



# STOREY COUNTY BOARD OF COUNTY COMMISSIONERS MEETING

TUESDAY, MAY 3, 2022, 10:00 A.M.

DISTRICT COURTROOM  
26 SOUTH B STREET, VIRGINIA CITY, NEVADA

## MEETING MINUTES

JAY CARMONA  
CHAIRMAN  
ATTORNEY

ANNE LANGER  
DISTRICT

CLAY MITCHELL  
VICE-CHAIRMAN

LANCE GILMAN  
COMMISSIONER  
TREASURER

DOREAYNE NEVIN  
CLERK-

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**Roll Call:** Chairman Jay Carmona, Vice-Chairman Clay Mitchell, Commissioner Lance Gilman, County Manager Austin Osborne, Clerk/Treasurer Doreayne Nevin, District Attorney Anne Langer, Deputy District Attorney Keith Loomis, IT Director James Deane, Communications Director Becky Parsons, Comptroller Jennifer McCain, Sheriff Gerald Antinoro, Project Coordinator Mike Northan, Fire Chief Jeremy Loncar, Interim HR Director Jeanne Greene, Community Development Director Pet Renaud, Senior Planner Kathy Canfield, Emergency Management Director Lara Mather, Recorder Marny Hansen, Community Relations Coordinator Honey Menefee, Assessor Jana Seddon, Community Chest Director Erik Schoen, VCTC Interim Director Linda Ritter, Storey County Senior Center Director Stacy York, Tim Shropshire, Battalion Chief Bob Ryser.

**1. CALL TO ORDER REGULAR MEETING AT 10:00 A.M**

Meeting was called to order by Chairman Carmona at 10:03 A.M.

**2. PLEDGE OF ALLEGIANCE**

Commissioner Carmona led those present in the Pledge of Allegiance.

**3. DISCUSSION/FOR POSSIBLE ACTION:** Consideration and possible approval of the Agenda for May 3, 2022

County Manager Austin Osborne requested that Closed Session be removed from the agenda.

Public Comment: None

**Motion:** I, Commissioner Mitchell move to approve today's Agenda as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**4. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of the Minutes for February 15, 2022.

Public Comment: None

**Motion:** I, Commissioner Mitchell move to approve the Minutes of the February 15, 2022, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**5. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of the Minutes for March 15, 2022.

Public Comment: None

**Motion:** I, Commissioner Mitchell move to approve the Minutes of the March 15, 2022, meeting as presented. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

## **6. CONSENT AGENDA**

I. Consideration and possible approval of business license first readings:

- A. Buzz Oates, Construction Inc. – Contractor / Out of County / 555 Capital Mall Ste. 900 – Sacramento CA.
- B. Icon Reno Property Owner Pool 2 Nevada LLC – Out of County / 602 W. Office Drs. Ste 200 – Fort Washington, PA
- C. Main Electric Supply Company LLC – Out of County / 3600 W. Segerstrom Ave. – Santa Ana, CA
- D. Performance Diesel Service – General / 88 Megabyte Dr. – McCarran, NV
- E. Prietos Roofing, LLC – Contractor / 3690 Grand Dr. Ste J. – Reno NV
- F. RC Roofing, Inc. – Contractor / 7785 Crystal Shores Dr. – Reno NV
- G. Rivera's Mexican Food – Food Truck / 5149 Nanook Ct. – Reno NV
- H. Roof Crafters – Contractor / PO Box 41268 – Reno NV
- I. Star North Construction LLC – Contractor / 8745 Technology Way Ste. F – Reno, NV
- J. Steak It Up – Food Truck / PO Box 522 – Silver Springs NV
- K. Universal Engineering Sciences – Professional / 695 Edison Way – Reno NV

II. Approval of Claims in the amount of \$3,936,238.23

III. Consideration and possible approval for the First Reading of General Business License for Pinion Services LLC – 1820 Castle Peak Road, Reno NV 89521. Applicant is Ralph Strahan.

Public Comment: None

**Motion:** I, Commissioner Mitchell move to approve the Consent Agenda as presented.

**Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**7. PUBLIC COMMENT: (No action)** None

**8. DISCUSSTION ONLY (No Public Comment): Committee/Staff Reports**

**Sheriff Gerald Antinoro:**

- Crash this weekend involving 2 deputies. They are both fine, a few bumps and bruises. The driver of the vehicle that hit them was arrested for DUI.

**Fire Chief Jeremy Loncar**

- Engine in New Mexico is still actively engaged in the fire in New Mexico. We expect one more week out of that assignment for those guys.
- We have made an offer and it has been accepted for our over-hire, so we are fully staffed.
- We were selected as one of the first batch for a Medicare audit, which we are starting now. This audit helps evaluate our cost. What it is costing the fire departments around the nation in providing those services is it could mean more money coming back to the district later.
- Scott Snelling has been promoted to Fire Marshal.
- On June 22-25 we will host the Nevada State Firefighters conference. Expected about 100 people.
- We have noticed trees being limbed in the Highlands and want to remind people that now is not an appropriate time to cut them. We like to cut them in the winter. As it starts getting warm, that is when you are going to lead to killing the tree by limbing them.

Mike Northan, for Jason Wierzbicki, Director, Public Works

- Buildings and Grounds has begun spring park prepping and pumping down the pool to get it ready for the season.

Mike Northan, Operations/Project Coordinator, Public Works

- Courthouse pavers, excavation is complete, the sub-base is being prepared right now and the blocks have been moved to the other side. In a few days we will apply the sub-base, then put the stones in the correct area, and finishing the top surface. SHPO will have a representative on site on Thursday to inspect the progress, and the finished surface of the stones.
- Lockwood Tower Road, work is currently underway down there. NKD Construction is working the hillside. They are going to be setting the first nine footings for the retaining wall piers. We did end up resetting the grade to ensure we had adequate asphalt over the footings. Materials have been approved by the engineer.
- Virginia City Highlands Community Center is a fire apparatus storage building. The bid date was extended and that attracted more potential bidders. Bids are going to be received and opened on May 16. Contractors are all reporting substantial lead times on lots of items. The backup generator we knew would be a long lead-time item, around 30 weeks, but now we are looking at the metal building between 30 and 40 weeks, depending on the supplier. This is becoming endemic throughout the construction industry. We can get basic items like steel and concrete, but any kind of assembled component such as

windows, appliances, electrical boxes, plumbing fixtures, we are seeing huge lead times and often shortages. There are currently 2,000 ships anchored off Shanghai waiting to be loaded, but Shanghai is under lockdown, so even if they were to lift that today, it takes two days to get the ship into port, two to four days to load it, another two days to get it out, and there's 35 days across the Pacific. That's four to six months of shortages and that's item stuff, that is going to affect every construction project.

### **Honey Menefee for Lara Mather, Emergency Management Director**

- The [gethealthycarsoncity.org](http://gethealthycarsoncity.org) web site has not updated the COVID numbers and so there's no COVID cases to report this week.

### **Honey Menefee, Community Relations**

- Last Monday I attended the Western Nevada Development District Board meeting with Commissioner Mitchell. Brian Mitchell, who is with the Governor's Office on Science, Innovation and Technology presented information on the upcoming funding that will be available for broadband infrastructure. Through the Infrastructure, Investment and Jobs Act, \$42.5 billion will be available through the Broadband Equity Access and Deployment Fund. OSIT and WNDD are partnering to help counties in Nevada access this fund OSIT will provide data to show who is eligible for state grants, cost modeling tools, and public facing maps and dashboards. They will be assisting with data throughout this process. OSIT is encouraging Broadband Access Teams to be established in every county in Nevada. The team's role is to identify the need throughout the community and help with affordable programming to ensure that unserved communities are not left behind. They will also create a list of priorities, solicit partnerships to meet the priorities from service providers, and develop infrastructure and digital equity proposals. They will align with the state connectivity strategy and the federal funding requirement. Storey County has put together a broadband action team, consisting of Commission Chairman Jay Carmona, who has been working on this project for more than a year, James Dean, Tim Shropshire, Lara Mather, and myself. Last meeting, I spoke of the Nevada Speed Test. The state is allotted a certain amount of funds through this broadband infrastructure. The Nevada Speed Test will show the underserved areas, and the mapping tool will be used. Then the state will get additional funding based on the data that is collected. It is important for the state that people are taking this Nevada Speed Test because more money will come into the state and hopefully more money will come into the county. That Nevada Speed Test is on our web site, and it takes less than a minute, and they don't ask for any personal information. You will enter your location, and this is going to be a good gauge for the areas in our county that have access or don't have access. The more data that is collected, the better it is for our state and our county to get more funding.

### **Tim Shropshire, Information Technology Officer, IT, for James Deane**

- New network link to Community Chest has been installed and is operational. We were able to perform tests with Erik Shoen and they can access the Internet at much higher speeds than before.

Pete Renaud, Director of Community Development

- We're cleaning up our AS 400 system. Found 48 single-family residences that are under construction, either in the Highlands or down in the Mark Twain area.
- The industrial park, one of the projects I can discuss, we had last week two large industrial buildings be submitted for plan review. There's going to be quite a bit more dirt moved out there in the next few months from permits that we have issued.
- He noticed a couple new roads cut into properties in the Highlands. He asked other department heads to be eyes out there. People are buying property in the Highlands and they are not contacting Planning or the Building Department. Then the next thing we know they have a container, a fifth-wheel, stuff on the property, then they end up being our nuisance program. We are trying to keep that to a minimum and keep people on track and be compliant with what they are doing.

Commissioners Gilman and Carmona praised the improvements in the Community Development Department.

Erik Schoen, Community Chest

- Thanked Storey County IT team. Giant Zoom screen is in higher use because of less lag time and greater participation for statewide meetings in the library.
- Summer will be record-setting for children enrolled in the summer program. Now have 60-65 children expected daily. People are anxious to get back to face-to-face and in person.
- Face-to-face day for seeing the provider for health care services has been changed from Monday to Thursday. Can do telehealth Monday-Thursday.

**Austin Osborne, County Manager**

- Board sent letter to the governor keeping the contract the same, allowing EDawn and NNDA to both provide economic development services in Storey County. GOED sent a letter to us this week from Michael Brown saying they appreciated the letter, and that the Governor's Office intends to keep things the same and allow both agencies to continue to work in Storey County.
- May 26 at 5:15 p.m. will conduct at town hall at the Highlands Mailboxes, to discuss roads, CIP projects and budget and other considerations, but nothing in particular.

**9. BOARD COMMENT (No Action – No Public Comment):**

Commissioner Mitchell reported on swing dancing at the Fourth Ward School Museum. Band was banjo, clarinet and washboard. Had 70-75 people show up.

Commission Chairman Carmona said the town had a busy weekend with the Grand Prix and complimented the sheriff's office and fire department for being available and dealing with issues. Planning Commissioner Summer Pellett participated in the race, and she finished. So kudos to Summer.

**10. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval for Special Use Permit 2022-01 request by applicant Westgate Petroleum Company and Golden Gate Partners/SET Petroleum of Nevada, LLC to construct a fuel storage and distribution facility. The proposed project will contain storage tanks and vessels to store and distribute Av Gas, Methanol,

Jet A, Renewable Diesel, Ethanol, Butane and Propane. The subject property is located at 300 Ireland Drive, Tahoe Reno Industrial Center, McCarran, Storey County, Nevada, Assessor's Parcel Number (APN 005-051-06). The property is currently vacant and has access from Ireland Drive. A higher bench has been graded along the western property boundary that allows for rail access to the site. This site is immediately north of the existing Golden Gate Petroleum refining, reclaiming and storage field. \*

\*In addition to provisions of the NRS, any person may complete and return to the Board or Planning Commission a statement supporting or opposing the proposed Special Use Permit. Additional information, including but not limited to, reports and maps may be obtained from the Planning Department at 775-847-1144 or email [planning @storeycounty.org](mailto:planning@storeycounty.org)

Senior Planner Kathy Canfield said the permit was for a fuel storage and distribution facility. Because of the fuel material on site, NRS has additional requirements. Project was noticed in March 18 paper, plus notice was sent out to neighbors. State fire marshal, state Department of Business and Industry and NDEP were required to be notified and offer comments. Prior to the Planning Commission, we received one request. Comments came from state agencies, and none raised any red flags. Yesterday, she received one e-mail of opposition from a nearby property owner. She sent the staff report and did not receive comments back. One of the changes to the staff report, applicant has a different name. It is the same entity, but Golden Gate Terminal LLC is the new entity name. The Planning Commission discussed this project April 21 and voted unanimously to recommend approval and staff is recommending approval.

Commissioner Gilman supported the permit since they have been operating there for the past 15 years.

Commissioner Mitchell clarified that this is storage and distribution facility, not manufacturing. He asked who was opposed. Ms. Canfield said Mike Brown, CPM candidate, senior real estate manager for CBRE Property Manager. No specific reason was given for opposition.

### **Recommended motion for approval**

In accordance with the recommendation by the Planning Commission and staff, the Findings of Fact under Section 3.A of this report, and other findings deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I (*commissioner*), move to approve Special Use Permit 2022-01, a request by the applicant Golden Gate Terminal, LLC, to construct and operate a fuel storage and distribution facility. The subject property is located at 300 Ireland Drive, Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, a portion of Assessor's Parcel Number (APN) 005-051-06.

- (1) This approval is for Special Use Permit 2022-01, a request by the applicant Golden Gate Terminal, LLC, to construct and operate fuel storage and distribution facility. The subject property is located at 300

Ireland Drive, Tahoe-Reno Industrial Center, McCarran, Storey County, Nevada, a portion of Assessor's Parcel Number (APN) 005-051-06.

- (2) The Special Use Permit conforms to the 2016 Storey County Master Plan for the McCarran planning area in which the subject property is located. A discussion supporting this finding for the Special Use Permit is provided in Section 2.E of this staff report and the contents thereof are cited in an approval of this Special Use Permit.
- (3) The subject property is located within an existing industrial neighborhood in the McCarran area of Storey County. The zoning is based on the 1999 Storey County Zoning Ordinance which identifies this property as I-2 Heavy Industrial. The proposed facility is defined as a "fuels storage and distribution" and requires a Special Use Permit.
- (4) Granting of the Special Use Permit, with the conditions of approval listed in Section 4 of this report, will not under the circumstances of the particular case adversely affect to a material degree the health or safety of persons/property in the neighborhood of the subject property. The project is expected to meet the safety and health requirements for the subject area. The use will also be subject to building and fire plan review in order to ensure compliance with federal, state and other codes.
- (5) The Special Use Permit will not impose substantial adverse impacts or safety hazards on the abutting properties or the surrounding area, and it will comply with all federal, state and county regulations.
- (6) The conditions under the Special Use Permit do not conflict with the minimum requirements in the 1999 Storey County Zoning Ordinance Sections 17.37 I-2 Heavy Industrial and 17.62 Special Uses.
- (7) Granting of the Special Use Permit will not, under the circumstances of the particular case, adversely affect to a material degree the health or safety of persons working in the neighborhood or area of the subject property and will not be materially detrimental to the public welfare or materially injurious to property improvements in the neighborhood or area of the subject property.

Public Comment: None

**Motion:** In accordance with the recommendation by the Planning Commission and staff, the findings of fact under Section 3A of this report, and other facts deemed appropriate by the Board of County Commissioners, and in compliance with the conditions of approval, I, Commissioner Mitchell, move to approve Special Use Permit #2022-01, the request by the applicant, Golden Gate Terminal LLC, to construct and operate a fuel storage and distribution facility. The subject property is located at 300 Ireland Drive, Tahoe Reno Industrial Center, McCarran, Storey

County, NV, a portion of Assessor's Parcel APN 005-051-06. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**10. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of Resolution No. 22-639, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2021-22 fiscal year and superseding prior year action by resolution for appointed Storey County employees with adjustments adding a Business Development Officer and increasing the pay grade for less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor.

Jeannie Green, Labor Relations, we are requesting this be approved affecting today to help us. Recruit

No Public Comment

Commission Mitchell said that in order to keep the pool open we must be competitive and also supported the Business Development Manager position.

**Motion:** I, Commissioner Mitchell move to approve the Resolution No. 22-639, a resolution setting grade and salary range of employees fixed by ordinance or resolution per NRS 245.045 for appointed Storey County officials for the 2021-22 fiscal year and superseding prior year action by resolution for appointed Storey County employees with adjustments adding a Business Development Officer and increasing the pay grade for less-than-part-time (IPT) Lifeguard and IPT Pool Supervisor. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**11. DISCUSSION/POSSIBLE ACTION:** Storey County 22-23 Final Budget Update.

Comptroller Jennifer McCain gave an update of what happened between the tentative and final budget, which the BOC will vote on at the next meeting on May 17. They will then receive the official Nevada Taxation forms for their signatures. There were revenue changes on the General Fund. There was a correction of the SCCRTs, to match the Taxation numbers that they send us, of an additional \$91,000.00. Everything else that Taxation sent matched exactly what the previous Clerk-Treasurer had calculated. There is an increase in the jail/court fees and rents to be in line with the current trends, which is about \$80,000.00. She corrected a mistake on the summary sheet, which is an additional \$126,000.00. Expenses changes for the General Fund in payroll – wages and benefits – include an increase of \$51,000.00 This is due to Resolution 22-640, incentive added for the Sheriff's Office. There were a few re-classes, and this was a total increase of just the wages of \$123,500.00. Payroll benefit changes include the insurance increase reduction from 12 percent to 5 percent and some PACT calculation errors. This is reflected as a negative \$71,000.00, which brought us to the total increase of \$51,000.00. Other changes in various departments include:

- The Commissioners Department had a total change of \$46,700.00, which is an additional line item in the NACO/EDAWN account of \$50,000.00, which is attributed to extra for the conference that was discussed earlier that we are putting on and some possible transportation items and a few things not quite nailed down. \$50,000.00 was going to

cover these. There was a decrease in the Conservancy payment of approximately \$3,000.00.

- IT had a negative change of \$50,500.00 which was due to budgeting for rental of the temporary office, \$22,000.00 that was removed. There is an issue with his new office, the drain over the door, what was taken out of IT's budget and put into Buildings and Grounds. There were also a few cleanup items of several major computer outlays.
- The Comptroller's Office has an additional \$4,500.00 which is due to something that has come up with the major grants that we are doing. Ms. McCain said she will be accompanying Lara and Honey to Washington DC in September to go over some of those major grants. All these changes were in the summary sheets that were presented to you. Since those summary sheets were presented, we have had a few other items come up.
- The Assessor and Clerk's offices are now not quite splitting in half but the portion of the support maintenance that was taken out of the Assessor's Office and moved into the Clerk-Treasurer's budget is approximately \$13,000.00.
- The Administrative Department, which is also HR, had several additional account numbers created. This is due to the indigent fund, and it cannot be associated with the courts any longer. It was decided that the HR Department was the best place to put those. An additional \$24,000.00 was budgeted.
- Buildings and Grounds has had an additional \$7,500.00 which was the IT door drain.
- All of this increased our contingency fund by \$30,000.00. With all these changes, we still have approximately \$594,000.00 more in revenue than we have in expenses, and this is not including any transfers that come after that is tallied.
- Additional transfers that we had to put in the budget is an additional \$500,000.00 out of the General Fund into the TRI Payback to ensure there is enough budgeted in the TRI Payback when the next audit is done. \$78,000.00 into emergency mitigation and \$100,000.00 into grants to cover all the matches that we must have in that fund to pay for those projects.
- With all these changes, that is leaving our ending fund balance at \$15,330,000.00, which is slightly lower than what we had before, but as we discussed, the necessary things that are happening within the county, will drop that fund balance slightly.
- Other funds that have some major changes is the Road, which had a small decrease in the payroll items that were discussed earlier, the insurance and Resolution 22-640. Equipment Acquisition has an increase due to the increase in funding to the TRI Payback Fund.
- Capital Projects has some decreases due to removing the rehab of the IT's TRI office space, and adjusting other IT projects, to make it more in line with the CIP and moving some of those to future years.
- In the grant fund, \$2.5 million being planned for the Lockwood Community Center, has been moved out of the General Fund and into the Grant Fund.
- There will be a revenue of \$2.5 million and then it will be a transfer into Capital Projects.

Public Comment: None

**12. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of a quote for temporary stairs, wheelchair ramp, handrails, and guardrails at the V&T Freight

Depot at 105 North E Street, Virginia City, from Shaheen Beauchamp Builders for an estimated amount of \$12,268.00.

Mr. Northan said the proposal is to construct temporary stairs, a wheelchair ramp, handrails for the ramp and guardrails around the Depot. This is to get the building ready by July 1. Received 2 quotes, one higher. These are temporary improvements to get the building ready for July 1. They will be used until we have a preservation plan where there will be more permanent improvements once we have a consultation with SHPO and the Comstock Historic District. Mr. Carmona asked if the temporary items could be used for some other facility in the future. Mr. Northan said there would be concrete footings out in the yard, but the rest of it attaches to the building as minimally as possible, so there would be some lumber. He said the temporary structures will be painted because it could be up to 18 months before anything permanent is built.

Public Comment: None

**Motion:** I, Commissioner Mitchell move to approve the quote for temporary stairs, wheelchair ramp, handrails and guardrails at the V&T Freight Depot at 105 North E St., Virginia City, from Shaheen Beauchamp Builders for an estimated amount of \$12,268.00. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**13. DISCUSSION/POSSIBLE ACTION:** Presentation of a draft strategic plan outline and discussion about options for public process needed to develop the Storey County Strategic Plan

Ms. Ritter, Linda Ritter Consulting, said the strategic plan process began in 2000 and the BOC approved the mission and vision statements when COVID hit. Rather than go out to the public first, Ms. Ritter worked with the county department heads to develop plans. With a strategic plan, you start with your mission and vision statements, where you want to go and what you need to do to get there. What opportunities are there, also what kinds of threats are there that can get in the way. Then you also look at internal strengths and weaknesses, what do you have going on internally that can help you get things done. Where you need to build some strengths. From that analysis, when you apply that to each one of those goals and come up with your tactics and initiatives. Your vision statement that you had adopted was “Storey County is a place where independence is valued with the rural Nevada lifestyle, in which history is treasured and where businesses, large and small, thrive.” The adopted mission statement, “We strive to provide excellent, efficient, and predictable services, to be accessible and transparent, to preserve our past and embrace our future, and to provide safe and welcoming places for our residents, businesses, and stakeholders.” From that, you will see in your packet I developed some possible objectives after working with all the department heads. First, the safety, the health, the character and the independence and the economy of the different communities. Next, to celebrate and preserve history. Then encouraging business, collaborating with local businesses, establishing that line of communication and supporting the growth of those businesses. Moving into how you are going to provide services, accessible and transparent government, public participation being a key part of that. And then exceptional services, those exceptional services being excellent, efficient and predictable. Much of this comes from the work that your departments have done. Ms. Ritter listed two options – a blank-page approach, going into the communities and getting input, or creating a draft for existing analysis, holding a public hearing and then taking that draft

into the communities. Mr. Osborne asked which option she thought was preferable and Ms. Ritter said because so much work has been done by the departments, that the second option was preferable. Mr. Osborne asked if she felt the department heads were attuned to the communities in what was going on across the county and its different needs. Ms. Ritter said the departments were very engaged with what is happening in that operation. Mr. Gilman supported community meetings. Mr. Mitchell supported putting a draft together. Mr. Carmona said that having some direction was preferable to the wide-open plan.

Public Comment: None

The commissioners directed Ms. Ritter to put together a draft plan to take out to the communities.

#### **14. RECESS TO CONVENE AS THE STOREY COUNTY FIRE PROTECTION DISTRICT BOARD.**

**15. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval to donate a Ford 12 passenger van to Storey County.

Chief Loncar has a 12-passenger van he loaned to the senior center, which Director Stacy York has said was a good asset. Chief Loncar said the fire district had no use for it and asked to donate it to the county so the senior center can continue to use it.

Public Comment: None

Comptroller Jennifer McCain gave a high-level third quarter review of where the district was. Revenues for the fire district have 8 percent left to collect. The General Fund has 3 percent left to collect. Revenues for the district are at 29 percent of the remaining budget and just under 25 percent available expenses. For both the revenue and expenses the chief is building an ending fund balance at a comfortable level. For the 22-23 budget, revenues are \$363,000 over expenses. Transfers will leave a decrease in the ending fund balance of \$140,000. This is not where we would like to see the ending fund balance. There is an 11 percent increase in general fund. There will be a slight decrease due to the Tesla catch-up payment. The license fees for the fire prevention program have been moved from Community Development. The fire district will receive funds from licenses for the first time since 2016. The overall increase in expenses in the general funds are between 10 and 11 percent, due to merit wage increases. Services and supplies are up by 9 percent, due to training, personal protective equipment, which expires after so many years. We are trying to get more rotation and that is causing more upfront money. A transfer of \$500,000 from the Mutual Aid Fund will go to the Capital Projects Fund.

No Public Comment

**Motion:** I, Fire Commissioner Mitchell move to approve the donation of the van to Storey County. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**16. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of the purchase of RIMS Mobile Computer Software for emergency response and iRIMS Fire, to replace the district's current Mobile Data Terminal software that has recently expired at an estimate amount of \$28,000

Chief Loncar described a mobile data terminal as something that supplies real-time information to our crews who are out in the field. As Dispatch is physically putting in the information, this is a means for staff to get it in real time, that will help save time in response, giving staff information about residents, businesses or whatever they are responding to. HE said they tried a company called Streetwise, and it didn't fit the county model. He said part of this software is currently being used by Dispatch already, so the desire is to consolidate the software. IT has identified problems with some of our other software we have, the E-Dispatch. He expects to possibly end E-Dispatch and have an annual savings. The additional upfront cost is not to exceed \$28,000.00, to allow for changes in pricing. Mr. Carmona expressed support for this.

Public Comment: None

**Motion:** I, Fire Commissioner Mitchell move to approve the purchase of RIMS Mobile Computer Software for emergency response and iRIMS Fire along with associated installation fees and support not to exceed \$28,000. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**17. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of Personnel Policies P101 Personnel Administrative Directive, P102 Computing Time for Notice, P103 Employee Changes of Address, P104 Personnel Files, P105 Personnel Files-Confidential, P106 Disposal of Personnel Records, P401 Position Classification Plan, P402 Reclassification, and P1002 Definitions for the Storey County Fire Protection District

Chief Loncar said this is a continuation of changes in policies that is like what the fire district is already working with under the county's policies.

Public Comment: None

**Motion:** I, Fire Commissioner Mitchell move to approve the presented Personnel Policies P101 Personnel Administrative Directive, P102 Computing Time for Notice, P103 Employee Changes of Address, P104 Personnel Files, P105 Personnel Files-Confidential, P106 Disposal of Personnel Records, P401 Position Classification Plan, P402 Reclassification, and P1002 Definitions for the Storey County Fire Protection District. **Seconded by:** Commissioner Gilman, **Vote:** Motion carried by unanimous vote.

**18. DISCUSSION ONLY/NO ACTION:** New hire badge pinning for Battalion Chief Bob Ryser.

Chief Loncar recognized Battalion Chief Bob Ryser, who completed his probationary period. Chief Loncar said he was very proud of the district and where it was moving, and that the district

had a lot of very talented officers. He said Chief Ryser had 18 years in the fire service and the two worked together at the State Fire Marshal's Office, helping teach firefighters across the state. Mr. Carmona administered the oath to Mr. Ryser, and he received his badge. Photo was taken.

**18. DISCUSSION ONLY/NO ACTION:** Fire District 22-23 Final Budget update.

Comptroller McCain said the fire budget was tight. Increased revenue was approximately \$125,000.00 in the ambulance billing line item and the GRD ER transport line item. Changes in expenses are minimal; they had a few payroll changes that had to do with the resolutions that were signed at previous meetings, uniform allowances and just a few shifts in some benefit items, and that totally equated to approximately a \$3,000.00 increase. There was a decrease in building maintenance as it was decided that the siding and painting of Station 72 was a county expense because it is a county building. There was an increase in the transfer to the Capital Fund of \$200,000.00, and not reflected in the summary sheet is an increase in the TRI Payback transfer of \$150,000.00. This leaves the General Fund with an ending fund balance of \$1,587,000.00 with revenue over expenses difference of \$502,000.00. It has been decided that the excess revenues over the next few years will be moved into the Capital Projects Fund to help plan for a rehab of Station 71. Chief is currently going for a grant for that. The Capital Project Fund, because of the transfer, will see an increased revenue of \$200,000.00. This will go towards an increase of equipment. We are seeing an increase in prices for the brush truck and other large items. The fire district will be paying 25 percent of the fuel pump replacement in the VC fuel station and the TRI fuel station, which will increase that budget by \$39,000.00.

Public Comment: None

**20. RECESS TO CONVENE AS THE STOREY COUNTY WATER/SEWER BOARD**

**21. DISCUSSION/POSSIBLE ACTION:** Storey County Water-Sewer 22-23 Final Budget update.

Comptroller McCain said this budget is very tight. It had the same payroll and benefits budget increases, and health care decreases as discussed previously. Total decrease of \$56.00 in the Water Fund balance and \$307.00 in the Sewer Fund Balance.

Public Comment; None

**22. RECESS TO RECONVENE AS THE STOREY COUNTY BOARD OF HIGHWAY COMMISSIONERS**

**23. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval to elect the chair of the Storey County Board of Highway Commissioners

Assistant District Attorney Keith Loomis said that as of the last meeting, the BOC approved activation of BOHC, and first have you sworn in. The highway commissioners were sworn in by Clerk-Treasurer Doreayne Nevin. Mr. Loomis said the first duty was to elect the chairman

Public Comment: None

**Motion:** I, Commissioner Gilman, move to nominate Commissioner Jay Carmona as the chairman of the Board of Highway Commissioners. **Seconded by:** Commissioner Mitchell. **Vote:** Motion carried by unanimous vote.

**24. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval to elect the clerk of the Storey County Board of Highway Commissioners and requesting the County Clerk, the County Comptroller, and the County Public Works Director to assist in the performance of the clerk's duties

Public Comment: None

**Motion:** I, Commissioner Gilman, move to nominate Commissioner Clay Mitchell as the clerk of the Board of Highway Commissioners. **Seconded by:** Commissioner Carmona. **Vote:** Motion carried by unanimous vote.

**25. DISCUSSION ONLY/NO ACTION:** Report of Public Works Director regarding roads in Storey County

Mr. Northan for Public Works Director Jason Wiezrbicki said Six Mile Canyon will be striped today. Lousetown Road will be striped on Wednesday. Pavement crack-sealing season has started. The eastbound lane of Six Mile Canyon is complete and will start the west side after striping. Crack sealing is going on around town today. Since July 11, 2021, 67 culverts and several miles of ditches have been installed in Mark Twain. The department is on target with the start date of May 16 for the 2022 Road Rehab Project. The department will be patching with grind and overlay, about 900 tons of asphalt and roughly 30,000 square yards of slurry throughout Virginia City and Mark Twain.

Public Comment: None

**26. ADJOURN TO RECONVENE AS THE STOREY COUNTY BOARD OF COUNTY COMMISSIONERS**

**27. DISCUSSION/POSSIBLE ACTION:** Consideration and possible approval of Business License Second Readings

- A. Bighorn Fence LLC - Contractor / 23600 Tinhorn Rd ~ Reno, NV
- B. BrandSafway Services LLC - Contractor / 535 Walt Dr. Ste A ~ Fairfield, CA
- C. ENG BIM Company LLC - Out of County / 1931 Newport Blvd ~ Mesa, CA
- D. Larry's Gourmet Coffee House LLC - General 145 S. C St. Ste B ~ Virginia City, NV
- E. MKD Construction, Inc. - Contractor / 20 Stokes Dr. ~ Mound House, NV
- F. Pokrajac Corporation - Contractor / 49 Industrial Pkwy ~ Mound House, NV
- G. SX VC, LLC - General / 5 N. C St. ~ Virginia City, NV
- H. Tesla, Inc. -General / 550 Milan ~ McCarran

Public Comment: None

**Motion:** I, Commissioner Mitchell hereby move approve the second readings of business licenses listed on our agenda under item 27, known as A through H. **Seconded by:** Commissioner Gilman. **Vote:** Motion carried by unanimous vote.

**28. PUBLIC COMMENT (No Action):** None

**29. ADJOURNMENT OF ALL ACTIVE AND RECESSED BOARDS ON THE AGENDA:**  
Chairman Carmona adjourned the meeting at 1:53 p.m.

Respectfully submitted,

By: \_\_\_\_\_  
Doreayne Nevin, Clerk-Treasurer.