 21, 2021 and to direct staff to post a notice of vacancy of the position effective February 25, 2022 as per the letter of resignation, further I move to make that posting subject to approval by the D.A.'s Office and to authorize staff and the H.R. office to modify the posting to assure compliance with NRS, and other applicable laws, **Action:** Approve, **Moved by:** Vice Chairman Mitchell,

Mr. Osborne requested the motion be modified to remove the date of February 25, 2022 in case there needs to be flexibility in the date.

Vice Chairman Mitchell said he is fine with removing that date.

**Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**17. DISCUSSION/POSSIBLE ACTION:** Consideration and possible action, Business License Second Readings:

- A. Accent Counter Tops - Contractor/705 Trademark Dr. Ste. 104 - Reno, NV
- B. Automatic Distributors - General/3300 Waltham Way Ste. 207 - Sparks, NV
- C. Centimark Corporation - Contractor/2 Grandview Cir. - Canonsburg, PA
- D. Kenji's - General/1 Electric Ave. - Sparks, NV
- E. NH Research, LLC - Out of County/16601 Hale Ave. - Irvine, CA
- F. Stord Warehousing LLC - General/2777 USA Parkway, Ste. 15 - McCarran, NV
- G. Stord Warehousing LLC - General/425 E. Sydney Dr., Ste.120 - McCarran, NV

Public Comment: None

**Motion:** I, Commissioner Mitchell, move approve to approve second reading of business licenses A. through G., **Action:** Approve, **Moved by:** Vice Chairman Mitchell, **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote, **(Summary:** Yes=3)

**18. PUBLIC COMMENT (No Action)** None

**19. ADJOURNMENT of all active and recessed Boards on the Agenda**

Chairman Carmona adjourned the meeting at 11:38 AM

Respectfully submitted,

By: \_\_\_\_\_  
Vanessa Stephens Clerk-Treasurer

