
**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 101
EFFECTIVE DATE: 08/03/10
REVISED: 12/15/16 | 01/02/18
12/03/24 |
AUTHORITY: BOC
COUNTY MANAGER: AO

SUBJECT: PERSONNEL ADMINISTRATIVE DIRECTIVE

I. Purpose:

To establish authority to implement Personnel Program.

II. Definition:

HR Director position is appointed as described in Storey County Job Classification.

III. Policy:

The HR Director shall have the authority and the duty to develop and promulgate administrative directives, interpretive memoranda, and other administrative procedures to execute these policies, and to implement the employer's personnel program on a consistent basis.

IV. RESPONSIBILITY FOR REVIEW: The County HR Director will review this policy every 5 years or sooner as necessary.