



STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, APRIL 5, 2022, 10:00 A.M.

DISTRICT COURTROOM
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

MEETING MINUTES

JAY CARMONA
CHAIRMAN
ATTORNEY

ANNE LANGER
DISTRICT

CLAY MITCHELL
VICE-CHAIRMAN

LANCE GILMAN
COMMISSIONER
TREASURER

DOREAYNE NEVIN
CLERK-

Roll Call: Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Dore Nevin, Deputy District Attorney Keith Loomis, Sheriff Antinoro, Recorder Marney Hansen-Martinez, Project Manager Mike Northan, District Attorney Anne Langer, Communications Manager Becky Parsons, Public Works Director Jason Wierzbicki, IT Director James Deane, Assessor Jana Seddon, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Senior Center Director Stacy York, Tourism Director Deny Dotson, Acting Human Resources Director Jeannie Green, Community Chest Director Erik Schoen, Comptroller Jennifer McCain, Community Development Director Pete Renaud, Fleet Manager Trent Sketta.

1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M

Meeting was called to order by Chairman Carmona at 10:02 A.M.

2. PLEDGE OF ALLEGIANCE

Commissioner Carmona led those present in the Pledge of Allegiance.

3. DISCUSSION/FOR POSSIBLE ACTION: Consideration and possible approval of the Agenda for April 5, 2022

County Manager Osborne asked to move #7 Staff Reports to after Agenda #27 to the end of the agenda due to the size of the agenda. He also requested that Item #1 in the Consent Agenda be continued to April 19, 2022, meeting.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve today's Agenda with noted changes.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

4. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of the Minutes for Dec. 12, 2021.

Public Comment: None

Motion: I, Commissioner Mitchell move to approve the Minutes of the Dec. 21, 2021, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

4. CONSENT AGENDA

I. Consideration and possible approval of the Intrastate Interlocal contract beginning fiscal year 2023 to fiscal year 2026 between the State of Nevada acting by and through its Department of Health and Human Services, Division of Welfare and Supportive Services, the First Judicial District Court, Storey County and Carson City and the proposed budgets for reimbursement from the State Child Support Enforcement Program in the amount of \$34,782 for F& 2023 and \$35,181 for FY 2024. Moved to April 19, 2022, Agenda

II. Consideration and possible approval of amendment to the list of appointees to serve on state, county, and regional boards and committees by adding an additional appointment to serve on the Western Nevada Development District (WNDD) for the 2022 calendar year.

III. Consideration and possible approval of claims in the amount of \$1,568,591.15.

IV. Consideration and possible approval of business license first readings:

- A. April Showers Water Truck Service LLC – Out of County / 21 Salvadore Drive. – Fernley NV
- B. BRS field Ops Nevada, LLC – Contractor / 11403 N. Research Way – Orem, UT
- C. Bruce Perves Construction Inc. – Contractor / 1360 Greg St. – Sparks, NV
- D. Contact Electric, Inc. – Contractor / 1070 Hartford Court – Reno NV
- E. Comstock Meadows RV Park – General / 580 E. Sydney Dr. – McCarran NV
- F. Deville Plumbing and Heating – Contractor / 774 Mayes Blvd. #10-341 – Incline Village NV
- G. Gardner's Water Service, Inc. – Contractor / 8595 Iroquois Tr. – Silver Springs, N
- H. Great Basin Roofing LLC – Contractor / 1101 Hillcrest Ave. – Roseville CA
- I. Par Western Line Contractors, LLC – Contractor / 11276 5th St. #100 – Rancho Cucamonga, CA
- J. Primary Power Electrical Services, LLC – Contractor / 1200 Golden Parkway – Fallon, NV
- K. Reno Engineering and Contracting LLC – Contractor / 9395 Hummer Ct. – Reno, NV
- L. Rustic Rope N' Treasures – General / 145 S. C St. – Virginia City, NV
- M. Samuel EPC, LLC – Contractor / 550 S. 18th St. – Abilene, TX
- N. Solcius, LLC – Contractor 1555 N. Freedom Blvd. – Provo, UT

- O. Sonnikson and Stordahl Construction – Contractor / 4858 Sunrise Dr. – Martinez, CA
- P. UV Logistics Inc. – Transportation / 240 Wild Horse Canyon Way – McCarran, NV
- Q. West Coast Dirt Works – Contractor / 745 E. Greg St. #4 – Sparks, NV.

Motion: I, Commissioner Mitchell move to approve the Consent Agenda with the noted change.
Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

6. PUBLIC COMMENT: (No action) None

8. BOARD COMMENT (No Action – No Public Comment): None

9. DISCUSSION/POSSIBLE ACTION: Review and possible approval of the 2022-2023 Storey County Tentative Budget for submission to the Nevada Department of Taxation.

Comptroller Jennifer McCain: Gave an overview of the third quarter review of the tentative budget. She had not had time to audit. Revenues are about over-collected by 24 percent in the general fund, with \$17 million budgeted and \$22 million collected. Countywide we are at an excess of 17 percent collected. Expenses are 31 percent remaining in the budget and countywide there is 38 percent remaining. Budget numbers will be adjusted for inflation. Expect increase of 20 percent in sales tax. Commissioners budget up 28 percent. Transfers also come out of this budget

County Manager Osborne said professional services funds were included in case of other entities seeking revenue sharing and services would include lobbying, studies and other services. He said the funds would roll over to the next year if not spent.

Comptroller McCain said Recorders budget up 13 percent. Recorder Marney Hansen-Recorder said mapping of mining claims would be integrated with current system. Commissioner Gilman asked why go back to the 1970s. Hansen said it was because of the need to do title searches for developments in the Virginia City Highlands and Mark Twain.

Comptroller McCain said Assessor's budget up 7 percent due to a new software contract. Commissioner Mitchell noted that the collections would be part of the Clerk-Treasurer's Office. but all funds are budgeted through the Assessor's Office. Commissioner Gilman asked if the costs were anticipated, and Assessor Jana Seddon said they were, but couldn't estimate what future costs would be.

Comptroller McCain said Buildings and Grounds budget up 22 percent. The sheriff's budget has remained fairly stable, except for three new vehicles and a taser upgrade. Commissioner Mitchell asked about lower estimates for wages and overtime, lab fees from Washoe County. Sheriff Antinoro said the Office was close to being fully staffed, plus the county was in negotiations with the union, and they were looking into a process for event staffing and paybacks for that. He said the only choices for forensics were Washoe County or Las Vegas Metro, and the fees change depending on usage of the forensics lab.

Comptroller McCain said the District Court budget would increase 24 percent due to the JAVS system upgrade. Commissioner Mitchell asked what the upgrades to the JAVS system were. Clerk-Treasurer Dore Nevin said the JAVS system was the system that recorded commissioner meetings and District Court, and it was a cybersecurity issue.

Comptroller McCain noted that for the Justice of the Peace department, the JP has been reorganizing and requested one office manager and an additional admin, as well as eliminating the position of bailiff and utilizing sheriff's deputies as bailiffs.

Comptroller McCain said that for Community Relations Department would add a building maintenance account to handle repairs to historic buildings including the St. Mary's Art Center and Historic Fourth Ward School Museum. Also, Comstock TV has requested funding and the Storey County Senior Center would become its own department.

Comptroller McCain said the Services Department has a 19 percent increase to add a mechanic and a diagnostic tool for repairing heavy equipment. Commissioner Mitchell asked about the size of the increase, and Fleet Manager Trent Sketta said the higher number was due to increased prices.

Comptroller McCain said the IT department received significant increase to improve cyber security. IT Director James Deane said 20-25 percent increases for most purchases and maintenance agreements. Dean also said significant costs for improving the VHF repeater system on the mountaintops. Commissioner Mitchell asked about line items in individual department budgets and Deane said that was for their workstations, but IT funded the servers and main infrastructure. Mitchell also asked if a cloud-based system would be better than JAVS, but Dean said all equipment would have to be replaced.

Comptroller McCain said the Comptroller's budget increase would involve a new part time admin.

Comptroller McCain said Senior Center budget is new addition from the formerly non-profit center. McCain said the new budget of \$950,000 could be brought down to \$540,000 after revenues from grants and meal sales are considered, and that past county support was at about \$500,000.

Comptroller McCain said slight increase in the Emergency Management budget would include new training. Planning has significant increase due to an existing employee training in GIS and an improved GIS computer. Commissioner Mitchell asked about salary changes, the cost of the GIS workstation and noxious weed abatement. Comptroller McCain said that Planning decided to not hire a full-time planner, but a part time admin. IT Director Deane said a GIS workstation was one of the highest-end workstations, and Senior Planner Kathy Canfield said the county was looking for a new noxious weed abatement contractor or would see if the Fire Protection District could do it.

Comptroller McCain said that expense increases are about 7 percent compared to revenue increases of 10 percent overall with a revenue increases of \$589,000. We expect an ending fund balance to be lowered about \$3-4 million or 20 percent of ending fund balance of current year.

On Special Revenue Funds, Comptroller McCain said Road fund would increase about 11 percent. Equipment Acquisition fund will propose several new vehicles and equipment. No car manufacturers are taking orders for fleet vehicles. Vactor Truck at 650,000 and small-town plow for 150,000. Also, 2 new reader boards. 3 new patrol vehicles. The county is looking at developing county-wide rotation vehicle plans. For Capital Improvement Projects Funds, working on two large grants, \$6 million water projects and Lockwood Community Center projects at \$5 million with grant for 2.5 million. Also, for courthouse fence repair, Lockwood substation, re-roofing the TRI building and work on Electric Avenue, which would be partially funded by Tesla and be \$2.7 million. Replacing fuel pumps in 4 areas of county, which would be an expense with the fire district. Also, software programs for project management and timecard replacement.

Commissioner Mitchell asked about the match for the water project grant, and McCain responded that the match would come from the infrastructure fund, and that the project would carry over for a few years. She also said the \$5 million grant for the Lockwood Community Center but would not be completed in one year.

Comptroller McCain said that the Infrastructure Fund was designed to carry a fund balance. Very narrow field of uses dictated by NRS and will have a resolution by final budget. Will be used to fund bonds for projects.

Comptroller McCain said the TRI Payback fund is funded by using transferred money from General Fund or the Fire District. We are not funding this where it should be. We are looking for other areas to transfer that. When they calculate our payments, they use property and sales tax. Working on incorporating our TRI fund into the disbursement as the taxes come into the County, rather than doing the transfers. It will be about \$3 to \$4 million. Working on \$442,000 in grants.

Comptroller Fund VCTC and Piper's. Budget is what VCTC have approved at last meeting. Revenues are lower than expenses by about \$4,000 each. Both funds have adequate ending fund balances.

Motion: Commissioner Mitchell moved to approve the Filing of the 2022-2033 Tentative Budget to the Nevada Department of Taxation as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

10. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-639, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2021-22 fiscal year and superseding prior year action by resolution for appointed Storey County employees with adjustments adding a Business Development Officer and increasing the pay grade for less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor.

Jeannie Green, Labor Relations, we are requesting this be approved affecting today to help us recruit.

No Public Comment

Commission Mitchell said that in order to keep the pool open we must be competitive and also supported the Business Development Manager position.

Motion: I, Commissioner Mitchell move to approve the Resolution No. 22-639, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2021-22 fiscal year and superseding prior year action by resolution for appointed Storey County employees with adjustments adding a Business Development Officer and increasing the pay grade for less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

11. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of resolution No. 22-640, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245-045 for appointed Storey County officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County employees with grade adjustments for Community Relations Coordinator, Comptroller, County Manager, Event and Business Development Officer, Senior Services Director, less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor, and the addition of IPT Transportation Driver, IPT Homemaker, and IPT Program Coordinator (for Storey County Senior Services). Administrative Officer, Assistant Public Works Director, Bailiff/Director of Security, Communications Director, Fire Marshal, Fire Marshal/Community Development Director, Management analyst I and II will be abolished as there are no positions now or anticipated to be allocated to those classes. Management Analyst II will be retitled to Management Analyst. The general salary schedule will be consistent with the general employees AFSCME salary schedule and will be adjusted accordingly on a year-by-year basis to be consistent with the countywide classification plan.

Labor Relations Staffer Jeannie Green said a salary survey was conducted, but some were adjusted a step to be on average in a place comparable to other counties. Storey is not lagging or leading in salaries. These positions would be moved to a higher grade, in a step that his closest to their current pay. Commissioner Mitchell asked about what kind of catch-up measure was used. Ms. Green said that the lagging was due to an AFSCME negotiated contract, which called for two years of pay increases for every year of the three-year contract. Non-represented employees were not given raises for those years, except for the Justice of the Peace position which has a longevity component, though HR was working with Assistant District Attorney Keith Loomis to adjust the ordinance. Some classes will be abolished, and general salary schedule step and grade ranges be adjusted with the AFSCME salary schedule and be adjusted on a year-by-year basis to maintain consistency. This would be effective July 1, 2022.

No Public Comment

Motion: Commissioner Mitchell moved to approve the Resolution No. 22-640, resolution No. 22-640, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245-045 for appointed Storey County officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County employees with grade adjustments for Community Relations Coordinator, Comptroller, County Manager, Event and Business Development Officer, Senior Services Director, less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor, and the addition of IPT Transportation Driver, IPT Homemaker, and IPT Program Coordinator (for Storey County Senior Services). Administrative Officer, Assistant Public Works Director, Bailiff/Director of Security, Communications Director, Fire Marshal, Fire Marshall/Community Development Director, Management analyst I and II will be abolished as there are no positions now or anticipated to be allocated to those classes. Management Analyst II will be retitled to Management Analyst. The general salary schedule will be consistent with the general employees AFSCME salary schedule and will be adjusted accordingly on a year-by-year basis to be consistent with the countywide classification plan. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

12. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of contract between Nevada State Department of Health and Human Services Division of Health Care Financing Policy (DHCFP), Nevada Department of Health and Human Services Division of Welfare and Support Services (DWSS), and Storey County regarding the administration of services determining the eligibility of applicants and the eligibility of medical services provided eligible applicants for Medicaid payments and addressing the County's portion of those payment, for a term beginning 07/01/21 and ending 6/30/23, and for an amount not to exceed that identified in the enclosed contract.

Mr. Osborne said we renew these contracts regularly. Contract for \$44,621 is between the state and county, as required by NRS. Mr. Mitchell asked if it was for the entire contract. Mr. Osborne said it was and it was based on assessed value.

No Public Comment

Motion: I, Commissioner Mitchell move to approve the contract between Nevada State Department of Health and Human Services Division of Health Care Financing Policy (DHCFP), Nevada Department of Health and Human Services Division of Welfare and Support Services (DWSS), and Storey County regarding the administration of services determining the eligibility of applicants and the eligibility of medical services provided eligible applicants for Medicaid payments and addressing the County's portion of those payment, for a term beginning 07/01/21 and ending 6/30/23, and for an amount not to exceed that identified in the enclosed contract. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

13. DISCUSSION/POSSIBLE ACTION: Discussion and possible determination that cost of collecting Water Basin fees by imposing an assessment on all properties within the water basin is more than revenue expected to be obtained and therefore that the water basin assessments in the amount of \$14,400.00 may be appropriated from the general funds.

Assistant District Attorney Keith Loomis said the State Engineer supervises the water basin and as per NRS can make the determination that the basin needs further supervision and would hire a Water Master and assistant. The cost of that would be covered by license fees and to the extent they are not covered, the county would have to assess fees of property owners in that area. Water Resources requested that the county put \$14,400 into the Tracy Basin and the Dayton Valley Water Basin. If the cost to levy assessments is greater than the amount of levies obtained, the county could pay it out of the general fund. They estimate the assessment be \$2 per property. Mr. Loomis said the levies would require the involvement of the Assessor's Office, the Clerk-Treasurer's Office, the Planning Department and possibly Farr West Engineering. The recommended motion is to pay it out of the general fund.

No public comment

Mr. Mitchell asked what license fees would be used, and Mr. Loomis said fees out of the State Engineer's Office. Mr. Mitchell asked what the reason was. Mr. Loomis said that it was an ongoing annual type of fee, and the county has been paying it. He said in 2014 then-County Manager Pat Whitten declined the payment because there was no explanation given. He said the county has paid it for several years but never levied assessments. Ms. McCain said it had been budgeted at about \$6,000 a year, but this year the bill came in at \$14,400. Mr. Mitchell said he was a little hesitant to pay money to the state without a good reason behind it. He would like to know what it is going for before cutting a check for \$14,000. Mr. Gilman said we can ask questions, can't we? His experience is once you have the state in line for a check, it is pretty hard to deny it, and he was of a mind to request answers. He suggested postponing the item. Mr. Carmona was concerned the county was putting itself at some sort of risk. Mr. Mitchell said he had been told that if there were questions, a representative would appear via Zoom. Mr. Mitchell would like to hold off approving. Mr. Gilman asked what the probability of denying the state the payment was, and Mr. Loomis said slim and none. Gilman said it didn't make sense then to move it down and make the assessment. Ms. Seddon said this assessment was done every year, though it jumped quite a bit, to keep track of how much groundwater there is, and that nothing in the water is hazardous. Mr. Osborne said this was a routine matter, but he didn't see a problem moving it to the next meeting. He said he would work with Mr. Loomis and have a presentation at the next meeting. Mr. Mitchell said that he had a hard time passing along a cost to the taxpayers not knowing what it is for. We don't want to make it easy to tax our people to do their work.

Motion: I, Commissioner Mitchell move to continue this item to the next meeting, on April 19, 2022. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

Mr. Carmona called a recess at 11:51 a.m. The meeting was in session again at 12:05 p.m.

14. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD.

15. DISCUSSION/POSSIBLE ACTION: Review and possible approval of the 2022-2023 474 Fire District Tentative Budget for submission to the Nevada Department of Taxation.

Comptroller Jennifer. McCain gave a high-level third quarter review of where the district was. Revenues for the fire district have 8 percent left to collect. The General Fund has 3 percent left to collect. Revenues for the district are at 29 percent of the remaining budget and just under 25 percent available expenses. For both the revenue and expenses the chief is building an ending fund balance at a comfortable level. For the 22-23 budget, revenues are \$363,000 over expenses. Transfers will leave a decrease in the ending fund balance of \$140,000. This is not where we would like to see the ending fund balance. There is an 11 percent increase in general fund. There will be a slight decrease due to the Tesla catch-up payment. The license fees for the fire prevention program have been moved from Community Development. The fire district will receive funds from licenses for the first time since 2016. The overall increase in expenses in the general funds are between 10 and 11 percent, due to merit wage increases. Services and supplies are up by 9 percent, due to training, personal protective equipment, which expires after so many years. We are trying to get more rotation and that is causing more upfront money. A transfer of \$500,000 from the Mutual Aid Fund will go to the Capital Projects Fund.

No Public Comment

Mr. Mitchell asked about the new revenue from licensing and permitting being based on 2016 numbers. Fire Chief Jeremy Loncor said that was correct, that he took figures and reduced them, and got conservative numbers from new revenue sources. Mr. Mitchell also asked about line items for ground emergency support, and Chief Loncor said he just recently received a \$300,000 payment. Mr. Mitchell asked about overtime, and Chief Loncor said it was par for the course for the Fire District. For a 2-man station, and someone calls off, someone has to be called in so there is one man to drive the ambulance and another to tend to the patient. Mr. Mitchell also asked about the communication increase. Chief Loncor said that included a one-time expense of eliminating night paging for every station. He said reduced tire costs is because they have been reducing the fleet. He also said he was tying a lot of the fuel costs to NVEnergy funding.

Ms. McCain said the other fund is the Capital Projects Fund, and it will get \$500,000 from the General Fund for Mutual Aid. It will go to new equipment, including retrofitting suspension for patient comfort, and a new ambulance, a new pickup and a Type 3 brush engine.

Mr. Mitchell asked what percentage of the salary increase is allocated to anticipated retention of positions and what are new positions. Ms. McCain said the numbers were what was already plans for the pay chart increase and it does include reserve personnel, but not the seasonals. Chief Loncor said they looked at how much they could move over, and that the reserve program was a great way to find new talent and bring them in at a very reasonable rate. He said if transfers are less, they could hold off on the reserve program.

Ms. McCain said a grant fund created last year from the NVEnergy grant pays for Storey County employees to do NVEnergy work, and that Chief Loncor is awaiting a grant to pay for a new ladder truck.

Mr. Gilman – wanted to know the justification for growth in the Fire District, and why the department can grow to a level that is visionary, but he is not convinced there is justification in a county the size of Storey. Chief Loncor said he would be glad to meet with Gilman.

Motion: I, Fire Commissioner Mitchell moved to approve the filing of the 2022-2023 474 Fire District Tentative Budget for submission to the Nevada Department of Taxation.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

16. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Resolution No. 22-638, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 474-470 for appointed Storey County Fire Protection District officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County Fire District employees with grade adjustments for Fire Chief and the addition of Assistant Chief, Administrative Assistant I, II, III and Administrative Specialist/Office Manager. The Fire Inspector position will be abolished on the general salary schedule due to it being recognized within the SCFFA CBA. The general salary schedule will be consistent with the Storey County salary schedule and will be adjusted accordingly on a year-by-year basis.

Chief Loncar, this is like what was presented on the county side. I have 3 different salary schedules. This is a way to reduce it to too and align them where they need to be. The three admin positions are not filled positions. This puts us down to the same pay schedule the county is using. We eliminated Fire Inspector. This was done in conjunction with HR.

No Public Comment

Commissioner Gilman expressed concern about adding more positions. He was opposed to an Assistant Chief. Chief Loncar said the agenda item isn't approval for the position but establishes the position. Mr. Carmona suggested that if the motion were approved, the Assistant Chief position could be required to come back before the board. Mr. Mitchell sought a holistic approach to staffing, not wanting to build a bureaucracy. He was also concerned about the staff recommendation for the fire chief grade having been reduced. Ms. Green said she recommended the lower grade in the reorganization, but staffers would not lose pay because they would not lose their steps if they moved to a higher grade. Mr. Gilman didn't want to amend the resolution. Mr. Carmona suggested sticking with the resolution but adding the caveat on the assistant fire chief.

Motion: I, Fire Commissioner Mitchell move to approve Resolution No. 22-638, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 474-470 for appointed Storey County Fire Protection District officials for the 2022-23 fiscal year and superseding prior year action by resolution for appointed Storey County Fire District employees with grade adjustments for Fire Chief and the potential addition of Assistant Chief, subject to board approval, Administrative Assistant I, II, III and Administrative Specialist/Office Manager. The Fire Inspector position will be abolished on the general salary schedule due to it being recognized within the SCFFA CBA. The general salary schedule will be consistent with the Storey County salary schedule and will be adjusted accordingly on a year-by-year basis.

Seconded by: Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

17. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of changes made to Policy #503A Battalion Chiefs Compensation which eliminates provisions for comp time, includes incentive pay for the Fire Marshal, provides for physical fitness incentive for other

non-represented full-time positions, and to approve a newly introduced Policy #503B Fuels Crew Compensation.

Chief Loncar said this resolution would eliminate all forms of comp time to align with the rest of the staff, rather than have one employee get something another could not get. He would add the Fire Marshal position and put it in line with battalion chiefs, including physical fitness and training incentives. He said the district puts heavy emphasis on education and physical fitness, it helps with insurance, and to have a healthier workforce. Didn't want to leave one employee out of that. Policy 503B is all grant funded, so there is no cost to the district and offers a similar incentive to the staff doing the fuel work.

No Public Comment

Motion: I, Fire Commissioner Mitchell move to approve changes in the Battalion Chief Policy #503A now known as non-represented employee compensation policy and approve Policy 503B Fuels Crew Compensation effective July 1, 2022, except for the physical fitness incentive which will go into effect May 1 to be consistent with testing. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

18. DISCUSSION/POSSIBLE ACTION Consideration and possible approval of an updated Ambulance fee schedule that has not changed since 2012.

Chief Loncar said the new fee schedule would reflect a 3 percent increase but would not affect county residents who are on the county's ambulance subscription program. He said the financial impact would be on people travelling through the county, and their insurance companies.

Motion: I, Fire Commissioner Mitchell move to approve the proposed fees outlined in the 2022-2023 Storey County Fire ambulance fee schedule that will become effective July 1, 2022. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

19. DISCUSSION/POSSIBLE ACTION Consideration and possible approval of the Fire District requesting an approval of an overfill for a Paramedic position due to three Paramedics being out on extended leave. Approval of the overfill will allow the district to hire an additional Paramedic to continue providing emergency services to our residents. If the Paramedics currently on leave can return to work, this overfill position will be abolished and no longer used.

Chief Loncar said this would cut the need for overtime and would avoid demoralizing staff that would have to come to work if another paramedic was ill. The overfill position would last no more than two years.

No public comment

Motion: I, Fire Commissioner Mitchell move to approve the Fire Chief to overfill a paramedic position effective April 5, 2022, through no later than April 5, 2024. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

20. ADJOURN TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD

21. DISCUSSION/POSSIBLE ACTION: Review and possible approval of the 2022-2023 Storey County Water-Sewer Tentative Budget for submission to the Nevada Department of Taxation.

Comptroller Jennifer McCain reported that the Water Fund revenues are expected to cover the operational expenses. She said a previously approved 2019 rate increase of 2 percent for water rates will bring about \$8,000. The Water Fund's ending fund balance increased 2 percent. For the Sewer Fund, the Infrastructure Fund was to help pay the bonds for the system upgrades that have just transpired. This transfer is going to be \$830,000, which includes \$620,000 of past transfers that were not done, and \$210,000 for the current year. This inflow of money will help the Sewer Fund; From the study these transfers are planned to move forward to fiscal year 2024, which is when it is expected that the sewer fund will be at a point where it can support itself. The operational expenses for the Sewer Fund are also projected to drop with the same reorganization and conservative spending of approximately 5 percent. The increase in revenues and the decrease in expenses is the expected result of a revenue surplus of approximately \$150,000. The surplus will be needed to be transferred to restricted fund balances dictated by the bond use to upgrade the system.

No Public Comment

Mr Mitchell asked why the line item for salaries was down and Ms. McCain said it was due to reorganization. Mr. Mitchell also asked if the rate increase was due to the Gold Hill plant, and Ms. McCain said now, that was a result of the USDA grant and rate increases were implemented years before. Mr. Mitchell also asked if there was a sunset rule on these rate increases, and Ms. McCain said that the county was still paying on the sewer bonds and would be for many more years.

Motion: I, Commissioner Mitchell move to approve the filing of the 2022-2023 Storey County Water/Sewer tentative budget to the Nevada Department of Taxation as presented. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

22. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS

23. DISCUSSION/POSSIBLE ACTION Consideration and possible approval of 2021-39 Parcel Map requested by applicants and owners Brent Triggs and PF Reno IV, LLC. The applicants are proposing a Parcel Map to create a new parcel of land that will be associated with the existing Britain Drive. Three existing parcels will dedicate approximately a 40-foot width by the length of their properties to create a new fourth parcel of land that will then be dedicated to Storey County. The dedication will be a separate action from this Parcel Map. The properties are located at 135 Britain Drive and 2633 and 2729 Waltham Way, McCarran, Storey County, Nevada. Assessor's Parcel Numbers 004-093-28 and 29 and 005-041-07.

Commissioner Gilman recused himself from voting or participating in the discussion for items 21-26, as he holds a pecuniary interest in the properties that are part of the agenda items.

Senior Planner Kathy Canfield said that this item was a cleanup item. When Britain Drive was dedicated, there was a piece at the corner of Waltham Way that was not included in the dedication. The parcel map would make the section a public right-of-way. She said there were three parcels of land involved, with two not in the TRI Center, and one that is part of the TRI Center. Each property owner is dedicating 40 feet from their property and making a fourth property. Her recommended motion was:

Recommended Motion (motion for approval) In accordance with the recommendation by staff and the Planning Commission, the Findings under section 3.A of the Staff Report, and in compliance with all Conditions of Approval, I [*Commissioner*], hereby recommend waiving the requirement for a Tentative Map and move to approve the Parcel Map to create a new parcel of land that will be associated with the existing Britain Drive. Three existing parcels will dedicate approximately a 40-foot width by the length of their properties to create a new fourth parcel of land that will then be dedicated to Storey County. The dedication will be a separate action from this Parcel Map. The properties are located at 135 Britain Drive and 2633 and 2729 Waltham Way, McCarran, Storey County, Nevada, Assessor's Parcel Numbers 004-093-28 & 29 and 005-041-07.

Findings of Fact

- (1) This approval is for a Parcel Map to create a new parcel of land that will be associated with the existing Britain Drive. Three existing parcels will dedicate approximately a 40-foot width by the length of their properties to create a new fourth parcel of land that will then be dedicated to Storey County. The dedication will be a separate action from this Parcel Map. The properties are located at 135 Britain Drive and 2633 and 2729 Waltham Way, McCarran, Storey County, Nevada, Assessor's Parcel Numbers 004-093-28 & 29 and 005-041-07.
- (2) The Parcel Map complies with NRS 278.461 through 278.469 relating to Parcel Maps and Chapter 16.30 of the Storey County Code, including the specific criteria outlined in Section 2.D of this staff report.
- (3) The Parcel Map complies with all Federal, State, and County regulations pertaining to Parcel Maps.
- (4) The Parcel Map will not impose substantial adverse impacts or safety hazards on the abutting properties or the surrounding vicinity.
- (5) The Parcel Map will not cause the public to be materially injured.
- (6) The conditions of approval for the requested Parcel Map do not conflict with the minimum requirements in Storey County Code Chapter 17.35 I2

Heavy Industrial zone, the 1999 Development Agreement for the Tahoe Reno Industrial Center or any other Federal, State, or County regulations.

Motion: In accordance with the recommendation by staff and the planning commission, the findings under 3A of the staff report and read into the record and in compliance with all conditions of approval, I, Commissioner Mitchell hereby recommend waiving the requirement for a tentative map and moving to approve the Parcel Map to create a new parcel of land which will be associated with the existing Britain Drive. Three existing parcels will dedicate an approximate 40-foot width by the length of their properties to create a fourth parcel that will then be dedicated to Storey County. The dedication will be a separate action from this parcel map. The properties are located at 135 Britain Drive and 2633 and 2729 Waltham Way, McCarran, Storey County, Nevada, Assessor's Parcel Numbers 004-093-28 and 29 and 005-041-07.
Seconded by: Commissioner Carmona. **Vote:** Motion carried by unanimous vote.

24. DISCUSSION/POSSIBLE ACTION Consideration and possible approval of 2021-39-A, Storey County acceptance of a Grant, Bargain and Sale Deed from Brent Triggs granting Storey County a parcel of land identified as Parcel 2021-18. The Parcel is identified as a portion of Britain Drive, located at the intersection of Waltham Way, within the Tahoe Reno Industrial Center, Storey County Nevada.

Ms. Canfield said this was part of a series of actions designed to create the public right of way.

No Public Comment.

Motion: In accordance with the recommendation by staff, I, Commissioner Mitchell hereby move to approve the recommend waiving the requirement for a tentative map and moving to approve Grant, Bargain and Sale Deed from Brent Triggs granting Storey County a parcel of land identified as Parcel 2021-18. The Parcel is identified as a portion of Britain Drive.
Seconded by: Commissioner Carmona. **Vote:** Motion carried by unanimous vote.

25. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval 2021-39-B, Storey County acceptance of a Quitclaim Deed of Dedication from Storey County to Storey County. This document changes the parcel in question from a parcel of land owned by Storey County to a dedicated right-of-way. The land is identified as Parcel 2021-18, a portion of Britain Drive, located at the intersection of Waltham Way, within the Tahoe Reno Industrial Center, Storey County, Nevada.

Ms. Canfield said this item takes the parcel of land that we just accepted from Brent Triggs and makes it a right-of-way instead of just a parcel of land.

No Public Comment

Motion: In accordance with the recommendation by staff, I, Commissioner Mitchell hereby move to accept a Quitclaim Deed of Dedication from Storey County to Storey County, altering

the property as being recognized as a parcel of land to being recognized as public right-of-way for the parcel of land identified as Parcel 2021-18, also known as a portion of Britain Drive. **Seconded by:** Commissioner Carmona. **Vote:** Motion carried by unanimous vote.

26. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval for 2022-07 Indenture and Grant of Easement from Storey County to the TRI General Improvement District for the Storey County owned right-of-way associated with portions of Italy Drive, Milan Drive, Norway Drive and Amsterdam Court.

Ms. Canfield said this item was another cleanup item for TRI Center roadways noting that in 2012 the county entered into an agreement with TRI GID to allow easements for them to be able to install utilities and lines in the rights-of-way. These four additional street rights-of-way have become public rights-of-way since 2012. So, these weren't in existence as public rights-of-way owned by the county at that time. So, this is just cleaning up to make all the streets have a similar easement on them.

No Public Comment

Motion: In accordance with the recommendation by staff, I, Commissioner Mitchell hereby move to grant the Indenture and Grant of Easement from Storey County to the TRI General Improvement District for the Storey County owned right-of-way associated with portions of Italy Drive, Milan Drive, Norway Drive and Amsterdam Court. **Seconded by:** Commissioner Carmona. **Vote:** Motion carried by unanimous vote.

27. DISCUSSION/POSSIBLE ACTION: Consideration and possible approval of Business License Second Readings

- A. Have Lights Will Travel – Contractor / 605 Boxington Way 110 – Sparks, NV
- B. Heniff Transportation – Transportation / 2729 Waltham Way, McCarran, NV
- C. High 5 Builders, Inc. – Contractor / 4775 Cougar Creek Trail – Reno, NV
- D. Lumens Electric, LLC – Contractor / 3460 Six Mile Canyon Road – Dayton, NV

No Public Comment

Motion: I, Commissioner Mitchell hereby move approve the second readings of business licenses listed on our agenda under item 27, known as A through D. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

7. – DISCUSSION (No Action, No Public Comment): Committee/Staff Reports

Fire Chief Loncar reported that the district is gearing up for firefighters and has advertised for seasonal firefighters. They are working on weed abatement, and is looking to see if the noxious weed abatement program can be shared with the Fire District, so they can tie it to grants the district has already received.

Emergency Management Director Lara Mather gave a COVID update, and said Storey County continued to decline in cases, but she advised people to be careful. She also praised her work

with the Porter Group, which assisted her department in obtaining grants, and gave excellent advice on dealing with the federal government on all the funding sources that were a result of the pandemic. She praised Honey Menefee, community relations coordinator and Menefee and the Porter Group were instrumental in helping the county navigate the Cares Act funding, the American Rescue Plan, the Bipartisan Infrastructure Law, the Infrastructure Investment and Jobs Act, the State and Local Fiscal Recovery Fund and the Multi-Modal Project Discretionary Fund. She said she and Ms. Menefee had met with Sen. Jacky Rosen, Sen. Catherine Cortez-Masto, Congressman Mark Amodei and Congresswoman Susie Lee, or their staffs. Her department had applied for \$7 million in grants for water projects, and additional grants for Community Project Funding. Ms. Mather said that 6 grants were applied for: \$3 million for an additional water project. \$2.5 million to go towards the Lockwood Senior Center, \$3 million to go to a new fire station in VC, \$820,000 to go to upgrades at the VC Fairgrounds, \$325,000 to go to upgrades at the Justice Court parking lot and security, \$1 million to go towards the Lockwood Sheriff's substation upgrades. So, working with the Porter Group we have been able to apply for over \$15 million in grants. We don't know what we will be receiving. I am hopeful it is our top 3.

Mr. Gilman and Mr. Mitchell agreed that Porter Group is a great asset in Washington DC.

Comptroller McCain said the Clear Government Financial Transparency information has made it to the Storey County web site.

Assessor Jana Seddon said she was working to fill a vacant slot in her office for about a year. They will begin assessing new construction in about a month.

IT Director James Deane recognized Jason and Irving Powers for helping on the tower project. They worked three days and saved county six months and \$10,000.

28. PUBLIC COMMENT (No Action): None

29. ADJOURNMENT of all active and recessed Boards on the Agenda: Chairman Carmona adjourned the meeting at 1:53 p.m.

30. CLOSED SESSION PURSUANT TO NRS 288.220 FOR PURPOSE OF CONFERRING WITH COUNTY MANAGEMENT AND LEGAL COUNSEL REGARDING LABOR NEGOTIATIONS WITH THE STOREY COUNTY EMPLOYEES' ASSOCIATION COMSTOCK CHAPTER, AFSME LOCAL 4041: Call to Order Closed Session meeting pursuant to NRS 288.220 for the purpose of conferring with county management and legal counsel regarding labor negotiations with the Storey County Employees' Association Comstock Chapter, AFSCME Local 4041. This meeting will begin immediately following the general meeting of the Board of Storey County Commissioners.

Respectfully submitted,

By: _____
Doreayne Nevin, Clerk/Treasurer