



STOREY COUNTY COMMISSIONERS' OFFICE

Storey County Courthouse
26 South "B" Street
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Jay Carmona, Chair
Clay Mitchell, Vice-Chair
Donald Gilman, Commissioner

Austin Osborne, County Manager

Memorandum

TO: Potential Evaluation Committee Member

FROM: *Department:*

Contact/Email:

SUBJECT: Conflict of Interest and Gift Disclosure

SOLICITATION TITLE:

Pursuant to NRS 332.800 (and 2 CFR § 200.318(c)(1) if applicable), no member of the evaluation committee may have a financial interest in a proposal. Conflicts of interest can arise when funds appear to be expended for the primary benefit of some other party. Such a conflict of interest arises when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a considered contract.

Storey County requires that potential conflicts of interest be disclosed. Furthermore, Storey County employees shall not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity, from contractors or parties to subcontracts. If applicable, any Storey County employee who knowingly accepts an item of nominal value allowed under the Conflict of Interest for Federal Awards Policy shall report the item to their immediate supervisor.

No member of an evaluation committee shall engage in any action, communication or relationship that compromises or gives the appearance of compromising their ability to reach fair and impartial decisions regarding this procurement. Committee evaluators shall refrain from any private or professional activity that could create a conflict between personal interests and the interests of the Storey County. Storey County employees violating the conflict-of-interest policy will be subject to discipline up to termination.

All perceived and potential conflicts must be disclosed on this form or in a referenced attachment prior to evaluation participation. If you are unsure whether a prior, current, or future association would present a conflict, please self-disclose.

POTENTIAL CONFLICTS OF INTEREST: YES NO

If yes, please disclose:

By signing this form, you are affirming that you have disclosed all potential conflicts of interests and that you will not seek or accept any gift, service, favor, employment, engagement, emolument or economic opportunity, from contractors or parties to subcontracts.

Please return the signed form via email to the contact person listed on this form.

Printed Name

Title

Signature

Date