
**STOREY COUNTY ADMINISTRATIVE
POLICIES AND PROCEDURES**

NUMBER: 702
EFFECTIVE DATE: 12/02/08
REVISED: 08/02/11 | 01/05/15
01/02/18 | 06/21/22
AUTHORITY: BOC
COUNTY MANAGER: AO

SUBJECT: LIFE INSURANCE COVERAGE

I. Policy:

To establish eligibility for life insurance. Life insurance includes Life and Accidental and Dismemberment (AD&D) insurance.

1.1. Eligibility

Elected officers of the county are eligible to enroll in a group health insurance plan effective the first day of the month following the official administration of the oath of office. Regular full-time and regular part-time employees who are regularly scheduled to work at least an average of 21 hours per week are eligible to enroll in the employer provided Life, Accidental Death, and Dismemberment (AD&D) insurance plan, effective the first of the month following 60 days of employment.

1.2. Policy

The specific terms and conditions of coverage are specified in the plan document issued by the insurance company and are available from the HR Director.

1.3. Coverage

Eligible regular employees are covered by a Life/AD&D insurance policy in the amount of \$30,000. Eligible non-exempt police officers are covered by a Life insurance policy in the amount of \$40,000. Life insurance benefits will reduce to 65% of the amount shown above on the day of the member's 70th birthday.

II. RESPONSIBILITY FOR REVIEW: The County HR Director will review this policy every 5 years or sooner as necessary.